

CALL TO ORDER

The special meeting of the Supervisor and Board of Trustees of Wheeling Township, for March 18, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee JoAnne Schultz, Trustee Ruth O'Connell, Trustee Patricia Kozicki and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF REGULAR MEETING MINUTES – February 26, 2019

Motion by Trustee Medley, seconded by Trustee O'Connell, to approve the minutes of February 26, 2019.

ROLL CALL VOTE: AYES: Medley, O'Connell, Schultz, Kozicki, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #470, #471 and #472 against the Road Management Fund, in the amount of \$808.18 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #031819 against the Cemetery Fund, in the amount of \$25.82 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #706, #707, #708, #709 and #710 against the Town Fund in the amount of \$119,797.42 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- Assessor's Office continues to assist Taxpayers with 2018 Exemptions. This month it was primarily Disabled Veterans and Disabled Persons who received their renewals. Seniors who have not completed their renewals continue to come in for aid with their forms. Assessor's Office was told that the newsletter was a helpful reminder. All exemptions are due April 1, 2019 to be deducted from the July tax bill.
- Taxpayers who appealed with the Board of Review in December should receive decision letters in March, later than expected due to the high volume received by the Board.
- Permits are starting to pick up again as Villages tend to issue fewer in winter months.
- Office visitors: 333
- Phone calls: 264
- Exemptions filed: 294

CLERK'S REPORT: Clerk Gauza reported:

- We received a letter from the Cook County Department of Revenue stating that starting in May 2019, all the Townships will no longer be accepting vehicle sticker payments anymore. Payments will be accepted online, by mail, in person at DOR or bought at different Currency Exchange locations.
- DOR will be implementing a new STICKER-LESS Wheel Tax process for the 2019/2020 Wheel Tax Season. When someone pays, they will no longer be given a physical vehicle sticker to put on their windshield. Stickers are going away, and the Townships will no longer be involved with vehicle stickers anymore.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Update on 3215 North Salk. The judge ordered the demolition of the building. There will be a hearing next week to see if the homeowner contests the demolition and if not, then the court will proceed to have bids for the demolition.
- Two new "Do Not Enter" signs were installed in the parking lot, but some drivers still use the wrong entrance.
- The Veteran Service Officer had her first office hours and was very busy. She is doing walk-ins, but once she gets established she will do appointments.
- David Vernon started today as a Wheeling Township bus driver.
- Upcoming dates to keep in mind. March 28 is Senior Appreciation Day. Annual Town meeting is April 9. The Volunteer lunch is May 3 at a new time, 1pm.
- Parking at the Township is still an issue. Removing some no parking signs will add 7-8 spots.
- Statistics for the month of February 2019:
 - 1586 rides-606 dial-a-ride, 980 medical van
 - 843 meals delivered
 - 383 visits to the Food Pantry-772 people fed

MOTION #5: OPEN EXECUTIVE SESSION FOR PURPOSES OF STAFF SALARIES AND EMPLOYMENT MATTERS

Motion by Supervisor Penner, seconded by Trustee Kozicki, to open executive session for purposes of staff salaries and employment matters.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, Schultz, O'Connell
NAYS: None....Motion #5 Carried.

MOTION #6: CLOSE EXECUTIVE SESSION FOR PURPOSES OF STAFF SALARIES AND EMPLOYMENT MATTERS

Motion by Supervisor Penner, seconded by Trustee Medley, to close executive session for purposes of staff salaries and employment matters.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, Schultz, O'Connell
NAYS: None....Motion #6 Carried.

NEW BUSINESS

MOTION #7: CANCEL SCHEDULED REGULAR MEETING-MARCH 26, 2019

Motion by Supervisor Penner, seconded by Trustee Medley, to cancel scheduled meeting – March 26, 2019.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, Schultz, O'Connell
NAYS: None....Motion #7 Carried.

MOTION #8: APPROVAL OF 2018-19 TRANSFER OF APPROPRIATIONS TO GENERAL ASSISTANCE

Motion by Supervisor Penner, seconded by Trustee Medley, to approve 2018-19 Transfer of Appropriations to General Assistance.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, Schultz, O'Connell
NAYS: None....Motion #8 Carried.

MOTION #9: PROSPECT HEIGHTS FIRE PROTECTION DISTRICT TRUSTEE REAPPOINTMENT-JON TANNEN AND ALFRED KOTLARZ

Motion by Supervisor Penner, seconded by Trustee O'Connell, to reappoint Jon Tannen and Alfred Kotlarz for Prospect Heights Fire Protection District Trustee.

ROLL CALL VOTE: AYES: Penner, O'Connell, Medley, Kozicki, Schultz
NAYS: None....Motion #9 Carried.

MOTION #10: APPROVAL OF ANNUAL TOWN MEETING AGENDA

Motion by Trustee Schultz, seconded by Trustee Medley, to approve Annual Town Meeting Agenda.

ROLL CALL VOTE: AYES: Schultz, Medley, Kozicki, O'Connell, Penner
NAYS: None....Motion #10 Carried.

OLD BUSINESS

Discussion of 2019-2020 agency funding to reduce duplication and to focus on agencies serving Wheeling Township residents. Large agencies with over \$100,000 in funding may be reduced. Omni funding will be reduced \$7000 and Clearbrook will be reduced \$4100. Some smaller agencies that focus on Wheeling Township will receive some additional funding. Avenues for Independence is located in Wheeling and provides work for those with disabilities will receive an additional \$5000. The reductions to some of the larger agencies will save some \$18,750 to the Township over last year.

MOTION #11: APPROVAL OF TENTATIVE 2019-2020 Budget

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve Tentative 2019-2020 budget.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, Schultz, O'Connell

NAYS: None....Motion #11 Carried.

MOTION #12: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Medley to adjourn.

VOICE CALL VOTE: All Ayes....Motion #12 Carried.

The meeting for Tuesday, March 18, 2019, was declared adjourned at 8:45 p.m. The next regular scheduled board meeting is set for Monday, April 23, 2019, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

