

WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MINUTES OF  
NOVEMBER 13, 2024

**CALL TO ORDER**

The Community Mental Health Board Meeting of Wheeling Township, for November 13, 2024 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. President Susan Hayes called the meeting to order at 7:00 p.m.

**ROLL CALL**

Secretary Bill Dixon called the roll and the following members were present, Bill Dixon, Jeanne Hamilton, John Lubbe, JoAnne Schultz, Jack Vrett, Jim Ruffatto & Susan Hayes.

Absent: None

Also, in attendance: Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

**PLEDGE OF ALLEGIANCE**

President Susan Hayes led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF THE MINUTES OF THE WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MEETING ON OCTOBER 23, 2024**

Motion by JoAnne Schultz, seconded by Jeanne Hamilton to approve the October 23, 2024 Wheeling Township Community Mental Health Board Meeting minutes.

VOICE CALL VOTE: ALL AYES...  
ABSTAINED...Jim Ruffatto  
NAYS: None....Motion #1 Carried.

**CITIZENS TO BE HEARD**

Lorrie Grainawi of Arlington Heights asked the Board to please consider adding more money to the budget to address barriers to community engagement.

WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MINUTES OF  
NOVEMBER 13, 2024

Linda Waycie of Mount Prospect stated that she would like the Board to reconsider the levy amount and raise the dollar amount to coincide with the Needs Assessment.

Tracy Shreva, a member of NAMI, thanked the Board for the needs assessment and stated that the proposed budget is conservative. She suggested the Board form a Mental Health Coalition and said more community outreach is needed.

Hugh Brady, a member of NAMI, stated that on election day, five 708 Board referendums were passed. He wants the Board to reconsider budgeting more money for substance abuse services.

Julie Ciccarelli stated she has a son at Clearbrook and volunteers there. She has observed that Clearbrook needs more staff and more resources.

**BUSINESS**

Approval of 2025 Meeting Dates.

**MOTION # 2 APPROVAL OF 2025 MEETING DATES**

Motion by Bill Dixon, seconded by Jack Vrett to approve the 2025 meeting dates.

VOICE CALL VOTE: All Ayes...  
NAYES: None...Motion #2 carried.

Approval of 2025-26 Funding Recommendations.

**MOTION #3 APPROVAL OF 2025-26 FUNDING RECOMMENDATIONS**

Motion by Bill Dixon, seconded by Jack Vrett to approve 2025-26 Funding Recommendations.

VOICE CALL VOTE: All Ayes...  
NAYES: None...Motion #3 carried.

Discussion One and Three Year Plans

President Susan Hayes submitted a draft for a One and Three plan. For the one year plan these are her suggestions:

1. Hire a Director of Mental Health Services.
2. Review contracting procedures with funded agencies.
3. Maintain/increase funding specific to existing Funded Agencies and new applicants when appropriate.

WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MINUTES OF  
NOVEMBER 13, 2024

4. Expand Transportation services.
5. Expand the information available on the 708 Board page of the Wheeling Township website.
6. Contract with cell phone translation service.
7. Site visit to evaluate and familiarize Board members with programs.

For the three year plan the suggestions are:

1. Hire a Clinical Social Worker and upgrade website.
2. Provide case management.
3. Encourage staffing in the community.
4. Community outreach.
5. Evaluate the effectiveness of existing programs.
6. Establish a respite program.

There was discussion regarding the proposed One year and Three Years Plans. It was agreed that revisions to the proposed plans would be considered at the January 8, 2025 meeting of the Wheeling Township Community Mental Health Board.

**MOTION #4 ADJOURNMENT**

Motion by Jim Ruffatto, seconded by Jeanne Hamilton.

VOICE CALL VOTE: All Ayes...  
NAYES: None...Motion #4 carried

The meeting for Wednesday, November 13, 2024, was declared adjourned at 8:10 pm. The next scheduled Community Mental Health Board Meeting is set for Wednesday, January 8, 2025, at 7:00 pm.