

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for July 23, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee Ruth O'Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF REGULAR MEETING MINUTES – June 25, 2019

Motion by Trustee Medley, seconded by Trustee Schultz, to approve the minutes of June 25, 2019.

ROLL CALL VOTE: AYES: Medley, Schultz, Kozicki, O'Connell, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #478 against the Road Management Fund, in the amount of \$8,251.52 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #723 and #724 against the Town Fund in the amount of \$191,824.81 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

CITIZENS TO BE HEARD

Joann Dicker, President of Northwest Suburban Interfaith Council, has heard all about the good work that Wheeling Township's Food Pantry does and donated \$500. In addition, Richard Rosen who lives in Wheeling came representing The Temple High in Long Grove. Rich was amazed that Wheeling Township manages the Food Pantry without tax dollars and helps so many. He also donated a check of \$500 from The Temple High. The Board thanked both Joann Dicker and Richard Rosen for their generous donations towards the Wheeling Township Food Pantry.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- Wheeling Township opened for appeals July 8th, and will close August 8th, 2019.
- The median assessed value increased 2.94 % for residential properties; however, the Assessor's Office is seeing Condos increase much higher than single family residences and commercial properties are also receiving higher increases.
- The Assessor's Office does not have counts on how many appeals they have handled to date, although it expects it to be much higher than last year which was not a reassessment year. There are also almost 500 emails requesting comparables.
- The Second Installment Tax Bills were mailed July 1st. The error on the Senior Freeze Exemption affected at least 5,000 of the 5,500 Seniors on the Freeze in Wheeling Township. The Assessor's Office received a list of the erroneous bills from the County, but apparently that was not the entire PIN count because over 500 have come into our office that otherwise were not on the list. The Assessor's Office emails those daily to the County for correction.
- The number of office visitors for corrections on the tax bill and appeals has been well beyond what this office has experienced. The average was about 170 residents a day for the last few weeks, with one day reaching 193. The prior Triennial there were only 2 days over 100 walk-ins, the highest was 114.
- The residents are pleased with the assistance the Office provides.
- Office visitors: 2,287 Phone calls: 664 Exemptions filed: 568

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- NJS has installed the new telephone system. Staff and seniors are quite happy with it. The seniors love hearing John Messina's voice and where they are in the queue when calling into Transportation. Craig Wleklinski's voice is what you hear on the Supervisor's side. Staff is happy with the ease of use.

- Our GA Caseworker, Rosario Encarnacion has decided to stay home with her son and will not be returning to the Township. Wheeling Township is looking at alternatives for a temporary fix as General Assistance goes into LIHEAP, Thanksgiving and Christmas season.
- The 4th of July Parade was a huge success. Steve Boor and his wife had a great time. Brian Medley's daughter was adorable. We collected about the same amount of food as we did the last time.
- Wheeling Township has been having problems with Verizon activating the Bus Departments new push to talk phones. Lynndah Lahey had left a number of phone messages and emails with no progress, so Administrator Stapleton had her try a different avenue and we were able to get his manager. The Township now has a new and activated push to talk phones from Verizon. In the meantime, we met with Sprint and are testing a push to talk phone from them. At this point Administrator Stapleton does not know the pricing of Sprint for their push to talk phones to compare the two, the drivers feel the Sprint phones are much clearer quality. We are on a month to month contract with Verizon, so if want to switch we will be able to do so.
- The Newsletter is going to the Post Office tomorrow.
- Save the date! The Volunteer Luncheon will be May 15, 2020 at the Old Orchard Country Club, which is now owned by the Prospect Heights Park District.
- Statistics for the month of June 2019.
 - 1526 rides – 550 dial-a-ride, 976 medical van
 - 871 meals delivered
 - 79 office visits to the Nurse
 - 9 home visit by the Nurse
 - 407 visits to the Food Pantry – 801 people feed

NEW BUSINESS

MOTION #4: RATIFY THE 2019 MORRISON AVE DRAINAGE IMPROVEMENT PROJECT

Motion by Supervisor Penner, seconded by Trustee Medley, to ratify the 2019 Morrison Ave Drainage Improvement Project for \$192,449.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, Schultz, O'Connell
NAYS: None....Motion #4 Carried.

MOTION #5: INSURANCE PACKAGE RENEWAL

Motion by Supervisor Penner, seconded by Trustee O'Connell, to approve the Insurance Package Renewal for \$71,574.

ROLL CALL VOTE: AYES: Penner, O'Connell, Medley, Kozicki, Schultz
NAYS: None....Motion #5 Carried.

MOTION #6: APPROVAL OF THE 2020-21 FUNDING APPLICATION

Motion by Trustee Medley, seconded by Trustee Schultz, to approve the 2020-21 Funding Application.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Kozicki, Penner
NAYS: None....Motion #6 Carried.

OLD BUSINESS

None.

MOTION #7: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #7 Carried.

The meeting for Tuesday, July 23, 2019, was declared adjourned at 8:20 p.m. The next regular scheduled board meeting is set for Tuesday, August 27, 2019, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

