

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for December 10, 2024 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present: Supervisor Kathy Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**PUBLIC TRUTH IN TAXATION HEARINGS**

**2024 TOWN, GENERAL ASSISTANCE AND ROAD MANAGEMENT LEVY**

Attorney Kenneth Florey called the Town Public Hearing for 2024 to order and stated that the proposed Town Fund Levy is in the amount of \$2,242,191. The General Assistance Fund Levy is \$419,174. The proposed aggregate levy for these two funds is \$2,661,365. Attorney Kenneth Florey called the Road Management Public Hearing for 2024 to order and stated a proposed Road Management Levy for next year amount of \$723,109

He asked if there was anyone present who would like to speak on the levies to please step forward and give her/his name and address. Nobody stepped forward to make a comment and the hearing was closed.

**MOTION #1: TO CLOSE TOWN , GENERAL ASSISTANCE AND ROAD MANAGEMENT LEVY HEARING**

Motion by Supervisor Penner, seconded by Trustee Murglin, to close the Town, General Assistance and Road Management hearing.

ROLL CALL VOTE: AYES: Penner, Murglin, Kozicki, Talken, Hamilton  
NAYS: None....Motion #1 Carried.

**APPROVAL OF MINUTES**

**MOTION #2: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON NOVEMBER 19, 2024**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve the minutes of the November 19, 2024 Regular Board Meeting.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken, Penner  
NAYS: None.... Motion #2 Carried.

**AUDIT**

**MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #11/25/24, #11/26/24 and #12/10/24 against the Road Management Fund, in the amount of \$22,223.74 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken, Penner  
NAYS: None.... Motion #3 Carried.

**MOTION #4: AUDIT FOR CEMETERY FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #12/10/2024 against the Cemetery Fund, in the amount of \$1,840.00 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken, Penner  
NAYS: None... Motion #4 Carried.

**MOTION #5: AUDIT FOR TOWN FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #11/22/24, #11/25/24, #11/26/24 and #12/10/24 against the Town Fund in the amount of \$172,619.62 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken, Penner  
NAYS: None.... Motion #5 Carried.

**CITIZENS TO BE HEARD:**

Lorri Grainawi asked about the Referendum.

**OFFICIALS' REPORT**

**ASSESSOR'S REPORT:** Assessor Jochum reported:

- TAX YEAR 2024
- The Board of Review will be closing appeals from Wheeling Township on December 17, 2024. We have conducted two outreach sessions for taxpayers; one with Commissioner Steele and one with Commissioner Cardenas both held here at the Township office. In addition, we are submitting approximately 400 appeals for taxpayers from our office. We anticipate that tax bills will be submitted to taxpayers on time this year.
- PERMITS 2024
- Our office has reviewed, coded for assessment and submitted all permits for 2024. Total permits were 4,557 with a total permit amount of \$209,731,329.

**ADMINISTRATOR'S REPORT:** Administrator Stapleton reported:

- Over the week of Thanksgiving, Bear Construction replaced the Supervisor, Assessor, Park Lot doors, and the hallway floor. They did a great job! The staff was very happy with the communication and their professionalism. The trim to match the rest of the hallway will come shortly; they had to place a special order.
- On Saturday, November 23, 2024, we distributed 342 Thanksgiving baskets. Again, we thank the community for their ongoing support!
- AARP Tax prep will start on February 7, 2025. The Township will begin taking appointments on January 13, 2025.
- On Thursday, December 12, Adopt a Family drop-off begins. This year, we are helping 188 families with some holiday cheer.
- On December 5, 2024, Supervisor Penner, President Hayes (Mental Health Board), and I attended the ACMHAI (Association of Community Mental Health Authorities of Illinois) Best Practices Training. I found it very informative regarding monitoring funded agencies and measuring outcomes.
- Statistics for November 2024:
  - 1,408 rides – 705 non-medical, 703 Medical (Disabled 191 rides)
  - 817 - meals delivered
  - 414 - visits to the Food Pantry – 879 people, 202 Children and 386 Seniors
  - 10 – Alzheimer's Caregiver Support Group
  - 18 –(VIP) Visually Impaired Support Group Holiday Party

**NEW BUSINESS:**

**MOTION #6: 2025 HOLIDAY SCHEDULE APPROVAL**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the 2025 Holiday Schedule.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Hamilton, Talken  
NAYS: None....Motion #6 Carried.

**MOTION #7: 2025 WHEELING TOWNSHIP BOARD MEETINGS APPROVAL**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the 2025 Wheeling Township Board Meetings Approval.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Hamilton, Talken  
NAYS: None....Motion #7 Carried.

**MOTION #8: APPROVAL OF MENTAL HEALTH BOARD FUNDING REQUEST**

Motion by Supervisor Penner, seconded by Trustee Hamilton to approve the Mental Health Board Funding Request of \$809,550.

ROLL CALL VOTE: AYES: Penner, Hamilton, Kozicki, Murglin, Talken  
NAYS: None....Motion #8 Carried.

**MOTION #9: APPROVAL OF RESOLUTION 2024-06 TO SUBMIT AND ADVISORY REFERENDUM TO THE VOTERS OF WHEELING TOWNSHIP REGARDING LOCAL UNFUNDED MANDATES**

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the Resolution 2024-06 to Submit An Advisory Referendum to the Voters of Wheeling Township Regarding Local Funded Mandates.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Kozicki, Talken  
NAYS: None....Motion #9 Carried.

**OLD BUSINESS:**

**MOTION #8: ADOPTION OF 2024 LEVIES FOR THE TOWN AND GENERAL ASSISTANCE**

Motion by Supervisor Penner, seconded by Trustee Kozicki to adopt the Levies for the Town and General Assistance in the amount of \$2,661,365.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Hamilton, Talken  
NAYS: None....Motion #8 Carried.

**MOTION #9: ADOPTION OF 2024 LEVY FOR THE ROAD MANAGEMENT**

Motion by Supervisor Penner, seconded by Trustee Kozicki to adopt the Levy for the Road Management in the amount of \$723,109.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Hamilton, Talken  
NAYS: None....Motion #9 Carried.

**MOTION #10: ADJOURNMENT**

Motion by Supervisor Penner, seconded by Trustee Murglin to adjourn.

VOICE CALL VOTE: All Ayes.... Motion #10 Carried.

The meeting for Tuesday, December 10, 2024, was declared adjourned at 8:20 p.m. The next scheduled regular board meeting is set for Tuesday, January 28, 2024, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk