

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for July 27, 2021 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Jeanne Hamilton

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JUNE 22, 2021

Motion by Trustee Murglin, seconded by Trustee Kozicki, to approve the minutes of June 22, 2021 Regular Board Meeting.

ROLL CALL VOTE: AYES: Murglin, Kozicki, Talken, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #6/29/21, and #7/27/21 against the Road Management Fund, in the amount of \$10,125.48 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #072721 against the Cemetery Fund, in the amount of \$421.23 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #6/29/21, #7/9/21, #7/16/21, and #7/27/21 against the Town Fund in the amount of \$314,285.33 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- **EXEMPTIONS**
 - The online process to file 2020 exemptions is now closed; all exemptions are Certificates of Error's which will result in a revised tax bill or a refund.
- **COOK COUNTY TREASURER**
 - The Treasurer's latest information is that the 2020 Second installment tax bills are tentatively scheduled to be mailed at the end of August with a due date of October 1st. The bills will be available on the Treasurer's website mid-August. The volume of calls and in person visits have increased as taxpayers' question when they will receive the tax bill.
- **COOK COUNTY ASSESSOR**
 - Based on the current schedule, Wheeling Township should be open for appeals in September. In the meantime, constituents can email our office to request comparables which we will send along with instructions for filing an online appeal. If they don't have access to a computer they can complete an appeal form and we will enter the appeal when the Township is open for appeals. This is the 3rd year of the Triennial. Next year the Township will be reassessed.
- **MAP PAGES**
 - The 2020 updated Map pages have been delivered and will be replaced.
- **STATISTICS**
 - Phone calls: 527 Office visits: 166 Exemptions: 60

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Benchmark Developers is purchasing four lots on Scottsvale Road, the street behind the cemetery. They would like to put a fence on our property. Administrator Stapleton has spoken with the Cemetery Trustees regarding this, and they agreed with putting the fence up.
- On July 23rd, Supervisor Penner and Administrator Stapleton met with Pastor Wetherell from the Orchard of Arlington Heights. They discussed how the Township and the church can partner together on helping people in need. Julie Villarreal and Craig Wleklinski gave him a tour of the Food Pantry.
- General Assistance is seeing an increase in requests for Emergency Assistance due to the eviction moratorium being lifted as July 1st.
- We have hired a new Auxiliary Caseworker in General Assistance, Gabriela Aguilera; she will start July 28th.
- Statistics for June 2021:
 - 1,212 rides-377 non-medical, 835 medical
 - 1,300 meals delivered
 - 245 visits to the Food Pantry-459 people fed

NEW BUSINESS:

Administrator Stapleton- Bob Passi was hired as a part-time driver at WT. He starts Pace training on Monday and passed all other requirements. The starting salary is \$16 per hour.

MOTION #5: APPROVAL OF HIRING PART-TIME DRIVER

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Hiring of Part-Time Driver, Bob Passi.

ROLL CALL VOTE: AYES: Penner, Kozicki, Talken, Murglin
NAYS: None....Motion #5 Carried.

Audit by Judy Walther- Wheeling Township received an unmodified opinion or clean opinion from the outside auditor. The Township financials complied with all Generally Accepted Accounting Standards. IMRF pension funds available for pension obligations decreased some \$400,000. During the last fiscal year because of COVID-19, the Township received about \$350,000 for the emergency fund compared to previously receiving about \$50,000 per year in donations. Social Services costs rose some \$100,000 due to COVID assistance efforts. Overall, the Township remains strong financially.

MOTION #6: 2020-21 AUDIT APPROVAL

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the 2020-21 Audit.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken
NAYS: None....Motion #6 Carried.

Insurance Renewal Bill Bradish – Wheeling Township renewal is with Selective Insurance. There is a reduction in premium. The Township has done very well on safety and accident prevention. Selective offers us competitive quotes. Comparative premium offers are more expensive and do not offer a \$10 million umbrella policy.

MOTION #7: APPROVAL OF INSURANCE PACKAGE RENEWAL

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the Insurance Package Renewal.

ROLL CALL VOTE: AYES: Penner, Murglin, Kozicki, Talken
NAYS: None....Motion #7 Carried.

MOTION #8: APPROVAL OF 2022-23 FUNDING APPLICATION

Motion by Trustee Kozicki, seconded by Trustee Murglin to approve the 2022-23 Funding Application.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Penner
NAYS: None....Motion #8 Carried.

OLD BUSINESS: None

MOTION #9: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #7 Carried.

The meeting for Tuesday, July 27, 2021, was declared adjourned at 8:35 p.m. The next scheduled regular board meeting is set for Tuesday, August 24, 2021, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk