

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for November 15, 2022 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:05 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON OCTOBER 25, 2022**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve the minutes of October 25, 2022 Special Board Meeting.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken  
ABSTAIN: Penner  
NAYS: None....Motion #1 Carried.

**MOTION #2: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON OCTOBER 25, 2022**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve the minutes of October 25, 2022 Regular Board Meeting.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken  
ABSTAIN: Penner  
NAYS: None....Motion #2 Carried.

**AUDIT**

**MOTION #3: AUDIT FOR CEMETERY FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #111522 against the Cemetery Fund, in the amount of \$9,542.29 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner  
NAYS: None....Motion #3 Carried.

**MOTION #4: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #10/31/22 and #11/15/22 against the Road Management Fund, in the amount of \$60,449.69 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner  
NAYS: None....Motion #4 Carried.

**MOTION #5: AUDIT FOR TOWN FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #10/31/22, #11/14/22 and #11/15/22 against the Town Fund in the amount of \$185,433.01 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Murglin, Hamilton, Penner  
NAYS: None....Motion #5 Carried.

**CITIZENS TO BE HEARD**

Tracy Sherva, Philip Geier, Linda Waycie, Arlen Gould thanked Wheeling Township for all the programs we provide and were supportive in everything we do. They were also appreciative of everyone that voted for Mental Health Referendum which was passed in Wheeling Township.

**OFFICIALS' REPORT**

**ASSESSOR:** Assessor Jochum reported:

- Since this is actually a half month report I will focus mainly on the appeal session which has just ended.
- Tax Year 2021: The tax bills have been posted on the Cook County Treasurer website and the hard copies should be out by the end of November due at the end on December.
- Tax Year 2022: We opened for appeals with the County Assessor on October 10 and closed on November 10<sup>th</sup>. During the sessions we handled more than 1600

appeals for taxpayers. In addition to the appeal work, we handled exemptions, property characteristics and many other property issues. We utilized an outside resource to assist with input which worked successfully. In addition, we utilized an administrative only, extension for document input. Both of these steps are new methods of managing our workflow.

- **BOARD REQUEST:** Attached to this report is a request for the Board to approve a type of IGA which could be used between Assessors should there be additional manpower needs. The reason and use of the IGA is explained in the attached. Thank you for your consideration.

**ADMINISTRATOR'S REPORT:** Administrator Stapleton reported:

- We are still looking for a Maintenance/Custodian, Senior Service Specialist, Home Delivered Meal Coordinator.
- Anthony Camacho, Cemetery Trustee, retired as of November 8, 2022. He had been a Cemetery Trustee for 12 years. We will begin looking for a new Trustee.
- Gertie, one of our Home Delivered Meals Clients turned 100 years last week. She has used our transportation, attending our VIP Support Group and was a Committee member when we had our Disabilities Council. Lynndah brought her flowers on behalf of the Township.
- Statistics for October 2022:
  - 1,697 rides- 383 non-medical, 1,314 medical
  - 1,083 meals delivered
  - 415 visits to the Food Pantry- 903 people fed

**NEW BUSINESS:** None

**OLD BUSINESS:**

**MOTION #6: APPROVAL OF 2022 TENTATIVE LEVIES FOR GENERAL ASSISTANCE AND TOWN FUND**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Tentative Levies for the General Assistance and Town Funds for a total of \$2,509,735.

ROLL CALL VOTE: AYES: Penner, Kozicki, Hamilton, Murglin, Talken  
NAYS: None....Motion #6 Carried.

**MOTION #7: APPROVAL OF 2022 TENTATIVE ROAD LEVY**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Tentative Levy for Road Found for a total of \$719,380.

ROLL CALL VOTE: AYES: Penner, Kozicki, Hamilton, Murglin, Talken  
NAYS: None....Motion #7 Carried.

**MOTION #8: ADJOURNMENT**

Motion by Supervisor Penner to adjourn.

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, November 15, 2022, was declared adjourned at 8:20 p.m. The next scheduled regular board meeting is set for Tuesday, December 6, 2022, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk