

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for October 25, 2016 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:10 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Michael Domrzalski, Trustee Robert Hoban, Trustee Ruth O'Connell, Trustee JoAnn Schultz, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Attorney Nanci Rogers, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: None.

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF MEETING MINUTES – September 27, 2016

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve the minutes of September 27, 2016.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Schultz, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD AND BRIDGE FUND

Motion by Trustee Hoban, seconded by Trustee Domrzalski, to approve batch #393, and #394 against the Road and Bridge Fund, in the amount of \$5,814.30 to be paid.

ROLL CALL VOTE: AYES: Hoban, Domrzalski, O'Connell, Schultz, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Hoban, seconded by Trustee Domrzalski, to approve batch #102516 against the Cemetery Fund, in the amount of \$1,339.38 to be paid.

ROLL CALL VOTE: AYES: Hoban, Domrzalski, O'Connell, Schultz, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Hoban, seconded by Trustee Domrzalski, to approve batch #588, #589, #590 and #591 against the Town Fund, in the amount of \$231,581.74 to be paid.

ROLL CALL VOTE: AYES: Hoban, Domrzalski, O'Connell, Schultz, Penner
NAYS: None....Motion #4 Carried

CITIZENS TO BE HEARD

A citizen, Fred May, who lives in unincorporated Arlington Heights, expressed concern about the potential elimination of the Highway Department.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- The Cook County Assessor has closed Wheeling Township for 2016 assessment appeals. The result letters were mailed. The request for a re-review deadline date was October 19, 2016. Assessor's Office received a number of calls and visitors regarding the decision letters.
- Since the assessments have not been finalized or certified, the Cook County Board of Review has not announced the appeal dates for 2016 for Wheeling Township property owners. I expect the Board or Review will open for appeals mid-December.
- Visits: 246
- Phone Calls: 344

HIGHWAY DEPARTMENT: Highway Commissioner Saewert reported:

- 2016 Road Projects: Finishing up road projects near Forest River hopefully this year.
- 2016 Anita Ave., west of Lee St. Road Resurfacing Project – Project awarded. Work scheduled to start October 28, 2016.
- Meetings and Activities:
- Worked with Cook County Building and Zoning, Forest River Sanitary District and MWRD to review projects being done and permit violations in the unincorporated areas.
- Permits:
 - Revised Grading Plan—Robert Kicinski, 3211 N. Ellen Dr., Arlington Heights.....Completed

- Permit and Traffic Ticket Revenue Receipts:

Permits.....	\$ 250.00
Traffic Tickets issued by Cook County Sheriff.....	175.32
	<u>\$ 425.32</u>

CLERK: Clerk Gauza reported:

- Wheeling Township is currently very busy with phone calls regarding November 8th Elections. A big thank you to Bonnie Niedert and Linda Hallett in helping out with Clerk's Department.

SUPERVISOR:

- The proposed Inter-governmental Agreement between the Metropolitan Water Reclamation District ("MWRD") and Wheeling Township for MWRD with the owners' permission to purchase several properties near the flood prone areas near the Des Plaines River. MWRD would demolish the purchased homes to create water retention areas in an effort to prevent future flooding. Previously, the Township Road District had a similar agreement with the State of Illinois. According to the Township attorney, there is some potential for significant financial exposure with the proposed MWRD agreement. Therefore, the Supervisor is asking Township attorneys to work with MWRD to reduce any potential exposure to the Township and bring that agreement back to the Board for review and approval. Highway Commissioner Saewert responded that federal grant money has been allocated to Cook County for such projects. He suggested that MWRD should be working with Cook County and that no agreement was made that would create financial exposure. The agreement is a direct agreement from the County with the homeowners and not an inter-governmental agreement. After the homes are demolished, the retention area would be the responsibility of the Cook County Forest Preserve. There are 6 homes that would be demolished. The homeowners could not apply directly, so the Road District applied for the homeowners. MWRD should be coordinating with Cook County and the inter-governmental agreement was a surprise. Attorney Rogers indicated the proposed agreement has a lot of open-ended expenses. Commissioner Saewert indicated that the County has already made offers directly to the 6 home owners. This has been in the works for some ten years. The Commissioner agreed to inquire what the MWRD meant by sending the draft inter-governmental agreement.

ADMINISTRATIVE REPORT: Administrator Stellato reported:

- Wheeling Township is again taking reservations for the annual Veterans Celebration and free breakfast that will be held November 5, 2016 at the Lutheran Home Chapel. Greg Padovani of Arlington Heights coordinates this event, which is sponsored by a host of community organizations. It is a first

called, first served event that accommodate 200 veterans. As of yesterday Linda Hallett took 170 reservations.

- Wheeling Township hosted the TRIP meeting on October 20th. Wheeling Township is providing TRIP rides on a very limited basis to those passengers we know have no other option. Staff believes our entire \$60,000 allocation was used by mid-October. Palatine Township Supervisor Langlotz-Johnson suggested that the Board authorize Wheeling Township to continue providing TRIP rides. Because the partnership is unlikely to use the entire \$250,000 grant in 2016, she felt Wheeling Township should be able to transport residents needing acute medical care outside Township boundaries. A motion by Schaumburg Township Supervisor Wroblewski, seconded by Palatine Township Supervisor Langlotz-Johnson on a roll call vote was unanimous to allow the use of additional unused funds to Wheeling Township for TRIP.
- As of September 30, 2016 the General Assistance staff has taken 287 LIHEAP applications for the month. Since each application takes between 40 and 45 minutes, staff has done a super job keeping up with day to day as well as LIHEAP.
- Lou Barnett made two in-house Medicare Part D presentations to residents as well as several presentations off-site, including the Prospect Heights Post Office. SHIP volunteers are inundated with requests for consultations, so a new SHIP volunteer, Marvin Himmelstein, has been added.
- Paint-a-Thon took place on September 17, 2016 and the total number of homes painted this year was 24.
- Make a Difference Day is scheduled for Saturday October 29. If you have the time, please stop by to experience this wonderful event hosted by Wheeling Township's Disability staff.
- LeRoy Messenger, Chief Executive Officer at Northwest Compass has sent a letter indicating Northwest Compass has discontinued its child care program. The rising cost of childcare and the State's budget impasse, and reduced funding, has minimized the effectiveness of the program. Instead Northwest Compass is developing a program for homeless youth-aged 17- 26 years of age. They have created HYPE (Helping Youth on the Path to Empowerment) to focus on the needs of homeless youth. They will apply for Wheeling Township funding next year.
- The lowest of 3 bidders for snow removal around the Township building was about \$470 per plowing. The Township will use the lowest bidder.
- Statistics for the month of September 2016:
 - 2,172 bus rides; 958 Dial-a-Ride, 1,244 Medical Van rides
 - 1,211 Meals Delivered
 - 454 Visits to the Food Pantry - 1,008 people fed
 - 83 office visits to the Nurse
 - 75 home visits/community outreach by the Nurse
 - 287 LIHEAP applications processed

NEW BUSINESS

None.

OLD BUSINESS

2016 LEVY DISCUSSIONS- TOWN, GENERAL ASSISTANCE & ROAD

Administrator Stellato did analysis of budget impact of keeping levies the same and at various reductions. Three years ago, the Board reduced the Town Fund levy 10%, two years ago the board reduced the levies another 10%, and last year the board kept the levies stable by using the Consumer Price Index (0.8%). Reducing the Town Fund levies 10% would project to a reserve of 1.36 times expenditures. By keeping General Assistance levy stable, the reserve would be 1.25 times expenditures. Because of uncertain economy or events, General Assistance is harder to predict. The law requires General Assistance to whoever qualifies. The Township has insurance against a large General Assistance medical claims. Also there is a look back period if needed to increase the General Assistance Fund levy in the future. The GFOA suggests at two months reserve for public funds. However, board members noted that is very risky and has gotten other Townships into a lot of financial trouble. Next month, the board needs decide on the levy amount.

MOTION #5: ADJOURNMENT

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to adjourn.

VOICE CALL VOTE: All Ayes....Motion #5 Carried.

The meeting for Tuesday, October 25, 2016, was declared adjourned at 9:00 p.m. The next regular scheduled board meeting is set for Tuesday, November 22, 2016, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

