

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for July 28, 2020 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Ken Jochum, Trustee Ruth O'Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JUNE 23, 2020

Motion by Trustee Jochum, seconded by Trustee O'Connell, to approve the minutes of June 23, 2020 Regular Board Meeting.

ROLL CALL VOTE: AYES: Jochum, O'Connell, Schultz, Kozicki, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Schultz, to approve batch #6/29/20 and #7/28/20 against the Road Management Fund, in the amount of \$30,454.61 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Schultz, Jochum, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Schultz, to approve batch #6/26/20, #6/29/20, #7/10/20, #7/17/20 and #7/28/20 against the Town Fund in the amount of \$318,198.98 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Schultz, Jochum, O’Connell, Penner
NAYS: None....Motion #3 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS’ REPORT

ASSESSOR: Assessor Sadler reported:

- The Assessor’s office opened July 6 with the rest of the township. Call volume has remained steady to high as taxpayers adjust to resolving tax issues via phone or email. Constituents have been able to social distance appropriately in the office with no overflow in the hall.
- Cook County offices are open by appointment only with limited numbers so access to our office is beneficial to many residents.
- The Cook County Board passed an ordinance to extend the payment deadline to October 1, 2020. This gives homeowners an additional 60 days to pay property tax bills before a penalty is incurred. This is especially helpful to those who are missing an exemption and need to file a certificate of error and receive a revised tax bill.
- There have been many errors on tax bills, but none township wide as was experienced last year with the miscalculation of the Senior Freeze.
- Cook County Assessor Appeals: decision letters are expected to be mailed in late August.
- Phone calls: 1041
- Office visits: 358
- Exemptions: 151

CLERK: Clerk Gauza reported:

- Applications for mail in ballots are already available for the November 3rd election. Anyone that would like to vote by mail can apply online through the Cook County’s website or our township has extra applications.

ADMINISTRATOR’S REPORT: Administrator Stapleton reported:

- The Township opened to the public on July 6th. We are still seeing General Assistance customers by appointment only. Bonnie has done a number of Voter registrations and RTA handicap placards.
- We have an update on 202 Graylynn Dr., the Brzozowski household. Administrator Stapleton spoke with Representative Carroll on July 13th, about

how it was determined that the other houses were selected. The Township had really no part in the decision. The determination was made by the MWRD and the Cook County Land Bank. They were going to speak with the Brzozowskis on July 14. The Township received a letter from the Illinois Department of Natural Resources and the letter requested that the Township not submit a full application for this property because there was not of enough funding. Administrator Stapleton left a message with the Brzozowskis today and will look into other funding.

- On July 27th, we had a Zoom bid opening for the project for Morrison Avenue, Lee St. to West End and Lee St., Kensington Rd. to Anita. The Board will be asked to approve the bid this evening.
- Transportation is still taking seniors to dialysis, to grocery stores, to pharmacies, to hairdressers, and to get their nails done. We are running about 4-5 buses daily, we only have 1 to 2 people on a bus at a time, due to social distancing. The drivers are wiping down the bus after every riders. They are also filling in to deliver Home Delivered Meals.
- Lynndah and Aileen have started SHIP training and will continue with the training until August 14th.
- The Township has purchased two 20 foot portable dividers to create 3 temporary offices to meet with people. These temporary offices will be used by GA and Senior Services/SHIP.
- SHIP Counselors will be starting back up at the Township on August 11th. They will be handling questions remotely. As of right now, they will not be seeing anyone in-person.
- The Food Pantry will be moving back downstairs. We will be going to a pull and pack scenario where the client is given a list to choose from and then the volunteers will pull the selected items. Currently, our volunteers are not comfortable seeing clients in the Food Pantry. We have lost about 40% of our volunteers.
- The community as always has been very generous with monetary and food donations to the food pantry.
- Statistics for the month of June 2020.
 - 916 rides – 148 dial-a-ride, 768 medical
 - 935 meals delivered
 - 568 visits to the Food Pantry – 1,575 people feed

NEW BUSINESS:

Morrison Ave., Lee St. to West End and Lee St., Kensington Rd. to Anita contract was awarded to Chicagoland Paving Contractors Inc. in the amount of \$88,000.

MOTION #4: APPROVAL OF 2020 LEE ST. RESURFACING

Motion by Supervisor Penner, seconded by Trustee O’Connell to approve the 2020 Lee St. resurfacing, from Kennington Rd. to Lee St.

ROLL CALL VOTE: AYES: Penner, O'Connell, Jochum, Kozicki, Schultz
NAYS: None....Motion #4 Carried.

BILL BRADISH INSURANCE PACKAGE RENEWAL:

Renewal for the property and casualty insurance coverage for the building is almost the same as last year with only about a 1% decrease. Mr. Bradish will make sure to have coverage continue for the next year against any potential claims against the Township nurse from this year. Selective Insurance has maintained an "A" rating for 75 years. Therefore, Mr. Bradish recommends keeping Selective Insurance for the next year at a cost of \$70,300.

MOTION #5: INSURANCE PACKAGE RENEWAL APPROVAL

Motion by Supervisor Penner, seconded by Trustee Jochum, to approve the Insurance Package Renewal.

ROLL CALL VOTE: AYES: Penner, Jochum, O'Connell, Kozicki, Schultz
NAYS: None....Motion #5 Carried.

CELL TOWER PLACEMENT:

Administrator Stapleton reported that Verizon wants to put a couple of small cell towers on Kensington and Lee Street. The Township has no say on the placement of these towers because the towers are in the right of way. These small cell towers will only serve for booster purposes. This cell phone tower placement will be free of charge.

MOTION #6: APPROVAL OF CELL TOWER PLACEMENT

Motion by Supervisor Penner, seconded by Trustee O'Connell, to approve Cell Tower Placement.

ROLL CALL VOTE: AYES: Penner, O'Connell, Jochum, Kozicki, Schultz
NAYS: None....Motion #6 carried.

MOTION #7: APPROVAL OF 2021-22 FUNDING APPLICATION

Motion by Trustee Jochum, seconded by Trustee Schultz, to approve 2021-22 Funding Application with no changes.

ROLL CALL VOTE: AYES: Jochum, Schultz, O'Connell, Kozicki, Penner
NAYS: None....Motion #7 carried.

OLD BUSINESS: None

MOTION #8: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Jochum to adjourn.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING JULY 28, 2020

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, July 28, 2020, was declared adjourned at 8:20 p.m. The next scheduled special board meeting is set for Tuesday, August 25, 2020, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk