

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for September 26, 2017 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Jeffrey Battinus, Trustee Brian Medley, Trustee Ruth O'Connell, Trustee JoAnne Schultz, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF MEETING MINUTES – August 22, 2017

Motion by Trustee O'Connell, seconded by Trustee Medley, to approve the minutes of August 22, 2017.

ROLL CALL VOTE: AYES: O'Connell, Medley, Battinus, Schultz, Penner
NAYS: None....Motion #1 Carried.

MOTION #2: OPEN EXECUTIVE SESSION FOR PURPOSES OF DISCUSSING LITIGATION MATTERS

Motion by Supervisor Penner, seconded by Trustee O'Connell, to open Executive Session for purposes of discussing litigation matters.

ROLL CALL VOTE: AYES: Penner, O'Connell, Battinus, Medley, Schultz,
NAYS: None....Motion #2 Carried.

MOTION #3: CLOSE EXECUTIVE SESSION FOR PURPOSES OF DISCUSSING LITIGATION MATTERS

Motion by Supervisor Penner, seconded by Trustee Battinus, to close Executive Session for purposes of discussing litigation matters.

VOICE CALL VOTE: All Ayes....Motion #3 Carried.

AUDIT

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Battinus, seconded by Trustee Schultz, to approve batch #627, #628 and #629 against the Town Fund, in the amount of \$325,847.06 to be paid.

ROLL CALL VOTE: AYES: Battinus, Schultz, Medley, O'Connell, Penner
NAYS: None....Motion #4 Carried.

MOTION #5: AUDIT FOR ROAD MANAGEMENT

Motion by Trustee Battinus, seconded by Trustee Schultz, to approve batch #418 and #419 against the Road Management, in the amount of \$20,223.27 to be paid.

ROLL CALL VOTE: AYES: Battinus, Schultz, Medley, O'Connell, Penner
NAYS: None....Motion #5 Carried.

MOTION #6: AUDIT FOR CEMETERY FUND

Motion by Trustee Battinus, seconded by Trustee Schultz, to approve batch #092617 against the Cemetery Fund, in the amount of \$2,892.86 to be paid.

ROLL CALL VOTE: AYES: Battinus, Schultz, Medley, O'Connell, Penner
NAYS: None....Motion #6 Carried.

CITIZENS TO BE HEARD

A citizen asked how Wheeling Township notifies the public about the Board Meeting. Administrator Stellato responded that notice is given to the newspaper, posted on the Township website, and on display at the Township.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- **2017 Assessment Appeals**
- Wheeling Township was closed for 2017 assessment appeals as of close of business, Thursday, August 7, 2017. Property owners will have a second opportunity to file an appeal with the Cook County Board of Review.
- **COOK COUNTY BOARD OF REVIEW**

- The Cook County Board of Review cannot announce the appeal window for Wheeling Township property owners until the Cook County Assessor has certified and published the 2017 results.
- Cook County has increased the exemption amounts for 2017 for the bills payable in 2018.

	NEW Tax Year 2017	PREVIOUS Tax Year 2016
Homeowner	\$10,000	\$7,000
Senior	\$8,000	\$5,000
Senior Freeze Income Less Than	\$65,000	\$55,000

- Senior Freeze Exemption will be at least \$2,000 off the EAV, so that all seniors who qualify based on their income will see a reduction.
- Julia Lipka completed her final class and has received her CIAO designation.

ROAD MANAGEMENT: Administrator Stellato reported:

PROJECTS and MEETINGS

1) Projects

- Drainage Improvements, Morrison Ave., Lee St. to Graylynn Dr. – Project awarded to Sheridan Plumbing & Sewer. Storm sewer installation started on 09-22-17 and is scheduled to be completed in October.
- Flood Prone Property Buy-Outs – The Department of Homeland Security is handling the purchase of the flood-prone properties. No updates from Cook County.

2) Meetings and Activities:

- Worked with Cook County Building and Zoning, Forest River Sanitary District and MWRD to review projects being done and permit violations in the unincorporated areas.
- Prepared multi-year snow contract bid package with attorney review.

PERMITS

1) New Construction

16-009, Jozek Ryd, 221 Graylynn Dr., Mt. Prospect.....Pending

2) Demolition and New Construction

17-005, Peter Nieroda, 138 Anita Ave., Mt. Prospect.....Pending

3) Interior Home Remodeling

17-009D, Joan Martinez, 1804 E. Park Place, Arlington Heights.....Completed

4) Remove and Replace Existing Asphalt Driveway

17-010D, Maggie Biesinda, 130 Bonnie Brae Ave., Mt. Prospect.....Completed

CODE ENFORCEMENT ISSUES

No official Township permit violations pending.

PERMIT and TRAFFIC TICKET REVENUE RECEIPTS

- 1) Permits.....\$35.00
- 2) Cook Co. Circuit Court (traffic tickets issued by Cook Co. Sheriff)..\$35.00

ADMINISTRATIVE REPORT: Administrator Stellato reported:

- All General Assistance Caseworkers have received LIHEAP training and certification. The two day training took place on September 11 and 12. Appointments start on Monday October 2 and continue until CEDA notifies that funds are exhausted.
- The General Assistance Department takes SNAP (Food Stamp) applications. During the month of August 2017 caseworkers took 20 + on-line SNAP applications resulting in a \$420 discount to our Chicago Food Depository order invoice.
- The Seats for Sailors 2017 campaign will again be featured in our Fall Newsletter. This ongoing program provides respite for U.S Navy recruits at Great Lakes for the holidays. Wheeling Township raises funds so that American Legion #208 can provide transportation, meals and holiday cheer at Thanksgiving and Christmas.
- Statistics for the month of August 2017:
 - 2,364 Bus rides; 1,068 Dial-a-Ride, 1,296 Medical Van
 - 1,085 meals delivered
 - 28 members attended Visually Impaired Support Group
 - 13 Caregivers attended Alzheimer’s Support Group
 - 489 visits to the Food Pantry – 1,126 people fed
 - 78 additional backpacks dispensed; 242 total

NEW BUSINESS

DATE AND TIME FOR LEVY WORKSHOP: Administrator Stellato will email the Board the date and time for Levy Workshop.

MOTION #7: APPROVAL OF 2017 LEVY CALENDAR

Motion by Supervisor Penner, seconded by Trustee Battinus to approve 2017 Levy Calendar.

ROLL CALL VOTE: AYES: Penner, Battinus, Medley, Schultz, O’Connell
NAYS: None....Motion #7 Carried.

AUTO INSURANCE RENEWAL DISCUSSION: Berkshire Hathaway quoted \$106,139 for renewal of same coverage or a 7% increase. Administrator Stellato stated that she is talking to other insurance companies for comparisons. If find a better deal, can cancel renewal and get a full refund of any unused premium.

2017 LEVY DISCUSSIONS: The Levies will be discussed at a workshop, the date to be determined. Levies need to be adopted by December 12, 2017, and filed with the Cook County Clerk by December 26, 2017. Tentative Levies must be approved by November 21. Levies will be discussed during the October meeting. Administrator Stellato noted that the Township has reduced Levies and Reserves over the last several years and the Board may wish to consider keeping Levies unchanged because reducing reserves may not be prudent.

WEBSITE RE-VAMP: Administrator Stellato suggested bringing a company in for about \$3000 to update the Township website.

OLD BUSINESS

POSSIBLE SOLUTIONS FOR SERVICE/SPACE VACATED BY SALVATION ARMY:

Salvation Army closed on June 1st. Therefore, the Township has a need for an agency to provide mental health counseling for residents. A number of agencies have closed because of funding cuts from the State. Wheeling Township refers its clients to Alexian Brothers Center for Mental Health but there are long waiting lists. Alexian Brothers has both psychiatrists and mental health counselors on staff, which is preferred.

Administrator Stellato suggested that Alexian Brothers use the office space at Wheeling Township previously used by the Salvation Army. Alexian Brothers will submit an application for what services they can provide. Wheeling Township does not charge for rent but agencies residing in the Township building contribute to building, utilities, and insurance costs. The requested funding for the service may be \$15,000 or more. The board will consider the application for this necessary service.

MOTION #8: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Schultz, to adjourn.

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, September 26, 2017, was declared adjourned at 8:40 p.m. The next regular scheduled board meeting is set for Tuesday, October 24, 2017, at 8:00 p.m.

Joanna M. Gauza

Wheeling Township Clerk