

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for June 25, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee Ruth O'Connell and Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Attorney M. Neal Smith, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Wheeling Township Attorney Kenneth Florey

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF REGULAR MEETING MINUTES – May 28, 2019**

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve the minutes of May 28, 2019.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner  
NAYS: None....Motion #1 Carried.

**AUDIT**

**MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #477 against the Road Management Fund, in the amount of \$8,383.99 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, Kozicki, O'Connell, Penner  
NAYS: None....Motion #2 Carried.

**MOTION #3: AUDIT FOR CEMETERY FUND**

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #062519 against the Cemetery Fund, in the amount of \$3,701.18 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, Kozicki, O'Connell, Penner  
NAYS: None....Motion #3 Carried.

**MOTION #4: AUDIT FOR TOWN FUND**

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #720, #721 and #722 against the Town Fund in the amount of \$190,568.11 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, Kozicki, O'Connell, Penner  
NAYS: None....Motion #4 Carried.

**CITIZENS TO BE HEARD**

CJ Berrigan of Mount Prospect spoke and praised bus service drivers as well-trained and providing great service. He asked the Township to keep up the great service that provided some 23,000 rides last year. He also provided a donation for the bus service.

John Hueg of 111 East Anita Avenue, Mount Prospect stated that water was already standing on Kensington Avenue. The residents need the water to drain better. Joan, John's wife, added that to have more water drain into that street was too much. She asked to have input into the future drainage plan.

**OFFICIALS' REPORTS**

**ASSESSOR:** Assessor Sadler reported:

- Wheeling Township is scheduled to receive reassessment notices July 5. The majority of the phone calls and office visits are questions pertaining to an appeal.
- Assessor's Office expects a high volume of phone calls and office visitors and this coincides with the receipt of the tax bill.
- The Second Installment tax bills are available on the Treasurer website. All taxpayers will receive their bill in the mail July 1<sup>st</sup>. The County made an error on the calculation of the Senior Freeze on some bills. Many seniors have called Assessor's Office regarding this issue. Julia Lipka spoke with Cook County Assessor's Office and these bills will be adjusted and a correct tax bill will be issued before the due date.
- All map pages with revisions have been replaced with new pages.
- Office visitors: 236 Phone calls: 304
- Exemptions filed: 50

**ADMINISTRATOR'S REPORT:** Administrator Stapleton reported:

- Dave Vernon is back as a bus driver. We have 2 more drivers going to Pace training in July. Transportation is almost up to full staff. However, in July we will not be operating at full capacity as some of our drivers get their well deserved vacations.

- Working with NJS regarding the new telephone system. We are hoping to go live Friday morning.
- We have been working on the Newsletter, it should be in homes by the end of July.
- The Christian Church of Arlington Heights donated a commercial freezer to the Food Pantry in memory of a long-time food pantry supporter, Joe Belt. We will be having a dedication in the upcoming weeks.
- LIHEAP is now closed. It will restart in October 2019.
- Statistics for the month of May 2019.
  - 1792 rides – 698 dial-a-ride, 1094 medical van
  - 971 meals delivered
  - 67 office visits to the Nurse
  - 9 home visits by the Nurse
  - 454 visits to the Food Pantry – 907 people feed

### **NEW BUSINESS**

#### **2017-18 AUDIT DISCUSSION:**

Judy Walther, with McClure Inserra, the outside audit firm discussed the audit. The Township received a clean report in compliance with Generally Accepted Accounting principles. For the 2018-19 fiscal year, the Township reserves were reduced some \$130,000. The pension shows some \$700,000 gain in resources. Expenses went down some 10% from last fiscal year. Overall, fund balances did not have much in changes. All Township investments are protected. No material deficiencies that needed to be reported.

### **OLD BUSINESS**

None.

#### **MOTION #5: ADJOURNMENT**

Motion by Supervisor Penner, seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #6 Carried.

The meeting for Tuesday, June 25, 2019, was declared adjourned at 8:25 p.m. The next regular scheduled board meeting is set for Tuesday, July 23, 2019, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk

