

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for August 25, 2020 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Ken Jochum, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Ruth O'Connell

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JULY 28, 2020

Motion by Trustee Jochum, seconded by Trustee Kozicki, to approve the minutes of July 28, 2020 Regular Board Meeting.

ROLL CALL VOTE: AYES: Jochum, Kozicki, Schultz, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Schultz, to approve batch #8/25/20 against the Road Management Fund, in the amount of \$5,587.40 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Schultz, Jochum, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Schultz, to approve batch #8/7/20, #8/14/20, and #8/25/20 against the Town Fund in the amount of \$158,061.03 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Schultz, Jochum, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Schultz, to approve batch #082520 against the Cemetery Fund, in the amount of \$918.50 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Schultz, Jochum, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- Cook County Board of Review has opened a few townships for appeals; Wheeling Township may open late September or early October. We encourage taxpayers to email the Assessor's office with information and we can provide them comparables and instructions for an online property tax appeal. We continue to make forms available in the front entrance of the building. In the rear of the building we put information boxes that include appeal forms. Taxpayers can leave appeals in the drop box and we will deliver the appeals to the Board of Review.
- Cook County Board of Review is open and available via telephone. Their Skokie and Midlothian sites are available for in person questions. The Cook County building is closed to the public, until further notice so access to our office remains a benefit for those who need to resolve property tax issues, in person locally.
- Since tax bills are not due until October 1st, exemption errors can still be resolved and adjusted bills mailed before the due date.
- 2019 map pages have been delivered. We are in the process of reviewing, making changes and replacing old maps.
- Property tax decision letter results are expected to be mailed to Homeowners in the next few weeks. Cook County Assessor is closed to the public for 2 weeks.
- Phone calls: 491
- Office visits: 152
- Exemptions: 92

CLERK: Clerk Gauza reported:

- We are receiving many questions regarding voter registration, mail ballots and the upcoming November Elections. Bonnie is working with the Clerk to answer these questions.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Tom Neitzke, Highway Manager, is retiring at the beginning of September. Administrator Stapleton is looking into alternatives regarding this position.
- Bradish and Associates notified Administrator Stapleton that we have an option to purchase an extended period policy for any liability arising from the Nurse's services. This extended period policy will protect the Township from any claims prior to July 31, 2020. The Township is purchasing this policy.
- LIHEAP started August 17th. We are seeing clients in the meeting room.
- On September 1, the Food Pantry will go to a Pull and Pack Distribution. The client will select the items they want from a list and a volunteer will pull and pack the items while the client is waiting in their car. The Township has purchased a restaurant style paging system. We will give each client a pager to notify them when their food is ready for pickup. At this time the volunteers still do not feel comfortable seeing clients.
- The November TOI Conference will be held virtually this year, November 16-20, 2020. Statistics for the month of July 2020:
 - 975 rides – 183 dial-a-ride, 792 medical
 - 1,045 meals delivered
 - 552 visits to the Food Pantry – 1,425 people feed

NEW BUSINESS:

Approval of the 2020 Levy Calendar.

MOTION #5: APPROVAL OF 2020 LEVY CALENDAR

Motion by Supervisor Penner, seconded by Trustee Jochum to approve the 2020 Levy Calendar.

ROLL CALL VOTE: AYES: Penner, Jochum, Kozicki, Schultz
NAYS: None....Motion #5 Carried.

OLD BUSINESS: None

MOTION #6: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Jochum to adjourn.
VOICE CALL VOTE: All Ayes....Motion #6 Carried.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING AUGUST 25, 2020

The meeting for Tuesday, August 25, 2020, was declared adjourned at 8:15 p.m. The next scheduled special board meeting is set for Tuesday, September 22, 2020, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk