

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for September 25, 2018 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee JoAnne Schultz, Trustee Ruth O'Connell, Trustee Patricia Kozicki and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF REGULAR MEETING MINUTES – August 28, 2018**

Motion by Trustee O'Connell, seconded by Trustee Schultz, to approve the minutes of August 28, 2018.

ROLL CALL VOTE: AYES: O'Connell, Schultz, Medley, Kozicki, Penner  
NAYS: None....Motion #1 Carried.

**AUDIT**

**MOTION #2: AUDIT FOR CEMETERY FUND**

Motion by Trustee Schultz, seconded by Trustee Medley, to approve batch #092518 against the Cemetery Fund, in the amount of \$1,217.38 to be paid.

ROLL CALL VOTE: AYES: Schultz, Medley, O'Connell, Kozicki, Penner  
NAYS: None....Motion #2 Carried.

**MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Schultz, seconded by Trustee Medley, to approve batch #451 and #452 against the Road Management Fund, in the amount of \$72,546.40 to be paid.

ROLL CALL VOTE: AYES: Schultz, Medley, O'Connell, Kozicki, Penner  
NAYS: None....Motion #3 Carried.

**MOTION #4: AUDIT FOR TOWN FUND**

Motion by Trustee Schultz, seconded by Trustee Medley, to approve batch #677, #678 and #679 against the Town Fund in the amount of \$199,978.00 to be paid.

ROLL CALL VOTE: AYES: Schultz, Medley, O'Connell, Kozicki, Penner  
NAYS: None....Motion #4 Carried.

**CITIZENS TO BE HEARD**

None.

**OFFICIALS' REPORTS**

**ASSESSOR:** Assessor Sadler reported:

- Wheeling Township closed August 17<sup>th</sup> for appeals with Cook County Assessor. Decision letters will be mailed to appellants in October. Overall the process went well and many constituents were pleased with the level of service they received.
- A few comments: 'You made this almost enjoyable!', 'You went over and above to help me'.
- The Cook County Board of Review will open Wheeling Township for appeals after results from the Assessor have been certified and published. We expect this to take place in November or December.
- The Office is now up to date on the large number of permits which were received in August and September.
- The issues taxpayers experienced with the 2018 Tax Bill have been resolved; Cook County Treasurer is in the process of mailing refund checks.
- Office Visits: 158
- Phone Calls: 271

**CLERK:** Clerk Gauza reported:

- On September 11<sup>th</sup>, Trustee O'Connell, Supervisor Penner, and Clerk Gauza had a voter registration drive at Luther Village.

**ADMINISTRATOR'S REPORT:** Administrator Stapleton submitted her report.

**NEW BUSINESS**

Morrison and Lee Street bids were opened on September 13 and was awarded to the lowest bidder, Zion Construction Company for \$87,938. The bid was slightly higher than initially considered because additional work is needed.

**MOTION #5: APPROVAL OF AWARD BID OF MORRISON AND LEE ST. IMPROVEMENTS**

Motion by Trustee Medley, seconded by Trustee Schultz, to approve an award bid of \$87,938 for Morrison and Lee Street improvement.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Kozicki, Penner  
NAYS: None....Motion #5 Carried.

**Levy Discussions:**

The Board suggested keeping the Levies flat. Further discussions will be at the next board meeting.

**MOTION #6: AMENDMENT TO THE LEVY CALENDAR**

Motion by Supervisor Penner, seconded by Trustee Schultz, to approve revised Levy Calendar.

ROLL CALL VOTE: AYES: Penner, Schultz, Medley, O'Connell, Kozicki  
NAYS: None....Motion #6 Carried.

**MOTION #7: ADJOURNMENT**

Motion by Supervisor Penner, seconded by Trustee O'Connell to adjourn.

VOICE CALL VOTE: All Ayes....Motion #7 Carried.

The meeting for Tuesday, September 25, 2018, was declared adjourned at 8:15 p.m. The next regular scheduled board meeting is set for Tuesday, October 23, 2018, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk

