

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 23, 2017 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Jeffrey Battinus, Trustee Ruth O'Connell, Trustee Brian Medley, Trustee JoAnne Schultz, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: None.

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

PUBLIC HEARINGS

- Attorney Florey opened a public hearing for Town and General Assistance Budget and Appropriation Ordinance 2017-02. Mellisa Cayer, Arlington Heights wanted to know for the \$692,800 spent on the Senior Bus Rides how many bus rides that was. Administrator Stellato said that last year the Township gave about 25,000 rides, so it's about \$35 per ride. The Township charges \$2.00 per ride for one way. The public hearing was closed.
- Road Management Ordinance 2017-03 hearing was opened by Attorney Florey. None of the public spoke to address the budgets. The hearing was closed.

APPROVAL OF MINUTES

MOTION # 1: APPROVAL OF MEETING MINUTES – March 28, 2017 and April 25, 2017

Motion by Trustee O'Connell, seconded by Trustee Schultz, to approve the minutes of March 28, 2017 and April 25, 2017.

ROLL CALL VOTE: AYES: O'Connell, Schultz, Penner
ABSTAIN: Battinus, Medley
NAYS: None....Motion # 1 Carried.

MOTION # 2: APPROVAL OF EXECUTIVE SESSION MEETING MINUTES – April 26, 2016; March 22, 2016; February 23, 2016; March 24, 2015; June 23, 2015 and February 25, 2014

Motion by Supervisor Penner, seconded by Trustee O’Connell, to approve the Executive Session Meeting Minutes of – April 26, 2016; March 22, 2016; February 23, 2016; March 24, 2015; June 23, 2015 and February 25, 2014.

ROLL CALL VOTE: AYES: Penner, O’Connell, Schultz
ABSTAIN: Battinus, Medley
NAYS: None....Motion # 2 Carried.

AUDIT

MOTION #3: AUDIT FOR TOWN FUND

Motion by Trustee Schultz, seconded by Supervisor Penner, to approve batch #616, and #617 against the Town Fund, in the amount of \$74,999.19 to be paid.

ROLL CALL VOTE: AYES: Schultz, Penner, Battinus, Medley, O’Connell
NAYS: None....Motion # 3 Carried.

MOTION #4: AUDIT FOR ROAD MANAGEMENT

Motion by Trustee Schultz, seconded by Supervisor Penner, to approve batch #411 against the Road Management, in the amount of \$11,938.95 to be paid.

ROLL CALL VOTE: AYES: Schultz, Penner, Battinus, Medley, O’Connell
NAYS: None....Motion #4 Carried.

MOTION #5: AUDIT FOR CEMETERY FUND

Motion by Trustee Schultz, seconded by Supervisor Penner, to approve batch #52317 against the Cemetery Fund, in the amount of \$1441.00 to be paid.

ROLL CALL VOTE: AYES: Schultz, Penner, Battinus, Medley, O’Connell
NAYS: None....Motion # 5 Carried.

CITIZENS TO BE HEARD

Ms. Cayer asked if the Board Members have campaign funds. Attorney Florey responded that campaign funds are not part of public business. State Board of Elections has a website that lists all campaign funds. Mr. Hoban asked if Clerk Gauza and Supervisor Penner received an email that he sent. Both replied yes.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- The Cook County Assessor annually provides each township a property class report with all classes of property as well as the total parcel count. The 2016 total parcel count for Wheeling Township is 60,269. This makes Wheeling Township, by parcel count, one of the largest Townships in Cook County.
- Assessor's Office is still helping taxpayers who haven't filed for exemptions that they are entitled to. At this point, a Certificate of Error must be filed in order to receive either a revised tax bill or a refund, if they or their mortgage company paid the full amount.
- The Cook County Board of Review invited Assessor's Office to tour their downtown office on May 4th to learn about new procedures for filing an appeal through their office. We also visited the Cook County Treasurer's office. We found it both interesting and helpful.
- Visitors: 204
- Phone Calls: 264

CLERK: Clerk Gauza reported:

- Clerk Gauza reported that she attended Clerk's Dinner Meeting on May 4 in Glenview. Administrators and Deputy Clerks were honored for the service they provide to the community. Clerk Gauza thanked Administrator Stellato and honored her for an amazing job she did and is doing at Wheeling Township. She presented her with a Certificate of Appreciation.

ADMINISTRATIVE REPORT: Administrator Stellato reported:

- The Transportation Department has been pursuing scheduling software, specifically Ecolane, the program used by Hanover and Schaumburg Townships. The product is expensive - \$50,000 initially and \$10,000 annually – and Administrator Stellato is awaiting evidence of efficiency and cost savings. She will bring this possibility to the Board at a later date.
- The AARP Income Tax Assistance program completed on April 14, 2017; over 350 seniors were assisted with income tax preparation.
- Wheeling Township has received notification from Age Options that Wheeling Township has been awarded a \$4,000 SHIP grant for this calendar year. It can be used toward anything that helps to promote the SHIP program – printing additional literature, paying for portions of the newsletter that highlight SHIP, presentation costs, and purchasing additional office equipment.
- Administrator Stellato met with Vicarious Productions, a company that has created and managed social media for surrounding townships and villages. Ms. Santostefano has an extensive background and understands Township government. She will provide a quote for services and make a presentation to the Board at the June meeting.
- Statistics for the month of April 2017:

1,895 bus rides; 862 Dial-a-Ride, 1,033 Medical Van
1,033 Meals on Wheels
75 Office Visits to the Nurse
41 Home Visits by the Nurse
420 Visits to the Food Pantry; 955 people fed
29 LIHEAP applications processed
79 Easter Baskets distributed

- Road Management: drainage improvements design for Morrison Ave. and Lee St. in the unincorporated area should be completed by the end of May. The work to do the design will be put out to bid sometime in June.
- Flood prone property buy outs from Cook County, the sales price for each property is being negotiated with property owners in Cook County. County is scheduled to start buy outs in June. After the property is bought out, the property will be deeded to the Township.
- There are 4 new construction permits pending in the unincorporated area and we did receive 1 check for a permit of \$975.00

NEW BUSINESS

MOTION #6: APPROVAL OF 2017-05 OPPOSITION TO PATRIOT ACRES COMPOST FACILITY RESOLUTION

Motion by Supervisor Penner, seconded by Trustee Battinus to approve 2017-05 Opposition to Patriot Acres Compost Facility Resolution.

ROLL CALL VOTE: AYES: Penner, Battinus, Schultz, Medley, O'Connell
NAYS: None....Motion #6 Carried.

OLD BUSINESS

Administrator Stellato stated that an alleged \$4200 difference between budget proposals discussed previously at meetings did not exist. The Agency budget reduces Omni and Clearbrook \$15,000. Little City is reduced \$5000 and Salvation Army is prorated to June 2017 to \$24,000. Supervisor Penner, Trustee O'Connell and Administrator Stellato met with Omni and Omni clarified that Wheeling High School had one of the highest teen pregnancy rates in the State and but not the highest. Omni receives a grant from the State to fund a teen pregnancy prevention program and none of the funds from the Township are used for this program. Lutheran Social Services stated that there is a heroin epidemic and could use \$55,000 rather than the \$45,000 requested to address this epidemic. They are operating addiction treatment centers. Salvation Army referred out drug addiction clients and focused on family counseling and domestic abuse counseling. Therefore, Lutheran Services only provides this service. Kindred Life spends \$10,000 on Wheeling residents. The Board determined to grant \$50,000 to Lutheran Social Services and \$4000 to Kindred Life. The savings from Salvation Army leaving will fund these allocations.

MOTION #7: APPROVAL OF TOWN FUND AND GENERAL ASSISTANCE ORDINANCE 2017-02

Motion by Supervisor Penner, seconded by Trustee Schultz, to approve Town Fund and General Assistance Ordinance 2017-02.

ROLL CALL VOTE: AYES: Penner, Schultz, Battinus, Medley, O'Connell
NAYS: None....Motion #7 Carried.

MOTION #8: APPROVAL OF ROAD MANAGEMENT ORDINANCE 2017-03

Motion by Supervisor Penner, seconded by Trustee Schultz, to approve Road Management Ordinance 2017-03.

ROLL CALL VOTE: AYES: Penner, Schultz, Battinus, Medley, O'Connell
NAYS: None....Motion # 8 Carried.

MOTION #9: ADJOURNMENT

Motion by Trustee O'Connell, seconded by Supervisor Penner, to adjourn.

VOICE CALL VOTE: All Ayes....Motion #9 Carried.

The meeting for Tuesday, May 23, 2017, was declared adjourned at 8:35 p.m. The next regular scheduled board meeting is set for Tuesday, June 27, 2017, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

