

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for February 26, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee JoAnne Schultz, Trustee Ruth O'Connell and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Patricia Kozicki

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF REGULAR MEETING MINUTES – January 22, 2019

Motion by Trustee Schultz, seconded by Trustee Medley, to approve the minutes of January 22, 2019.

ROLL CALL VOTE: AYES: Schultz, Medley, O'Connell, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #698, #699, #700, #701, #702, #703, #704 and #705 against the Town Fund in the amount of \$310,228.81 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #022619 against the Cemetery Fund, in the amount of \$4,026.39 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #466, #467, #468 and #469 against the Road Management Fund, in the amount of \$39,787.70 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

John Nuncal thanked the Board for hiring Northfield Township Road Management for snow removal and praised their work. He also spoke about Forest River Fire Protection District.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- Over 1,000 constituents visited Assessor's Office this past month. It was primarily seniors filing or renewing their exemptions, followed by Disabled Veterans and those who qualify for the Disabled Person Exemptions. The deadline to file is April 1 to receive the deduction on the 2nd installment tax bill.
- The tax bills were mailed and are due March 1st. The bill is now available on the Cook County Treasurer website, making it much easier to us to answer taxpayers' questions, as well as provide a copy for those who need one to make a payment at Chase Bank.
- This year Wheeling and other Townships in the Northwest suburbs will be reassessed (last triennial was 2016). Cook County Assessor has set a tentative opening date for July 5th for 30 days. If assessments increase significantly, we expect high volumes of office visits and phone calls.
- Taxpayers who appealed with the Board of Review in December should receive decision letters in March.
- The property where Goebert's farm used to be was sold in 2016, but apparently no taxes have been paid for several years. It is possible there are \$300,000 to \$400,000 in back taxes owed.
- Office visitors: 1,081
- Phone calls: 630
- Exemptions filed: 857

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Shelter has completed their move and the move went well. More cars are in the parking lot in the morning, but we are working through it. The snow piles have taken 10 parking spaces. As Shelter staff leave after the morning to do their rounds, parking spaces open.
- The Newsletter should be in homes by the end of this week.
- The Township will have a booth at Senior Celebration Day on March 28th at the Forest View Educational Center. All Trustees are welcome to attend and help represent Township in the booth.
- We have been approved to have Veteran Service Officer at the Township 2 Fridays a month starting in March. The Veteran Service Officer will be Shynae Murphy. She will be here the 2nd and 4th Fridays of the month.
- We will have Field Representative from IMRF coming March 27th to give the employees a presentation on their IMRF Benefits.
- On February 15th, Supervisor Penner, Trustee O'Connell, Director of Senior and Disability Services Lynndah Easterwood Lahey and myself attended the Village Arlington Heights "Hearts of Gold" awards. One of our Senior Advisory Board member, Jack Muldoon won the Young at Heart award and Dianna Enrenfried who prepares our newsletter won the Business Mentor award.
- Statistics for the month of December 2018.
 - 1549 rides – 608 dial-a-ride, 941 medical van
 - 962 meals delivered
 - 76 office visits to the Nurse
 - 12 home visit by the Nurse
 - 386 visits to the Food Pantry – 819 people feed

NEW BUSINESS

MOTION #5: APPOINTMENT OF FOREST RIVER FIRE PROTECTION DISTRICT TRUSTEE- SUSAN FAULK

Motion by Supervisor Penner, seconded by Trustee Medley, to approve the appointment of Forest River Fire Protection District Trustee – Susan Faulk.

ROLL CALL VOTE: AYES: Penner, Medley, Schultz, O'Connell
NAYS: None....Motion #5 Carried.

MOTION #6: APPROVAL OF 2018-19 TRANSFER OF APPROPRIATIONS- TOWN, GENERAL ASSISTANCE AND ROAD MANAGEMENT

Motion by Supervisor Penner, seconded by Trustee Medley, to approve 2018-19 Transfer of Appropriations -- Town, General Assistance and Road Management.

ROLL CALL VOTE: AYES: Penner, Medley, Schultz, O'Connell
NAYS: None....Motion #6 Carried.

MOTION #7: APPROVAL OF SENIOR CELEBTATION DAY RESOLUTION 2019-01

Motion by Supervisor Penner, seconded by Trustee Medley, to approve the Senior Celebration Day Resolution 2019-01.

ROLL CALL VOTE: AYES: Penner, Medley, Schultz, O'Connell
NAYS: None....Motion #7 Carried.

MOTION #8: APPROVAL OF AUDITOR

Motion by Supervisor Penner, seconded by Trustee Medley, to approve Auditor-McClure Inserra.

ROLL CALL VOTE: AYES: Penner, Medley, Schultz, O'Connell
NAYS: None....Motion #8 Carried.

MOTION #9: APPROVAL OF ACTUARIAL SERVICES CONTRACT FOR GASB 75 OTHER POST-EMPLOYMENT BENEFITS

Motion by Supervisor Penner, seconded by Trustee Medley, to approve Actuarial Services Contract for GASB 75 Other Post-employment Benefits.

ROLL CALL VOTE: AYES: Penner, Medley, Schultz, O'Connell
NAYS: None....Motion #9 Carried.

2019-20 AGENCY FUNDING DISCUSSIONS:

Ken Jochum who served on the Agency funding Committee provided information on the agencies seeking funding. He noted that some residents live in Wheeling Township and some moved to the Township for the services. In addition, there is duplication with some agencies services and some collaboration between these agencies. Perhaps reducing funding of these agencies with similar services would force them into more collaboration and less duplication. The Township should consider eliminating nominal funding for agencies with large State and Federal grants because Township awards make no impact. Another possible cost savings is reducing funds to agencies with high salaries for executives and limiting funding to similar amounts awarded by other Townships. By spending efficiently the Township can still have greater impact.

2019-20 BUDGET DISCUSSIONS:

One pressing issue is getting bus drivers. Currently, the transit drivers' wages are \$14.00 per hour to \$16 per hour. The local school districts pay bus drivers \$18 per hour. The Township drivers have great responsibility to drive seniors and their pay should reflect that responsibility. The Township is short three drivers and had to limit

dial a ride. To meet the expected wages to keep and hire drivers, some agency funding may need to be reduced. The trustees can meet one on one or with Regina before the next meeting to discuss these issues. The final budget needs to be approved in May. Administrator Stapleton is meeting with staff to determine budgets and a 5 year plan. For example, determining what road management anticipates it will need to do over the next five years.

OLD BUSINESS

None.

MOTION #10: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Medley to adjourn.

VOICE CALL VOTE: All Ayes....Motion #10 Carried.

The meeting for Tuesday, February 26, 2019, was declared adjourned at 8:45 p.m. The next regular scheduled board meeting is set for Monday, March 18, 2019, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

