

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for December 10, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Ken Jochum, Trustee Ruth O'Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

PUBLIC TRUTH IN TAXATION HEARINGS

2019 TOWN AND GENERAL ASSISTANCE LEVY

Attorney Kenneth Florey called the Town Public Hearing for 2019 to order and stated that the proposed Town Fund Levy is in the amount of \$2,048,560. The General Assistance Fund Levy is \$399,718. The proposed aggregate levy for these two funds for 2019 is \$2,448,278. He asked if there was anyone present who would like to speak on the levies to please step forward and give her/his name and address. Nobody stepped forward to make a comment and the hearing was closed.

2019 ROAD MANAGEMENT LEVY

Attorney Kenneth Florey called the Road Management Public Hearing for 2019 to order and stated a proposed Road Management Levy for next year amount of \$719,380. He asked if there was anyone present who would like to speak and if so, to please give her/his name and address. With no comments, the Road Management Hearing was closed.

**MOTION #1: TO CLOSE TOWN AND GENERAL ASSISTANCE LEVY HEARING;
AND THE ROAD MANAGEMENT LEVY HEARING**

Motion by Trustee Jochum, seconded by Supervisor Penner, to close the Town and General Assistance; Road Management Levy hearing.

ROLL CALL VOTE: VOICE CALL VOTE: All Ayes....Motion #1 Carried.

APPROVAL OF MINUTES

MOTION #2: APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON NOVEMBER 19, 2019

Motion by Trustee Schultz, seconded by Trustee O'Connell, to approve the minutes of November 19, 2019 Special Board Meeting.

ROLL CALL VOTE: AYES: Schultz, O'Connell, Jochum, Kozicki, Penner
NAYS: None....Motion #2 Carried.

AUDIT

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Schultz, seconded by Trustee Jochum, to approve batch #121019 against the Cemetery Fund, in the amount of \$1,938.50 to be paid.

ROLL CALL VOTE: AYES: Schultz, Jochum, Kozicki, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Schultz, seconded by Trustee Kozicki, to approve batch #489, and #490 against the Road Management Fund, in the amount of \$35,244.61 to be paid.

ROLL CALL VOTE: AYES: Schultz, Kozicki, Jochum, O'Connell, Penner
NAYS: None....Motion #4 Carried.

MOTION #5: AUDIT FOR TOWN FUND

Motion by Trustee Schultz, seconded by Trustee Kozicki, to approve batch #741, #742, and #743 against the Town Fund in the amount of \$156,400.20 to be paid.

ROLL CALL VOTE: AYES: Schultz, Kozicki, Jochum, O'Connell, Penner
NAYS: None....Motion #5 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- Board of Review opened Wheeling Township for appeals December 2-31st. To date Assessor's Office has assisted with over 200 hard copies in Assessor's office and about the same number of emails from constituents requesting comparables and instructions for the online appeal. Dan Patlak has scheduled an outreach seminar in Wheeling tonight and Arlington Heights next week.
- The County will mail ALL seniors a revised renewal form which will clearly state if they do not qualify for the Senior Freeze they do not need to return the form. The Senior Exemption will renew automatically.
- The deadline to export and send permits to the County for the 2019 tax rolls is December 13, 2019. Assessor's Office expects to have all permits sent to them by villages completed and exported by the deadline Friday.
- These counts are from November 19 meeting date:
- Office visits: 299 Phone calls: 338 Exemptions filed: 50

CLERK: Clerk Gauza reported:

- Attended Clerks Dinner Meeting where TOI meeting recap was discussed.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Received notice from PACE regarding the new Cannabis Act. Cannabis it is still prohibited by PACE. Administrator Stapleton is working with Robbins-Schwartz in revising our policy to include cannabis.
- We are looking at hiring 2 more PT bus drivers working under 599 hours a year, no benefits. We currently have 2 drivers out on medical leave.
- We distributed 294 baskets to families this Thanksgiving, about 20 more than last year.
- On November 20th, Lynndah Lahey and Administrator Stapleton went to the Township Communicators of Illinois meeting at Palatine Township. The group consists of a number of Townships and the goal is to help each other on how to better your Township via social media.
- Statistics for the month of November 2019.
 - 1717 rides – 656 dial-a-ride, 1061 medical van
 - 888 meals delivered
 - 55 office visits to the Nurse
 - 9 home visit by the Nurse
 - 362 visits to the Food Pantry – 682 people feed (Closed week of Thanksgiving)

NEW BUSINESS

MOTION #6: 2020 HOLIDAY SCHEDULE APPROVAL

Motion by Supervisor Penner, seconded by Trustee Schultz, to approve 2020 Holiday Schedule.

ROLL CALL VOTE: AYES: Penner, Schultz, Kozicki, Jochum, O'Connell
NAYS: None....Motion #6 Carried.

MOTION #7: APPROVAL OF THE 2020 TRIP TRANSIT GRANT AND SERVICE AGREEMENT

Motion by Supervisor Penner, seconded by Trustee Jochum, to approve 2020 TRIP Transit Grant and Service Agreement subject to attorney review.

ROLL CALL VOTE: AYES: Penner, Jochum, Schultz, Kozicki, O'Connell
NAYS: None....Motion #7 Carried.

OLD BUSINESS

MOTION #8: ADOPTION TOWN LEVY 2019-05

Motion by Supervisor Penner, seconded by Trustee Jochum, to approve Town 2019-05 Levy in the total amount of \$2,048,560.

ROLL CALL VOTE: AYES: Penner, Jochum, Kozicki, Schultz, O'Connell
NAYS: None....Motion #8 Carried.

MOTION #9: ADOPTION OF GENERAL ASSISTANCE LEVY 2019-05

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve GA 2019-05 Levy in the total amount of \$399,718.

ROLL CALL VOTE: AYES: Penner, Kozicki, Jochum, Schultz, O'Connell
NAYS: None....Motion #9 Carried.

MOTION #10: APPROVAL OF ROAD LEVY 2019-06

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve Road 2019-06 Levy in the amount of \$719,380.

ROLL CALL VOTE: AYES: Penner, Kozicki, O'Connell, Jochum, Schultz
NAYS: None....Motion #10 Carried.

MOTION #11: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Jochum to adjourn.

VOICE CALL VOTE: All Ayes....Motion #11 Carried.

The meeting for Tuesday, December 10, 2019, was declared adjourned at 8:15 p.m.
The next scheduled board meeting is set for Tuesday, January 28, 2020, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk