

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for March 22, 2016 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Trustee Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Trustee Robert Hoban, Trustee Ruth O'Connell, Trustee Michael Domrzalski, Trustee Kathy Penner, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Attorney Nanci Rogers, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: Supervisor Schroeder, Wheeling Township Assessor Jerry Sadler.

PLEDGE OF ALLEGIANCE

Trustee Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION # 1: APPROVAL OF MEETING MINUTES – February 23, 2016

Motion by Trustee O'Connell, seconded by Trustee Domrzalski, to approve the minutes of February 23, 2016.

ROLL CALL VOTE: AYES: O'Connell, Domrzalski, Hoban, Penner
NAYS: None....Motion # 1 Carried.

AUDIT

MOTION # 2: AUDIT FOR ROAD AND BRIDGE FUND

Motion by Trustee Hoban, seconded by Trustee Domrzalski, to approve batch #380, #381, and #382 against the Road and Bridge Fund, in the amount of \$31,355.39 to be paid.

ROLL CALL VOTE: AYES: Hoban, Domrzalski, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Hoban, seconded by Trustee Domrzalski, to approve batch #32216 against the Cemetery Fund, in the amount of \$6,109.63 to be paid.

ROLL CALL VOTE: AYES: Hoban, Domrzalski, O'Connell, Penner
NAYS: None....Motion # 3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Hoban, seconded by Trustee Domrzalski, to approve batch #568, #569, and #570 against the Town Fund, in the amount of \$223,656.49 to be paid.

ROLL CALL VOTE: AYES: Hoban, Domrzalski, O'Connell, Penner
NAYS: None....Motion # 4 Carried.

CITIZENS TO BE HEARD

Joan Huening, Forest River Home Owners Association, thanked the Wheeling Township Board for continued efforts in maintaining the quality of life for the community residents. Gratitude was expressed to Highway Commissioner Scott Saewert for the help he provided to the Forest River Residents. Ms. Huening quoted "when the rain was relentless, Scott Saewert was there directing efforts to supply materials to secure our well-being. Side by side Scott helped several homes by filling and placing sand bags as the water rose. He continues to keep our roads in good repair for foot and emergency traffic, as well as increased traffic from other neighborhoods. We are grateful for these essential services". Joan Huening, on behalf of Forest River Home Owners Association, also submitted a written statement.

John Truncale, Treasurer of Forest Fire Protection District, also thanked the Wheeling Township Board, Tom Neitzke, and Laurie Huber for doing a great road work, such as maintaining roads, removing snow in a timely manner. He quoted: "without the fine work performed by Wheeling Township, Mount Prospect would have a much difficult time protecting Forest River. It is imperative that Forest River have Wheeling Township continue to work with us and not leave us without appropriate fire protection and public safety". John Truncale, on behalf of Forest Fire Protection District, also submitted a written statement.

Representative of Highland Dunlo Association as well thanked Highway Commissioner Saewert for giving a voice in a local government, and keeping roads safe. This past winter the plowing situation was much better than usual. Roads were plowed and salted in a timely matter even though it was difficult because of no lights in the area. They are very appreciative of Commissioner Saewert's work.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler submitted written report to the Board.

HIGHWAY DEPARTMENT: Highway Commissioner Saewert reported:

- Completed the Road Budget for 2016 projects.
- Continues to work with Cook County Building and Zoning,
- Continues to review and evaluate all of the contracts.
- No permit violations pending.
- Nothing issued from the Sheriff Department.

ADMINISTRATIVE REPORT: Administrator Stellato submitted written report to the Board.

OLD BUSINESS

Administrator Stellato reported that the Assessor suggested reducing proposed budget a little bit mainly in the area of salaries. Further discussion will be at the Executive Session.

NEW BUSINESS

MOTION #5: TO ACCEPT THE RESIGNATION OF TOWNSHIP SUPERVISOR, MICHAEL B. SCHROEDER

Motion by Trustee Domrzalski, seconded by Trustee O'Connell, to accept the resignation of Township Supervisor, Michael B. Schroeder, effective today March 22, 2016.

ROLL CALL VOTE: AYES: Domrzalski, O'Connell, Hoban, Penner
NAYS: None....Motion # 5 Carried.

PROSPECT HEIGHTS FIRE PROTECTION DISTRICT TRUSTEE RE-APPOINTMENT

Administrator Stellato stated that the Township advertised for two positions on the Prospect Heights Fire Protection District. The two positions were coming to the close of their term. The Township received no responses to the ad. Prospect Heights Fire Chief Gould sent a letter recommending that the Township Board re-appoint Jon Tammen and Alfred Kotlarz. Both men sent letters requesting re-appointment. The two men were interviewed previously; therefore, there is no need to re-interview at this time.

MOTION #6: TO REAPPOINT PROSPECT HEIGHTS FIRE PROTECTION DISTRICT TRUSTEES

Motion by Trustee O'Connell, seconded by Trustee Domrzalski, to re-appoint John C. Tammen and Alfred Kotlarz to the Fire Protection Board.

ROLL CALL VOTE: AYES: O'Connell, Domrzalski, Hoban, Penner
NAYS: None....Motion # 6 Carried.

MOTION #7: APPROVAL OF ANNUAL TOWN MEETING AGENDA

Motion by Trustee Domrzalski, seconded by Trustee O'Connell to approve the Annual Town Meeting Agenda.

ROLL CALL VOTE: AYES: Domrzalski, O'Connell, Hoban, Penner
NAYS: None....Motion # 7 Carried.

2016-17 BUDGET DISCUSSIONS- CLERK, CEMETERY, TOWN FUND, AND ROAD DISTRICT

Clerk Gauza reported that her budget remains the same as last year. She plans to purchase a laptop and a piece of furniture/table for the printer in her office.

Administrator Stellato discussed the cemetery fund. The request is for \$50,000, the same as last year. Last year the Township started the process of resetting tombstones that had fallen down or were in disrepair. The resetting of tombstones project will continue this year. The landscaping for the cemetery has been upgraded. Last year, the cemetery fund only spent some \$36,000 of its \$50,000 funding. However, the hope is to accomplish the tombstone resetting this year.

Administrator Stellato stated that Town Fund, including agency funding, request is for a budget about \$80,000 less than last year. We do not have any major projects except for some landscaping. Most major building renovations are done.

Highway Commissioner Scott Saewert reported that the Road and Bridge budget proposal is the similar, but less than last year. One grant for last year is still pending because the State of Illinois has no budget. The Highway Dept. has some major projects planned and will continue to work on those projects. Last year we had some road work planned with Des Plaines, but Des Plaines had to reduce the scope of the work.

MOTION #8: TO APPROVE TENTATIVE TOWN FUND BUDGET FOR 2016-17

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve Town Fund budget for 2016-17 as presented.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Penner
NAYS: None....Motion # 8 Carried.

MOTION #9: TO APPROVE TENTATIVE ROAD DISTRICT AND BRIDGE BUDGET FOR 2016-17

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve Road and Bridge Budget for 2016-17 as presented.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Penner
NAYS: None....Motion # 9 Carried.

MOTION #10: TO APPROVE TENTATIVE GENERAL ASSISTANCE FUND BUDGET FOR 2016-17

Motion by Trustee Domrzalski, seconded by Trustee O'Connell, to approve General Assistance Budget for 2016-17 as presented.

ROLL CALL VOTE: AYES: Domrzalski, O'Connell, Hoban, Penner
NAYS: None....Motion # 10 Carried.

MOTION #11: TO APPROVE CEMETERY BUDGET FOR 2016-17

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve Cemetery Fund for 2016-17 as presented.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Penner
NAYS: None....Motion # 11 Carried.

MOTION #12: TO MOVE TO EXECUTIVE SESSION TO DISCUSS COMPENSATION OF SPECIFIC EMPLOYEES AND TO FILL PUBLIC OFFICE

Motion by Trustee Penner pursuant to Open Meetings Act to move to Executive Session to discuss compensation for specific employees and to fill vacancy of public office, seconded by Trustee Domrzalski,

ROLL CALL VOTE: AYES: Penner, Domrzalski, O'Connell, Hoban
NAYS: None....Motion # 12 Carried.

MOTION #13: TO END THE EXECUTIVE SESSION TO DISCUSS COMPENSATION OF SPECIFIC EMPLOYEES AND TO FILL PUBLIC OFFICE

Motion by Trustee Penner pursuant to Open Meetings Act to end the Executive Session to discuss compensation for specific employees and to fill vacancy of public office, seconded by Trustee Domrzalski,

ROLL CALL VOTE: AYES: Penner, Domrzalski, O'Connell, Hoban
NAYS: None....Motion # 13 Carried.

MOTION #14: TO APPOINT KATHLEEN PENNER TO FILL THE VACANCY AND COMPLETE THE UNEXPIRED TERM OF TOWNSHIP SUPERVISOR

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING MARCH 22, 2016

Motion by Trustee O'Connell to appoint Kathleen Penner to fill the vacancy and complete the unexpired term of Township Supervisor, seconded by Trustee Domrzalski,

ROLL CALL VOTE: AYES: O'Connell, Domrzalski, Hoban, Penner
NAYS: None....Motion # 14 Carried.

MOTION #15: TO APPOINT JOANNE SCHULTZ TO FILL THE VACANCY AND COMPLETE THE UNEXPIRED TERM OF TOWNSHIP TRUSTEE

Motion by Trustee Domrzalski to appoint Joanne Schultz to fill the vacancy and complete the unexpired term of Township Trustee, seconded by Trustee O'Connell,

ROLL CALL VOTE: AYES: Domrzalski, O'Connell, Hoban, Penner
NAYS: None....Motion # 15 Carried.

SWEARING IN

Township Clerk Joanna Gauza sworn in newly appointed Township Supervisor Kathy Penner. Township Clerk Joanna Gauza then swore in newly appointed Township Trustee Joanne Schultz.

MOTION #16: ADJOURNMENT

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to adjourn.

VOICE CALL VOTE: All Ayes....Motion #16 Carried.

The meeting for Tuesday, March 22, 2016, was declared adjourned at 8:55 p.m. The next regular scheduled board meeting is set for Tuesday, April 26, 2016, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

