

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for October 27, 2020 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Ken Jochum, Trustee Ruth O'Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON SEPTEMBER 22, 2020

Motion by Trustee Jochum, seconded by Trustee Schultz, to approve the minutes of September 22, 2020 Regular Board Meeting.

ROLL CALL VOTE: AYES: Jochum, Schultz, Kozicki, O'Connell, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #9/24/20, #9/30/20, #9/30/20, #10/16/20, #10/27/20, #10/27/20, and #10/27/20 against the Town Fund in the amount of \$346,515.01 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #9/24/20, #9/29/20, and 10/27/20 against the Road Management Fund, in the amount of \$17,059.47 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #102720 against the Cemetery Fund, in the amount of \$421.23 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- **BOARD OF REVIEW APPEALS**
- Wheeling Township was scheduled to open for appeals on October 26th; however, that has been delayed because the Assessor report was not published on October 22nd as planned. Legally, the Board has to wait until after the new publish date which is October 29th. The tentative date is now November 2nd.
- We encourage taxpayers to email information. We can provide them comparables and instructions for an online appeal. Appeal and Exemption forms are also available in the front entrance and rear entrance Info boxes. Taxpayers can leave the tax appeal forms in the drop box and we will deliver the appeals to the Cook County Board of Review.
- The Cook County Board of Review continues to work from home. The Board of Review will hold telephone hearings rather than in person hearings for appellants who request a hearing for their appeal.
- **2019 TAX BILLS**
- Tax bills were due October 1st. Penalties are now incurred.
- **COOK COUNTY ASSESSOR APPEALS AND COVID REVIEW**
- 2019 Decision letters regarding tax appeals were mailed to Homeowners mid-October. The Assessor has also reduced assessed values of properties in Wheeling Township an average of 10% based on unemployment and the impact on real estate values in the area from the COVID pandemic. Homeowners should receive a letter regarding the reduced assessment in the next few weeks.

- Some property owners will receive the COVID assessment reduction in addition to the reduction from the 2019 appeal process.
- The Cook County Assessor is open by appointment only and with limited number of taxpayers.
- **PERMITS**
- Permits are due to the County the end of October. This is much earlier than in previous years.
- **STATISTICS**
- Phone calls: **717** Office visits: **192** Exemptions: **78**

CLERK: Clerk Gauza reported:

- We are still busy helping people with election related questions.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Director Julie Villarreal won the General Assistance Caseworker of the Year award from Township Officials of Illinois. Julie has been doing General Assistance for 25 years. She will be given her award at the Township in November because there is no TOI conference this year.
- The Paint-a-thon was held on September 26, 2020. Wheeling Township had one home which had its exterior painted along with installing new outdoor lighting and a welcome mat. Home Depot donated all the materials.
- AARP has contacted the Township about bringing back the Tax preparation program this winter. We will have to see how this will work to ensure safety and security. A number of residents need the service so we hope this can work.
- Update on the holiday Programs. We have changed how we are going to distribute the Thanksgiving baskets. On Saturday, November 21, we will be distributing 250 donated baskets via drive-thru. The clients will not have to get out of their cars. All the client will need to do is present their ticket and we will place the basket in the trunk or back seat. We expect about 200 families for our Adopt a Family program. The community has once again been very supportive. We are receiving a number of commitments to buy gift cards and we have already received a number of checks for us to purchase gift cards.
- If anyone is interested in attending the Virtual TOI Conference, please let the Administrator know.

NEW BUSINESS:

The auto insurance premium has been reduced from \$141,000 last year to about \$131,000 this year.

MOTION #5: APPROVAL OF THE AUTO INSURANCE RENEWAL

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Auto Insurance Renewal.

ROLL CALL VOTE: AYES: Penner, Kozicki, Jochum, Schultz, O'Connell
NAYS: None....Motion #5 Carried.

MOTION #6: APPROVAL OF NOVEMBER 3, 2020 HOLIDAY

Motion by Supervisor Penner, seconded by Trustee Jochum to approve the November 3, 2020 as a Holiday for the Township.

ROLL CALL VOTE: AYES: Penner, Jochum, Kozicki, Schultz, O'Connell,
NAYS: None....Motion #6 Carried.

MOTION #7: APPROVAL OF TOWNSHIP PARKING LOT CATCH BASIN REPAIR

Motion by Trustee Kozicki, seconded by Trustee Jochum to approve the Township Parking Lot Catch Basin Repair for \$9600.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #7 Carried.

MOTION #8: APPROVAL OF FORESTVIEW DRIVE SNOW REMOVAL CONTRACT

Motion by Supervisor Penner, seconded by Trustee Schultz to approve the Forestview Drive Snow Removal Contract for \$1170.

ROLL CALL VOTE: AYES: Penner, Schultz, Kozicki, Jochum, O'Connell
NAYS: None....Motion #8 Carried.

MOTION #9: APPROVAL OF TOWNSHIP PARKING LOT AND CEMETERY SNOW REMOVAL CONTRACT

Motion by Supervisor Penner, seconded by Trustee Schultz to approve the Township Parking Lot and Cemetery Snow Removal Contract for \$10,600.

ROLL CALL VOTE: AYES: Penner, Schultz, Kozicki, Jochum, O'Connell
NAYS: None....Motion #9 Carried.

MOTION #10: APPROVAL OF RESOLUTION #2020-03 AUTHORIZING INTERGOVERNMENTAL AGREEMENT FOR CORONAVIRUS RELIEF FUNDS

Motion by Trustee Jochum, seconded by Trustee O'Connell to approve the Resolution #2020-03 Authorizing Intergovernmental Agreement for Coronavirus Relief Funds.

ROLL CALL VOTE: AYES: Jochum, O'Connell, Schultz, Kozicki, Penner
NAYS: None....Motion #10 Carried.

2020 LEVY DISCUSSIONS

No further discussion.

OLD BUSINESS: None

MOTION #10: ADJOURNMENT

Motion by Supervisor Penner to adjourn.

VOICE CALL VOTE: All Ayes....Motion #10 Carried.

The meeting for Tuesday, October 27, 2020, was declared adjourned at 8:25 p.m. The next scheduled regular board meeting is set for Tuesday, November 17, 2020, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk