

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 28, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Administrator Stapleton called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee Ruth O'Connell and Trustee Patricia Kozicki.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Clerk Joanna Gauza

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

2019-20 TOWN AND GENERAL ASSISTANCE BUDGET ORDINANCE

No members of the public wished to comment on the Town and General Assistance Budget.

MOTION #1: TO CLOSE TOWN AND GENERAL ASSISTANCE PUBLIC HEARING

Motion by Supervisor Penner, seconded by Trustee Medley, to close the Town and General Assistance public hearing.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, O'Connell, Schultz
NAYS: None....Motion #1 Carried.

2019-20 ROAD MANAGEMENT BUDGET PUBLIC HEARING

No members of the public wished to comment on the Road Management Budget.

MOTION #2: TO CLOSE ROAD MANAGEMENT PUBLIC HEARING

Motion by Supervisor Penner, seconded by Trustee Kozicki, to close the Road Management public hearing.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, O'Connell, Schultz
NAYS: None....Motion #2 Carried.

APPROVAL OF MINUTES

MOTION #3: APPROVAL OF REGULAR MEETING MINUTES – April 23, 2019

Motion by Trustee Medley, seconded by Trustee Schultz, to approve the minutes of April 23, 2019.

ROLL CALL VOTE: AYES: Medley, Schultz, Kozicki, O'Connell, Penner
NAYS: None....Motion #3 Carried.

AUDIT

MOTION #4: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #475 and #476 against the Road Management Fund, in the amount of \$23,449.78 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #4 Carried.

MOTION #5: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #715, #716, #717, #718 and #719 against the Town Fund in the amount of \$280,818.38 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #5 Carried.

MOTION #6: AUDIT FOR CEMETERY FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #052819 against the Cemetery Fund, in the amount of \$7,084.68 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #6 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- Wheeling Township is scheduled to receive reassessment notices July 5. Many of Assessor's Office phone calls and visits are questions pertaining to an appeal.
- Permits and Variances have increased as Villages tend to receive more requests for projects in the spring.
- Assessor's Office has received updated Sidwell map pages. Information has now been researched, verified and addresses copied to the new pages. They are now ready to replace the prior pages in the books.
- Office visitors: 264 Phone calls: 285
- Exemptions filed: 126

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Volunteer Luncheon was held on May 3rd, we received a lot of positive feedback regarding the luncheon. People were very happy with the changes we made. Staff did a great job from planning to providing assistance at the luncheon, everyone worked as a team.
- Administrator Stapleton met with NJS regarding new the telephone system. The installation will occur the week of June 24th.
- Received an email on April 30th from Peter Falcone, Assistant City Administrator of Prospect Heights. Mayor Helmer had the understanding that he made the recommendations for the Prospect Heights Fire Protection District Trustees to the Wheeling Township Board. He had 2 candidates that he wanted us to appoint. Administrator Stapleton spoke with Mayor Helmer on May 8th and explained that he can have the individuals that are interested in being a Trustee send her their resume and cover letter, and that she would be happy to present them to the board. Administrator Stapleton gave him a deadline of May 17th. She did not receive any resumes from the people he wanted us to appoint. The only resumes she received were the 2 individuals from Fire Chief Smith, which are presented in the board packet.
- Tom Neitzke has been out on medical leave since April 29th, Administrator Stapleton has been Tom's back up. She has been taking all calls and emails for Tom and helping the residents of the unincorporated area. Tom has been available for guidance via telephone as well as Mark Toberman. Tom is coming in tomorrow for a half a day.
- The sewers on the south side of the building are sinking. Administrator Stapleton has had Mark Toberman out to look at them. We decided that once the rain has stopped, we will have a contractor come out and look at them. If a fix to the sewers is needed it may cost about \$10,000. We will probably need to go out for bid.
- Food Pantry was back to being busy and served over 400 families.
- AARP assisted about 400 people with their taxes at our Township this tax season.
- Statistics for the month of April 2019.
 - 1673 rides – 646 dial-a-ride, 1027 medical van
 - 970 meals delivered
 - 79 office visits to the Nurse

7 home visit by the Nurse
430 visits to the Food Pantry – 866 people feed

NEW BUSINESS

MOTION #7: APPROVAL OF 2019-04 WHEELING TOWNSHIP'S SENIOR TRANSPORTATION MANUAL AMENDMENTS

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve 2019-04 Wheeling Township's Senior Transportation Manual Amendments.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, O'Connell, Schultz
NAYS: None....Motion #7 Carried.

MOTION #8: PROSPECT HEIGHT FIRE PROTECTION DISTRICT TRUSTEE APPOINTMENTS- CHARLES FERGUSON AND JAMES REBECCA

Motion by Supervisor Penner, seconded by Trustee Kozicki, to appoint Prospect Heights Fire Protection District Trustees--Charles Ferguson and James Rebecca.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, O'Connell, Schultz
NAYS: None....Motion #8 Carried.

OLD BUSINESS

MOTION #9: ADOPT 2019-20 TOWN AND GENERAL ASSISTANCE BUDGET AND APPROPRIATION ORDINANCE # 2019-02

Motion by Supervisor Penner, seconded by Trustee Kozicki, to adopt 2019-20 Town and General Assistance Budget and Appropriation Ordinance #2019-02.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, Schultz, O'Connell
NAYS: None....Motion #9 Carried.

MOTION #10: ADOPT 2019-20 ROAD MANAGEMENT BUDGET AND APPROPRIATION ORDINANCE # 2019-03

Motion by Supervisor Penner, seconded by Trustee Kozicki, to adopt 2019-20 Road Management Budget and Appropriation Ordinance #2019-03.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, Schultz, O'Connell
NAYS: None....Motion #10 Carried.

MOTION #11: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to adjourn.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING MAY 28, 2019

VOICE CALL VOTE: All Ayes....Motion #11 Carried.

The meeting for Tuesday, May 28, 2019, was declared adjourned at 8:12 p.m. The next regular scheduled board meeting is set for Tuesday, June 25, 2019, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk