

WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MINUTES OF  
NOVEMBER 4, 2025

**CALL TO ORDER**

The Wheeling Township Community Mental Health Board Special Meeting for November 4, 2025, was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. President Hayes called the meeting to order at 7:00 PM.

**ROLL CALL**

Secretary Dixon called the roll, and the following members were present: Bill Dixon, Trustee Liaison Lorri Grainawi, John Lubbe, Jim Ruffatto, Jen Underwood, Jack Vrett, and President Sue Hayes.

Also in attendance, Mental Health Board Manager, Karin Frisk.

**PLEDGE OF ALLEGIANCE**

President Hayes led those assembled in the Pledge of Allegiance.

**CITIZENS TO BE HEARD**

Arlen Gould thanked the Board Members for their work on the Board, and suggested that, if the Board takes action resulting in additional funds, the Board should consider setting them aside as a “rainy day fund” to address future challenges.

**BUSINESS**

2025 Levy Request

President Hayes stated that the purpose of the Special Meeting was to discuss the Township Board’s request that the Community Mental Health Board revisit the levy request, which would require the Board to review the Preliminary Budget in light of any potential changes.

2025 Preliminary Budget

Manager Frisk provided an overview of cash flow projection scenarios, including the previously discussed \$1.4 million budget options (A and B), and two \$1.5 million budget Options (C and D). Manager Frisk stated that Option C mirrors Option A, and Option D mirrors the previously approved Option B. Manager Frisk noted that, assuming the projected tax revenues were received as anticipated, Option C would require increased borrowing from the Township, while Option D would reduce borrowing, compared with Option B. Manager Frisk noted that she had recently been informed that the first installment of next year’s tax bill would be due one month later than typically scheduled.

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Member Lubbe asked for clarification regarding funds being borrowed from the Township. Manager Frisk stated that any delays in receipt of tax revenue from Cook County in fiscal year 2026-27 would require the Board to borrow funds to maintain operating and contractual obligations.

Members of the Board discussed agency funding level options, managing expectations across multiple stakeholders, sustainability, and long-term fiscal responsibility.

Staff was directed to prepare preliminary budget options consistent with Option B and Option D for Board discussion and consideration at the next meeting.

Board Member Comments

President Hayes provided an update on the status of reviewing the candidates for the upcoming Board Member vacancy.

Trustee Grainawi shared with the Board general observations from attending the Vernon Township Mental Health Fair.

**MOTION: ADJOURNMENT**

Motion by Member Vrett, seconded by Member Lubbe

VOICE CALL VOTE: All Ayes  
NAYS: None -- Motion carried

The meeting for Tuesday, November 4, 2025 was declared adjourned at 8:55 PM.

The next Regular Community Mental Health Board Meeting is set for Wednesday, November 12, 2025 at 7:00 PM.