

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for June 22, 2021 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Attorney Neal Smith, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Wheeling Township Attorney Kenneth Florey

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON May 25, 2021

Motion by Trustee Murglin, seconded by Trustee Kozicki, to approve the minutes of May 25, 2021 Regular Board Meeting.

ROLL CALL VOTE: AYES: Murglin, Kozicki, Talken, Hamilton, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Talken, to approve batch #6/4/21, #6/18/21, and #6/22/21 against the Town Fund in the amount of \$101,169.53 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Talken, Murglin, Hamilton, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #062221 against the Road Management Fund, in the amount of \$19,059.76 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #062221 against the Cemetery Fund, in the amount of \$3,934.64 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

Melissa Cayer asked when Cook County Treasurer will have second installment for the Property Tax Bill. Assessor Sadler answered the question.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- EXEMPTIONS
- The online process to file 2020 exemptions is now closed; however, we can email the applications through our usual procedures to the County until we are notified of a cutoff date. This will ensure the exemptions are on the 2nd installment of the tax bill.
- PERMITS
- The office is now up to date on Permits received from Municipalities. We are currently in the process of incorporating additional municipalities into the new electronic permit system. They are transitioning from sending paper copies to a spreadsheet of the monthly permits.
- COOK COUNTY TREASURER
- The Treasurer's latest information is the tax bills are not likely to be mailed on July 1st, but probably later in July. The due date is October 1st. Taxpayers will have at least 2 months to pay with no penalty.
- COOK COUNTY ASSESSOR
- The date we open for appeals is still to be determined. We are on track to be one of the last townships, which could be late summer or early fall.
- The County Assessor's office reopened for in person access on June 14th, by appointment only.
- STATISTICS
- Phone calls: 257 Office visits: 101 Exemptions: 40

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- The Newsletter will be in homes the week of July 11th.
- The elevator has stopped working twice in the last two weeks. The Fire Department was called on both occasions because someone was in the elevator. Coley, the elevator company, replaced the Lock Board on the elevator to fix the problem. The Control Panel will also need to be replaced if replacing the Lock Board does not work.
- The Food Pantry is now back open for Client Choice. Numbers of people visiting the Food Pantry are down because if the person is available for SNAP, they are receiving additional funds on their Link card for COVID, and people are also going back to work.
- The unincorporated areas had no issues with the storm on Sunday, only one tree limb down and no flooding.
- Statistics for May 2021:
 - 1,138 rides - 364 non - medical, 774 medical
 - 1,047 meals delivered
 - 260 visits to the Food Pantry - 500 people fed

NEW BUSINESS:

MOTION #5: APPROVAL OF GROOT RECYCLING AND WASTE SERVICES

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve Groot Recycling and Waste Services.

ROLL CALL VOTE: AYES: Penner, Kozicki, Talken, Murglin, Hamilton
NAYS: None....Motion #5 Carried.

MOTION #6: APPROVAL OF RIGHT-OF-WAY LANDSCAPE LICENSE AGREEMENT

Motion by Trustee Kozicki, seconded by Trustee Murglin to approve the Right-of-Way Landscape License Agreement.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #6 Carried.

MOTION #7: APPROVAL OF HIRING HOME DELIVERED MEALS COORDINATOR

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Hiring of a Home Delivered Meals Coordinator.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken, Hamilton
NAYS: None....Motion #7 Carried.

OLD BUSINESS: None

MOTION #8: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, June 22, 2021, was declared adjourned at 8:18 p.m. The next scheduled regular board meeting is set for Tuesday, July 27, 2021, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk