

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for November 28, 2017 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Jeffrey Battinus, Trustee Brian Medley, Trustee Ruth O'Connell, Trustee JoAnne Schultz, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: None

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF MEETING MINUTES – October 24, 2017, and SPECIAL MEETING MINUTES NOVEMBER 20, 2017**

Motion by Trustee Schultz, seconded by Trustee Battinus, to approve the minutes of October 24, 2017 and November 20, 2017.

ROLL CALL VOTE: AYES: Schultz, Battinus, O'Connell, Medley, Penner  
NAYS: None....Motion #1 Carried.

**AUDIT**

**MOTION #2: AUDIT FOR CEMETERY FUND**

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #112817 against the Cemetery Fund, in the amount of \$513.13 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, Battinus, O'Connell, Penner  
NAYS: None....Motion #2 Carried.

**MOTION #3: AUDIT FOR ROAD MANAGEMENT**

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #422, #423, #424, and #425 against the Road Management Fund in the amount of \$15,187.48 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, Battinus, O'Connell, Penner  
NAYS: None....Motion #3 Carried.

**MOTION #4: AUDIT FOR TOWN FUND**

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #634, #635, #636, #637, and #638 against the Town Fund, in the amount of \$307,356.69 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, Battinus, O'Connell, Penner  
NAYS: None....Motion #4 Carried.

**CITIZENS TO BE HEARD**

None.

**OFFICIALS' REPORTS**

**ASSESSOR:** Assessor Sadler reported:

- The Cook County Assessor has certified and published any reductions in assessments for those that filed an appeal.
- The Board of Review appeal period opened for Wheeling Township on November 13, 2017. The final filing date for appeals is December 12, 2017. Our office is busy helping constituents with searching for comparables and giving instructions for filing an on-line appeal with the Board of Review.
- Many taxpayers filed an appeal with the Cook County Assessor, but weren't happy with the results, as some did not receive a reduction, or they expected a larger reduction.
- Cook County closing Rolling Meadows, Skokie and other suburban offices for tax appeals to save money. These closings will probably increase the number of people seeking assistance from the Wheeling Township Assessor's office.

**ROAD MANAGEMENT:** Administrator Stellato reported:

1) Projects

- Snow and Ice Control Contract – The three-year contract was awarded to Northfield Township Road District as the low qualified bidder. A snow and ice control agreement was prepared, reviewed by our Township lawyer and signed by both Wheeling Township and Northfield Township Road District.
- Flood Prone Property Buy-Outs – The Department of Homeland Security is handling the purchase of the flood-prone properties. No updates from Cook County.

2) Meetings and Activities:

- Worked with Cook County Building and Zoning, Forest River Sanitary District and MWRD to review projects being done and permit violations in the unincorporated areas.

PERMITS

- 1) New Construction  
16-009, Jozek Ryd, 221 Graylynn Dr., Mt. Prospect.....Pending
- 2) Demolition and New Construction  
17-005, Peter Nieroda, 138 Anita Ave., Mt. Prospect.....Pending
- 3) Demo and Replace existing Front and Back Steps and Front Walkway  
17-012D, General Masonry Construction, Inc. 4705 Forest View Rd., Northbrook  
..... Completed
- 4) Resurface existing Asphalt Parking Lot  
17-013D, Westwind Real Estate LLC, 3621 Old Buffalo Grove Rd., Arlington Heights  
.....Completed

CODE ENFORCEMENT ISSUES

No official Township permit violations pending.

**ADMINISTRATIVE REPORT:** Administrator Stellato reported:

- Wheeling Township nurse began administering flu shots to homebound patients, as well to employees who requested them.
- The Generation to Generation program had 16 high school kids participating. The Daily Herald did a piece on the event and wrote a terrific article, which included photos, on the program. The group will get together again in December.
- LIHEAP began on October 1 and 307 applications were completed by the end of the month.
- Registrations for the holiday programs – Thanksgiving Baskets and Adopt-A-Family started on October 30. Donor commitments will determine the final counts.
- Statistics for the month of October 2017:
  - 2,239 bus rides; 1,055 dial-a-ride; 1,184 medical van rides
  - 1,070 meals delivered
  - 105 office visits to the Township Nurse
  - 490 Food Pantry visits – 1,112 people fed
  - 307 LIHEAP applications processed

**NEW BUSINESS**

**Fire Alarm Panel Replacement:**

Administrator Stellato stated that the fire alarm panel has to be replaced and reprogrammed. This is important to the security of the Wheeling Township Building.

The cost will range from \$2370 to \$6220, depending on programming needs, and we will not know until the system is installed.

**MOTION #5: APPROVAL OF FIRE ALARM PANEL REPLACEMENT**

Motion by Trustee Schultz seconded by Trustee Battinus to approve Fire Alarm Panel Replacement.

ROLL CALL VOTE: AYES: Schultz, Battinus, O'Connell, Medley, Penner  
NAYS: None....Motion #5 Carried.

**Telephone System Replacement:**

Administrator Stellato explained to the Board that the telephone system at the Township is failing and parts have to regularly be replaced. The system is twelve years old and with technology changing, it would be best to replace the system. We received three quotes. The current phone system contractor can replace the system for about \$17,731 and that is the lowest bidder. For an additional \$1000 we can have a 5 year service agreement. This will be still less than the other bidders.

**MOTION #6: APPROVAL OF TELEPHONE SYSTEM REPLACEMENT**

Motion by Supervisor Penner, seconded by Trustee Medley, to approve telephone system replacement at \$17,731.00.

ROLL CALL VOTE: AYES: Penner, Medley, O'Connell, Schultz, Battinus  
NAYS: None....Motion #6 Carried.

**OLD BUSINESS**

**Discussion of Health Insurance Plan-Bill Bradish**

Bill Bradish suggests that we go with Blue Cross Blue Shield Plan. The plan is flexible, with high benefits and low premiums. However, the renewal cost is 23% higher, which is common in the market currently. Changing carriers would not result in any savings. Currently, the Township has a PPO plan; the network includes about 92% of all providers. Blue Cross also has a HMO plan with greater benefits and lower premiums, but limits providers. For those that chose the PPO plan, the employee contribution could be increased from 10% to 20% of premium costs. For those that chose the HMO plan, the contribution level could be kept at 10%. This would create an incentive to choose a more cost effective plan and based on a survey of employees, some would choose the HMO plan. Consequently, the cost to the Township for next year could increase by only 1-2%. The plan offers a free preventive exam. There is no formal wellness plan at this time. However, Blue Cross offers a membership at LA fitness across the street for \$25/month.

**MOTION #7: APPROVE RENEWAL OF EMPLOYEE HEALTH INSURANCE PLAN**

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING NOVEMBER 28, 2017

Motion by Supervisor Penner, seconded by Trustee Medley, to approve Blue Cross PPO/HMO employee choice health insurance plan.

ROLL CALL VOTE: AYES: Penner, Medley, Schultz, O'Connell, Battinus,  
NAYS: None....Motion # 7 Carried.

**2017 Tentative Levy Discussion:**

There was no further discussion because the levies were discussed at the special meeting that was held on November 20, 2017.

**MOTION #8: ADJOURNMENT**

Motion by Trustee Battinus, seconded by Trustee Medley, to adjourn.

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, November 28, 2017, was declared adjourned at 8:25 p.m. The next regular scheduled board meeting is set for Tuesday, December 12, 2017, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk

