

WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MINUTES OF  
APRIL 19, 2023

**CALL TO ORDER**

The Community Mental Health Board Meeting of Wheeling Township, for April 19, 2023 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. President Hamilton called the meeting to order at 7:00 p.m.

**ROLL CALL**

Secretary Bill Dixon called the roll and the following members were present, Bill Dixon, Jeanne Hamilton, Susan Hayes, John Lubbe, JoAnne Schultz & Jack Vrett.

Also, in attendance: Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Jim Ruffato

**PLEDGE OF ALLEGIANCE**

Jeanne Hamilton led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF THE MINUTES OF THE MENTAL HEALTH BOARD MEETING ON MARCH 22, 2023**

Motion by JoAnne Schultz, seconded by John Lubbe, to approve the minutes of March 22, 2023 Mental Health Board Meeting.

ROLL CALL VOTE: AYES: JoAnne Schultz, Bill Dixon, Susan Hayes, John Lubbe, Jack Vrett, Jeanne Hamilton.

NAYS: None....Motion #1 Carried.

**CITIZENS TO BE HEARD**

Lori Grainawi a resident of Arlington Heights thanked everyone that attended the Association of Community Mental Health Authorities of Illinois seminar that was held on March 24<sup>th</sup>. She stated that she hoped the training was helpful. She mentioned she is very excited about the Needs Assessment questionnaire. She is hoping for community input. The community wants the meetings to be more accessible. She would like the email addresses of the Board so that they can contact them directly.

Paul Neff a resident of Arlington Heights thanked everyone on the Board for their service. He mentioned he is grateful for the Needs Assessment. He stated he wants the

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assessment to go out to the community and not just agencies & community stakeholders. He also stated he wants all meetings for home bound residents to be online.

Arlen Gould thanked everyone on the Board for their service. He mentioned the Daily Herald had two articles in the paper regarding mental health. He stated that Ken Jochum's comment about raising 8 million dollars is fictitious. A dollar amount of 1.5 million was set in the referendum.

Jenna (did not sign in and did not give her last name). She requested that the Board introduce themselves and to state what qualifies them to be on the board. She also requested to know if the Board members voted for the 708 Referendum. Wheeling Township attorney Ken Florey stated that public comments made, are not interactive between the Board and the audience.

**ADMINISTRATOR'S REPORT:** Administrator Stapleton reported:

- The Board attended the ACMHAI seminar on March 24<sup>th</sup>. It was very informative & the Board is taking the right steps to continue forward.
- All Board members have Wheeling Township email addresses.
- The Wheeling Township Mental Health Board is a member of ACMHAI.
- An email will be sent shortly asking the Board to fill out the Statement of Economic Interests. Wheeling Township attorney Ken Florey explained the Board is not in county system yet as they were recently appointed, but they need to file by May 1<sup>st</sup>. He explained why he thought this was necessary.

**NEW BUSINESS:**

- Administrator Stapleton explained the dates that were set for 2023.
- Wheeling Township Attorney Ken Florey spoke about Bylaws. He stated that Bylaws are a creature of private sector. Public bodies are controlled by laws. Another set of rules for a board are policies.
- There was a lot of discussion about the questionnaire for the funded agencies and community stakeholders. The Board wants a questionnaire for the community as well. Both questionnaires will be discussed and possibly approved at the May meeting.
- The agency application was also discussed and could be approved at the May meeting.

**MOTION #2: APPROVAL OF THE MENTAL HEALTH BOARD MEETINGS FOR 2023**

Motion by JoAnne Schultz, seconded by Susan Hayes to approve the Wheeling Township Community Mental Health Board Meeting dates for 2023.

VOICE CALL VOTE: All Ayes

NAYS: None...Motion #2 Carried.

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**BOARD MEMBER COMMENTS:**

Bill Dixon continued the conversation regarding By-Laws. Attorney Florey suggested instead of By-Laws, Policy Manual would be a more appropriate term. Jack Vrett asked if there would be an approved Policy Manual by the time we are deciding on Agency Funding.

Susan Hayes wanted more direction on the Needs Assessment on how we are going to complete it with no money. How are we going to report the results?

Attorney Florey introduced a Mental Health Guide from York Township. Something the Mental Health Board might want to do in the future.

John Lubbe suggested to the Board that they look at Oak Park Township Strategic Plan.

**MOTION #3: ADJOURNMENT**

Motion by Jack Vrett, seconded by JoAnne Schultz to adjourn

VOICE CALL VOTE: All Ayes...

NAYES: None...Motion #3 Carried.

The meeting for Wednesday, April 19, 2023, was declared adjourned at 7:58 p.m. The next scheduled Wheeling Township Community Mental Health Board Meeting is set for Wednesday, May 10, 2023, at 7:00 p.m.