

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for April 23, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee Ruth O'Connell, Trustee Patricia Kozicki and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee JoAnne Schultz

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF REGULAR MEETING MINUTES – March 18, 2019

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve the minutes of March 18, 2019.

ROLL CALL VOTE: AYES: Medley, Kozicki, O'Connell, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR CEMETERY FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #042319 against the Cemetery Fund, in the amount of \$118.00 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #473 and #474 against the Road Management Fund, in the amount of \$23,153.63 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #711, #712, #713 and #714 against the Town Fund in the amount of \$154,582.98 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- Assessor's Office continues to assist Taxpayers with 2018 Exemptions. This month was primarily Seniors who received a blue card reminder notice in the mail. Cook County Assessor sent these notices to seniors who were mailed renewal forms, but not received by the county. All exemptions must be postmarked April 24, 2019 to be deducted from the July tax bill.
- Taxpayers who appealed with the Board of Review in December received their decisions; much later this year due to high volume of appeals.
- Wheeling Township is scheduled to receive reassessment notices July 5. The 30 day appeal period will follow. Assessor's Office is starting to receive phone calls and visits regarding the reassessment.
- Permits and Variances have increased as Villages tend to receive more requests for projects in the spring.
- Assessor's Office has received updated Sidwell map pages; new pages will be replaced as the time permits.
- Office visitors: 567
- Phone calls: 428
- Exemptions filed: 445

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- The annual Audit will begin on April 24, 2019.
- We received our GASB 75 Evaluation from Lauterbach & Amen. The evaluation concluded that the Post Benefit Liability was immaterial. The liability will not be added to the audited financial statements.
- Our new Transportation driver, Dave Vernon last day was April 12th. He accepted a new job in Virginia as Director of Engineering.
- Administrator Stapleton met with Highway Manager Tom Nietzke and Engineer Mark Toberman to discuss the upcoming road projects and how we will be

handling calls and issues when Tom is out on medical leave. Tom will be having knee surgery April 29th.

- Volunteer Luncheon is May 3rd at 1 pm at the Astoria Banquets. Please arrive at around 12:30pm to help greet the volunteers and donors. This year we will be having a guest speaker Beth Drost.
- Statistics for the month of March 2019.
 - 1836 rides – 770 dial-a-ride, 1066 medical van
 - 926 meals delivered
 - 62 office visits to the Nurse
 - 8 home visits to the Nurse
 - 406 visits to the Food Pantry – 848 people feed

MOTION #5: OPEN EXECUTIVE SESSION FOR PURPOSES OF EMPLOYMENT MATTERS

Motion by Supervisor Penner, seconded by Trustee Medley, to open Executive Session for purposes of employment matters.

ROLL CALL VOTE: AYES: Penner, Medley, O'Connell, Kozicki
NAYS: None....Motion #5 Carried.

MOTION #6: CLOSE EXECUTIVE SESSION FOR PURPOSES OF EMPLOYMENT MATTERS

Motion by Supervisor Penner, seconded by Trustee Medley, to close Executive Session for purposes of employment matters.

ROLL CALL VOTE: AYES: Penner, Medley, O'Connell, Kozicki
NAYS: None....Motion #6 Carried.

NEW BUSINESS

MOTION #7: PROSPECT HEIGHTS FIRE PROTECTION DISTRICT TRUSTEE APPOINTMENT- JOSEPH VERTONE

Motion by Supervisor Penner, seconded by Trustee Kozicki, to appoint Prospect Heights Fire Protection District Trustee - Joseph Vertone.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, O'Connell
NAYS: None....Motion #7 Carried.

MOTION #8: AMENDMENT TO TRANSPORTATION POLICY REGARDING CDL LICENSE REQUIREMENT

Motion by Supervisor Penner, seconded by Trustee O'Connell, to amend transportation policy regarding CDL license requirement.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING APRIL 23, 2019

ROLL CALL VOTE: AYES: Penner, O'Connell, Medley, Kozicki
NAYS: None....Motion #8 Carried.

OLD BUSINESS

2019-2020 TENTATIVE BUDGET DISCUSSIONS:

With some minor additions and reductions to budget as discussed last month, the budget totals remain the same.

MOTION #9: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #9 Carried.

The meeting for Tuesday, April 23, 2019, was declared adjourned at 8:20 p.m. The next regular scheduled board meeting is set for Tuesday, May 28, 2019, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

