

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for December 8, 2020 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:15 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Ken Jochum, Trustee Ruth O'Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz (via remote) and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton (via remote).

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

PUBLIC TRUTH IN TAXATION HEARINGS

2020 TOWN AND GENERAL ASSISTANCE LEVY

Attorney Kenneth Florey called the Town Public Hearing for 2020 to order and stated that the proposed Town Fund Levy is in the amount of \$2,048,560. The General Assistance Fund Levy is \$399,718. The proposed aggregate levy for these two funds is \$2,448,278. He asked if there was anyone present who would like to speak on the levies to please step forward and give her/his name and address. Nobody stepped forward to make a comment and the hearing was closed.

2020 ROAD MANAGEMENT LEVY

Attorney Kenneth Florey called the Road Management Public Hearing for 2020 to order and stated a proposed Road Management Levy for next year amount of \$719,380. He asked if there was anyone present who would like to speak and if so, to please give her/his name and address. With no comments, the Road Management Hearing was closed.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON NOVEMBER 17, 2020

Motion by Trustee Jochum, seconded by Trustee O'Connell, to approve the minutes of November 17, 2020 Regular Board Meeting.

ROLL CALL VOTE: AYES: Jochum, O'Connell, Schultz, Kozicki, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #11/18/20, #11/24/20 and #12/8/20 against the Town Fund in the amount of \$178,809.50 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #120820 against the Cemetery Fund, in the amount of \$202.08 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #11/24/20 and #12/8/20 against the Road Management Fund, in the amount of \$5,907.71 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- Wheeling Township closed December 1st for property tax appeals with the Board of Review.

- **333** hard copies of tax appeals were completed in our office and delivered to the Board of Review.
- 309 comparables were sent to constituents for an online appeal-this involved a total of 654 emails. Many residents appreciated a system whereby they could obtain the appeal information without a need to enter the building.
- Cook County Board of Review continues to work from home. Phone hearings will replace in person hearings.
- Cook County Assessor also continues to be closed to the public.
- The following is now found on the Cook County Recorder of Deeds website: Effective Monday, December 7, the Cook County Clerk's Office has assumed all operations and duties of the Cook County Recorder of Deeds Office and that office no longer exists. The recording webpages can be found at the link below. cookcountyclerk.com/Recordings
- 2020 First installments are now available online. The Cook County Treasurer has extended the due date to May 1st allowing taxpayers 2 extra months to pay with no penalty.
- 2020 Permits have been reviewed, coded, entered, and sent to the County. All assessable permits will be added to the 2020 tax rolls. Arlington Heights and Mt. Prospect Permits are now electronic. We plan to transition additional villages next year.
- Phone calls: 425 Office visits: 135 Exemptions: 27

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Due to the Township being closed last week, financial statements will be emailed to the Board when completed.
- Thanksgiving distribution was Saturday November 21st and Monday November 23rd. The Township distributed 354 baskets! We have a very generous community.
- We received the Illinois Public Risk Grant of \$1,545.00 for our disinfectant supplies.
- Next Board Meeting is January 26, 2021.
- Statistics for the month of November 2020:
 - 902 rides – 160 dial-a-ride, 742 medical
 - 1,092 meals delivered
 - 319 visits to the Food Pantry- 672 people fed

NEW BUSINESS:

MOTION #5: 2021 HOLIDAY SCHEDULE APPROVAL

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve 2021 Holiday Schedule.

ROLL CALL VOTE: AYES: Penner, Kozicki, Schultz, Jochum, O'Connell
NAYS: None....Motion #5 Carried.

OLD BUSINESS:

MOTION #6: ADOPTION OF 2020 LEVIES FOR TOWN, GENERAL ASSISTANCE, AND ROAD MANAGEMENT FUNDS

Motion by Supervisor Penner, seconded by Trustee Jochum to adopt the 2020 Levies for Town, General Assistance, and Road Management Funds.

ROLL CALL VOTE: AYES: Penner, Jochum, Kozicki, Schultz, O'Connell
NAYS: None....Motion #6 Carried.

MOTION #7: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee O'Connell to adjourn.
VOICE CALL VOTE: All Ayes....Motion #7 Carried.

The meeting for Tuesday, December 8, 2020, was declared adjourned at 8:25 p.m. The next scheduled regular board meeting is set for Tuesday, January 26, 2021, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk