WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD

MINUTES OF JULY 8, 2026

1. **Call to Order**

   The Community Mental Health Board Meeting of Wheeling Township, for July 8, 2026, was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois.

   President Lorri Grainawi called the meeting to order at 7:00 PM.

2. **Roll Call**

   Secretary Dixon called the roll.

   Board Members Present: Jaime Clark, Bill Dixon, John Lubbe, Jen Underwood and President Lorri Grainawi.

   Board Members Absent: Jack Vrett.

   Member Teri Pacion arrived at 7:03 PM.

   Also Present: Executive Director, Karin Frisk.

3. **Pledge of Allegiance**

   President Grainawi led those assembled in the Pledge of Allegiance.

4. **Citizens to Be Heard**

   Daniel Riemenschneider, a nonprofit consultant serving organizations in Cook and DuPage Counties, introduced himself and shared information about behavioral health collaboration efforts in DuPage County, including a new crisis recovery center initiative. He also shared a sample of a community resource guide he developed for another local governmental entity.

5. **Approval of Minutes**

   a. Regular Meeting of May 13, 2026

      Member Lubbe moved to approve the minutes, seconded by Member Clark.

      Voice Call Vote: All Ayes
      Nays: None
      Motion carried.

b. Regular Meeting of June 10, 2026

Member Lubbe moved to approve the minutes, seconded by Member Underwood.

Voice Call Vote: All Ayes
Nays: None
Motion carried.

6. Reports

a. President's Report

President Grainawi reported on participation in a local community parade with Member Clark and representatives of funded agencies. Participants reported positive engagement and feedback from community members during the event.

b. Executive Director's Report

Executive Director Frisk reported on progress in finalizing funding agreements and collecting required documentation from funded agencies. She noted that some agencies have completed all requirements and are eligible for first-quarter payments, and that she is continuing to work with agencies to obtain documentation needed to satisfy the newly established funding agreement requirements. She also reported that substantial work had been devoted to revising the Board's funding application and developing the review rubric and related materials.

7. Business – for Discussion / For Action

a. List of Bills – Approval

Member Lubbe reported that he had audited the claims and expenditures for Batch #6/23/26 #6/29/26 and #7/2/26 against the Community Mental Health Board Fund and recommended approval of payment in the amount of $89,811.67.

Member Dixon moved to approve the payment of claims, seconded by Member Underwood.

Roll Call Vote: Ayes: Clark, Dixon, Lubbe, Pacion, Underwood and Grainawi
Nays: None
Motion carried.

b. FY2027-28 Funding Application – Discussion/Approval

The Board conducted a detailed review of the proposed FY2027-28 Funding Application, focusing on reducing administrative burden while preserving information needed for funding decisions. The Board revised and streamlined several application requirements, refined accreditation, licensure, collaboration, and financial reporting questions, and removed items determined to have limited value in evaluating funding requests.

Member Dixon moved to approve the FY2027-28 Funding Application as modified per discussion, seconded by Member Clark.

Roll Call Vote: Ayes: Clark, Dixon, Lubbe, Pacion, Underwood and Grainawi
Nays: None
Motion carried.

c. FY2027-28 Funding Application Rubric – Discussion/Approval

The Board reviewed and discussed a proposed funding evaluation rubric intended to assist with consistent application review. Discussion focused on aligning rubric criteria with application materials and providing clear guidance for the funding application review process. The Board approved the funding review rubric as amended by roll call vote.

Member Lubbe moved to approve the FY2027-28 Funding Application Rubric as amended, seconded by Member Underwood.

Roll Call Vote: Ayes: Clark, Dixon, Lubbe, Pacion, Underwood and Grainawi
Nays: None
Motion carried.

d. FY2027-28 Notice of Funding Availability – Discussion/Approval

The Board reviewed the proposed Notice of Funding Availability, including funding priorities, eligibility requirements, application procedures, and timelines for prospective applicants. Executive Director Frisk provided an overview of plans for distributing and publicizing the notice.

Member Lubbe moved to approve the Notice of Funding Availability, seconded by Member Dixon.

Roll Call Vote: Ayes: Clark, Dixon, Lubbe, Pacion, Underwood and Grainawi
Nays: None
Motion carried.

e. FY2026-27 Draft Annual Report – Discussion/Possible Approval

The Board reviewed the draft annual report and deferred approval until a future meeting to allow additional review.

8. Board Member Comments

Board members discussed potential impacts of changes to public assistance programs, Medicaid requirements, and behavioral health funding, as well as recent insurance reimbursement legislation that may affect service providers.

9. Adjournment

Member Clark moved to adjourn the meeting at 8:41 PM, seconded by Member Underwood.

Voice Call Vote: All Ayes
Nays: None
Motion carried.

The next Regular Meeting of the Community Mental Health Board is scheduled for Wednesday, August 12, 2026, at 7:00 PM.