

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for November 27, 2018 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:10 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee JoAnne Schultz, Trustee Ruth O'Connell, Trustee Patricia Kozicki and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Attorney Howard Metz, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Wheeling Township Attorney Kenneth Florey

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF SPECIAL MEETING MINUTES – October 23, 2018

Motion by Trustee Schultz, seconded by Trustee Medley, to approve the special minutes of October 23, 2018.

ROLL CALL VOTE: AYES: Schultz, Medley, O'Connell, Kozicki, Penner
NAYS: None....Motion #1 Carried.

MOTION #2: APPROVAL OF REGULAR MEETING MINUTES – October 23, 2018

Motion by Trustee Schultz, seconded by Trustee Medley, to approve the minutes of October 23, 2018.

ROLL CALL VOTE: AYES: Schultz, Medley, O'Connell, Kozicki, Penner
NAYS: None....Motion #2 Carried.

AUDIT

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #456, #457, #458 and #459 against the Road Management Fund, in the amount of \$26,419.36 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #684, #685, #686, #687, #688 and #689 against the Town Fund in the amount of \$230,592.23 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- Wheeling Township has been open for Appeals with the Board of Review since November 7th, and will close December 6th. The number of Appeals with Assessor's Office to date:
140 Hard copies
151 Comparables and Instructions emailed to Homeowners for an online appeal. This is less than last year due to the fact that it is 3rd year of Triennial Reassessment.
- The sign on phase of the County AS400 Program has been completed; Assessor's Office has a new logon procedure and passwords.
- All Permits for 2019 Assessment Year must be submitted to Cook County Assessor by December 14th.
- Office Visitors: 296
- Phone Calls: 384
- Exemptions: 66

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Duane Rakestraw will be retiring as a Bus Driver Friday November 30th. He will begin December 3rd as our Part-Time night time security guard.
- Food Pantry Expansion Update: The painting is complete, the flooring has been ordered and the shelving is in design phase. The flooring should be installed the 2nd week of December. We are hoping to have everything complete by the first of the year.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING NOVEMBER 27, 2018

- Thanksgiving Distribution was November 20th, we distributed baskets to 272 families (1028 people of 502 are children).
- LIHEAP opened to senior citizens and people receiving disability benefits on October 1st. GA completed 388 applications in the month of October. Craig and Rosario have completed and passed LIHEAP training. LIHEAP will open to the general public December 1st.
- Northfield did a good job clearing the streets after the large snowfall.
- On November 25th, Wheeling Township lost its power for about 30 hours. We needed to close the Township on Monday due to no power or heat. The Transportation Dept. still operated 4 medical vans to transport the residents that needed to go to dialysis and back home. Side note: those drivers are a very dedicated group. Administrator Stapleton showed up to the Township at 8 am and their buses were cleaned off, warming up and ready to go. The drivers understand the need for those people to get to dialysis. All GA and SHIP appointments that were cancelled were rescheduled this morning.
- Statistics for the month of October 2018:
 - 2080 rides – 892 dial-a-ride, 1188 medical van
 - 1010 meals delivered
 - 72 office visits to the Nurse
 - 7 home visit by the Nurse
 - 453 visits to the Food Pantry – 946 people feed

NEW BUSINESS

None.

OLD BUSINESS

Update on the Forest Subdivision Patching Project:

This was completed before the snow started.

Tentative Levy Approval:

December 11, 2018, is the final Levy approval and adoption. Like it was discussed, the Levies remain flat.

MOTION #5: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Medley to adjourn.

VOICE CALL VOTE: All Ayes....Motion #5 Carried.

The meeting for Tuesday, November 27, 2018, was declared adjourned at 8:30 p.m. The next regular scheduled board meeting is set for Tuesday, December 11, 2018, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

WHEELING TOWNSHIP SPECIAL MEETING
HUMAN SERVICES AGENCY PRESENTATIONS

CALL TO ORDER

The special meeting of the Supervisor and Board of Trustees of Wheeling Township, for November 27, 2018 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 6:35 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee JoAnne Schultz, Trustee Ruth O'Connell, Trustee Patricia Kozicki and Clerk Joanna Gauza.

Also in attendance: Director of Finance and Administration Regina Stapleton.

Supervisor Penner introduced the Human Service Committee members and thanked them for their participation. The Committee included: Jeanne Hamilton, Ken Jochum, David Solak, Leon Gopon, and Richard Townsend.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

Human Service agency presentations are now on a two year funding cycle. This year, Human Service agencies were asked to appear before the Supervisor, Board of Trustees and the Human Services Advisory Committee at a specified time. Agencies were each allotted ten minutes for a presentation, with questions and answers following. All agencies submitted an application prior to the presentations, which was used as a guideline during the question and answer period. Each application for funding provided detailed program and budgetary information.

Presentations were made as follows:

The representative of **Northwest Compass/Emergency Housing ("NCEH")**, appeared and requested \$35,000. NCEH program serves low income population in the northwest suburbs by providing emergency services such as emergency housing. NCEH helps the homeless or those at risk of being homeless by enrolling them in public services, public health insurance, mental health referrals, and skills training. Because there is a lack of affordable housing in the northwest suburbs, when an individual or family encounters financial difficulties, NCEH helps with rent subsidies and counseling. In the

past year, NCEH served 1615 clients, including 196 clients that reside in Wheeling Township. NCEH is headquartered in Mount Prospect. NCEH has four apartments for transitional housing located in the Township.

News/Questions and Answers – NCEH, like Journeys and Faith Community Homes, belongs to an association serving the homeless. NCEH and association members coordinate their efforts to avoid duplication. NCEH serves clients beyond Arlington Heights so it has a greater geographical reach than some of the other agencies. NCEH also provides life skills counseling services that other agencies do not offer. NCEH does transitional housing, but does not have homeless shelters. The funding request to Wheeling Township reflects the fact that NCEH has 4 housing units in Wheeling, but no housing units in other townships. Occupancy costs increased from some \$73,000 to some \$200,000 and NCEH will provide more information as to the reason for the increase. NCEH had previously been named “CEDA Northwest”, but now is a completely separate organization from CEDA.

Fred Stupen, Executive Director, spoke on behalf of **Resources for Community Living (“RCL”)**, and requested \$2000. RCL is a small non-profit based in Mount Prospect that assists adults with developmental/physical disabilities to live independently in their own homes or apartments. RCL provides support services, vocational services, social group activities, rent subsidies, and financial coaching. RCL serves about 50 full-time clients and about 150-160 part and full-time clients a year. RCL served 7 Wheeling Township residents last year. A typical client earns about \$12,000 a year, but rent costs in the area can be \$1000/month. RCL works with landlords to try and get affordable housing. All clients are working jobs, but many do not have immediate families. As parents of clients pass, the clients need a place to live. Many clients have not lived alone before. RCL works to teach the clients to live on their own.

News/Questions and Answers – The seven Wheeling Township residents live in the Township and each lives separately. RCL’s challenges are finding affordability housing for clients. The need is increasing as older parents pass or are unable to care for the clients anymore.

Joanne Bratta, the Executive Director of **St. Mary’s Services (“St. Mary’s”)** spoke on behalf of the agency and requested \$10,000. For over 130 years, St. Mary’s has assisted in placing children in loving homes. St. Mary’s provides holistic support to unplanned teen pregnancies, including teen parenting programs and child placement services. Currently, St. Mary’s is located in Palatine. Each pregnant teen in District 214 is offered a 2 hour counseling session to learn about the services available to them from government and private agencies. St. Mary’s partners with other agencies and has partnered with Northwest Community Hospital to provide depression counseling during and after pregnancy. St. Mary’s also does vocational counseling to help young women succeed. St. Mary’s served 218 clients, including 51 Wheeling Township clients.

News/Questions and Answers – St. Mary’s does not get insurance payments for services. It has two full-time social workers and a volunteer social worker. St. Mary’s

has a total of 5-6 employees and has one employee on call at all times to address emergencies. St. Mary's does provide counseling to males. St. Mary's has an annual gala to raise funds. It also has an endowment fund that the nuns left the organization and the income helps fund St. Mary's. St. Mary's continues to keep costs low and cut expenses.

Kimberly Metz, Director of Operations for Access to Care, spoke for **Suburban Primary Health Care Council ("SPH")** and requested \$18,000 in funding. Access to Care is the name of a program to provide access to primary health services to low income individuals. When the Affordable Care Act was enacted, the hope was that it would provide health care to low income residents. However, 8 years after the Act became law, about 10% of Cook County residents still do not have access to medical care. SPH provides access to healthcare by offering a \$5 per visit primary care physician appointment, \$5 cost for certain lab work, and medications for 30 days for \$15-\$40. SPH also has a pilot program offering behavioral health services. SPH receives no Federal and no State funding. Its primary funding is from Cook County. SPH also gets funding from local governments and private fundraising. SPH served some 6000 clients of whom some 511 were from Wheeling Township.

News/Questions and Answers – SPH's request of \$18,000 is enough to pay for services for some 24 Wheeling residents. Cook County funding is used to serve the remaining Wheeling Township residents. SPH currently has 13 employees. For clients that need specialty care, Cook County Hospital will refer those clients for specialty services. All clients are 300% or less of poverty level.

Gabriela Arias, the Government Relations Manager for **WINGS Program Inc. ("WINGS")** spoke for WINGS and requested \$15,000 in funding. WINGS provides housing, integrated social services, education, and advocacy services to victims of domestic violence. WINGS has two emergency shelters, one in Chicago and one in the suburbs, available 24 hours a day. It also serves males. The suburban shelter provided over 14,000 nights of shelter last year. Of the 805 clients receiving emergency housing last year, 24 clients were from Wheeling Township. WINGS efforts are highly successful as 96% of WINGS' clients do not return to their abuser. Over the last year, WINGS also invested in repairing the shelter facilities.

News/Questions and Answers – No questions.

John, the Director of Substance Abuse Services at **Maryville Academy Family Behavioral Health Clinic ("Maryville")** spoke on behalf of the agency and requested \$12,000 in funding. Maryville is a human services organization focusing on children. In 2014, Maryville opened the Family Behavioral Health Clinic in Des Plaines to provide mental health, substance abuse, and anger management counseling. The clinic also addresses depression, anxiety, ADD, ADHD, school avoidance, DUI risk, and other such behaviors. Services are available in Spanish, Polish, and English. Last year, Maryville provided 374 hours of clinical services to Township residents. The agency

has a record of success and hopes to increase outreach especially with anti-opiod and anti-vaping programs.

News/Questions and Answers – Maryville cooperates with agencies that provide similar services like Alexian. The need is great so there is no competition among agencies providing these services; rather, the agencies try and determine who can best serve that client. Maryville currently has 5 staff members at the clinic. There is one administrative staff member not listed on the funding request. The clinic is part of the larger Maryville organization; however, the clinic tries to operate as if it was a stand-alone clinic and be self-sufficient. The clinic's administrative costs reflect what the parent Maryville organization allocates for payroll, billing etc. services to the clinic. The clinic salaries reflect the addition last year a Polish speaking counselor.

Cathy Splett, Foundation Coordinator for **Special Leisure Services Foundation (“SLS”)**, requested \$12,881 in funding. Andrea Griffin, the Superintendent of Recreation also presented for SLS. SLS is the fundraising arm of NWSRA. NWSRA is an association of 17 park districts. At age 22, most support services for adults with disabilities disappear. NWSRA provides recreational and leisure services for children and adults with disabilities. NWSRA partnered with Clearbrook and will use the requested funds to expand the Adults Day Program that will be housed in the Wheeling Community Recreation Center beginning in 2019-20. The Program provides adult recreational opportunities during the week from 9:30 am to 2:30 pm. Specifically, the funding will help purchase technology items needed for the center. Park districts have dedicated space in their facilities for the program to use. The Program serves about 102 individuals daily, including some 20 individuals from the Wheeling Township area. There is a wait list of 197 individuals, including 51 from Wheeling Township.

News/Questions and Answers – The Park Districts get ADEA funds and the Park Districts have decided on a cap for funding the program. A board member expressed concern that SLS is seeking funding from a taxing body, the Township, to fund a program for another taxing body, the Park Districts. The \$12,881 would be for 6 computers, screens, and related items. This would be a one-time request because it is for computers for the new Wheeling Center.

The Human Services presentations adjourned at 8:00 p.m.

Joanna M. Gauza
Township Clerk