

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 26, 2020 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Ken Jochum, Trustee Ruth O'Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

2020-21 TOWN AND GENERAL ASSISTANCE BUDGET ORDINANCE

No members of the public wished to comment on the Town and General Assistance Budget.

2020-21 ROAD MANAGEMENT BUDGET PUBLIC HEARING

No members of the public wished to comment on the Road Management Budget.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON APRIL 28, 2020

Motion by Trustee Jochum, seconded by Trustee Kozicki, to approve the minutes of April 28, 2020 Regular Board Meeting.

ROLL CALL VOTE: AYES: Jochum, Kozicki, O'Connell, Schultz, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Schultz, to approve batch #5/14/20, #5/19/20, and #5/26/20 against the Town Fund in the amount of \$54,321.53 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Schultz, Jochum, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Schultz, to approve batch #052620 against the Cemetery Fund, in the amount of \$1,968.50 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Schultz, Jochum, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Schultz, to approve batch #5/26/20 against the Road Management Fund, in the amount of \$16,391.25 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Schultz, Jochum, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- **COOK COUNTY ASSESSOR**
- Cook County Assessor's office has set the appeal schedule for the year. Wheeling Township filing dates are May 14th through June 19th. The appeal period has been extended to 37 days. The Assessor's Office continues to serve taxpayers by asking them to email to the Assessor's office requests for comparables. Detailed instructions are included to complete the appeal forms which are in a box in front of the building. We enter the appeal for the residents and contact them with their complaint number. The County is strongly encouraging online appeals. The county has already advised us that they would prefer no paper copies.
- The Cook County Assessor has announced a review of all properties to determine if the economic effects of the COVID-19 pandemic have significantly impacted property values. A review of Wheeling Township will take place after the Appeal process. Property owners are not required to appeal for a review and possible adjustment.

- REMOTE STATUS
- The Assessor's Office staff has access to emails, AIMS, our township system, and AS400, the County system. This enables the office to perform all functions. Forms are mailed to constituents who don't have a computer and need paper exemption applications.
- The Assessor's Office will return to the Township offices on June 1st. They will be answering phone calls and emails and seeing constituents by appointments, if necessary.
- 2019 TAX BILLS
- The Cook County Board has passed an ordinance to extend the payment deadline until October 1, 2020. This gives homeowners an additional 60 days to pay property tax bills before a penalty is incurred. This should give some relief to those who need it.
- STATISTICS
- Phone calls: 346 Emails: About 200, regarding appeals and exemptions

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Wheeling Township now has a drop box outside the building to receive documents for General Assistance, Transportation and the Assessor's Office.
- Transportation is still taking seniors to Dialysis and to the grocery store for groceries or to pick up RX. We are running about 3-4 buses daily. We only have 1 to 2 people on a bus at a time to keep social distancing. The drivers are wiping down the bus after every rider. They are also now helping fill the bags for food pantry distribution.
- Home Delivered Meals are still being delivered. We are very fortunate that we have a good group of volunteers.
- Lynndah and Aileen are now hosting VIP and Alzheimer's Support Group via conference calls and Zoom. They are getting good attendance.
- The Food Pantry is still operational. We are seeing an increase in new families. From March 1st to present we have distributed food to over 1,100 families.
- The newsletter will be in mail boxes, hopefully by June 1st. It will be only 4 pages long and will let the residents know what services are available and how to access them.
- The community is being so supportive. We are receiving a number of food and monetary donations. We are so very grateful. For example, we received a donation from Guarantee Trust Life Insurance Company in the amount of \$12,220. To recognize the donors, we have added to the back page of the newsletter a list of all the churches and business that have donated since March 1st.
- Due to the heavy rains we had last week, Forest River Subdivision suffered flooding by Gregory and Graylynn. Tom and Administrator Stapleton worked with Northfield Township and Cook County Emergency Management. Cook County gave us pumps and Northfield Township operated them. The water was down by lunchtime on Wednesday. The residents were initially upset that the area flooded, but we explained it was out of our control. There were 8 inches of rain in 4 days. The Township cannot do much with such heavy rains.

- Statistics for the month of April 2020.
461 rides – 83 dial-a-ride, 378 medical
886 meals delivered
435 visits to the Food Pantry – 860 people feed 1,262

NEW BUSINESS:

MOTION #5: APPROVAL OF VIAN CONSTRUCTION COMPANY FOR LEE ST. ROAD DRAINAGE IMPROVEMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Vian Construction Company for Lee St. Road Drainage Improvement.

ROLL CALL VOTE: AYES: Penner, Kozicki, Jochum, O'Connell, Schultz
NAYS: None....Motion #5 Carried.

OLD BUSINESS:

MOTION #6: ADOPT 2020-21 TOWN AND GENERAL ASSISTANCE BUDGET AND APPROPRIATION ORDINANCE # 2020-03

Motion by Trustee Jochum, seconded by Trustee Kozicki, to adopt 2020-21 Town and General Assistance Budget and Appropriation Ordinance #2020-03.

ROLL CALL VOTE: AYES: Jochum, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #6 Carried.

MOTION #7: ADOPT 2020-21 ROAD MANAGEMENT BUDGET AND APPROPRIATION ORDINANCE # 2020-04

Motion by Trustee Jochum, seconded by Trustee Kozicki, to adopt 2020-21 Road Management Budget and Appropriation Ordinance #2020-04.

ROLL CALL VOTE: AYES: Jochum, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #7 carried.

MOTION #8: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Jochum to adjourn.
VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, May 26, 2020, was declared adjourned at 8:25 p.m. The next scheduled special board meeting is set for Tuesday, June 23, 2020, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

