

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for July 25, 2017 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Jeffrey Battinus, Trustee Brian Medley, Trustee Ruth O'Connell, Trustee JoAnne Schultz, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION # 1: APPROVAL OF MEETING MINUTES – June 27, 2017

Motion by Trustee Schultz, seconded by Trustee O'Connell, to approve the minutes of June 27, 2017.

ROLL CALL VOTE: AYES: Schultz, O'Connell, Medley, Penner
ABSTAIN: Battinus
NAYS: None....Motion # 1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Battinus, seconded by Trustee Schultz, to approve batch #622 and #623 against the Town Fund, in the amount of \$121,400.29 to be paid.

ROLL CALL VOTE: AYES: Battinus, Schultz, O'Connell, Medley, Penner
NAYS: None....Motion # 2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Battinus, seconded by Trustee Medley, to approve batch #072517 against the Cemetery Fund, in the amount of \$2557.65 to be paid.

ROLL CALL VOTE: AYES: Battinus, Medley, O'Connell, Schultz, Penner
NAYS: None....Motion # 3 Carried.

MOTION #4: AUDIT FOR ROAD MANAGEMENT

Motion by Trustee Battinus, seconded by Trustee Medley, to approve batch #414 against the Road Management, in the amount of \$2727.04 to be paid.

ROLL CALL VOTE: AYES: Battinus, Medley, O'Connell, Schultz, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

Mr. Jerry Busse conveyed disappointment with the flooding situation in the southeast portion of the Township. Administrator Stellato responded that the Township has a donated fund, not taxpayer funds, to assist with emergency situations, but the persons have to come in to apply. In addition, the six houses are being bought by Cook County. The Township will look into what it can do to hurry the process along.

OFFICIALS' REPORTS

ASSESSOR: Assessor Sadler reported:

- **2016 2ND Installment Property Tax Bills**
- The Cook County Treasurer's office mailed the 2016 2nd installment property tax bills July 1, 2017, with a due date of Tuesday August 1, 2017. During the month of July Assessor's Office has filed 367 property tax bill corrections (Certificate of Error) for missing exemptions.
- **2017 CCAO APPEALS**
- Along with assisting people with problems related to their 2nd installment bill, Assessor's Office is also one of the few townships "open" for Cook County Assessor appeals. For this reason Assessor's Office is very busy. Extra staff is helping out to accommodate the additional visits from our constituents.
- The last date to file an appeal with the CCAO is Monday August 7, 2017. Many people are upset after receiving their bill, even those that filed previous appeals for the 2016 re-assessment and received reductions because their bill is still higher. We have seen increases of over \$2500.00.
- To date, over 313 property owners are assisted with hard copy assessment appeals. In addition, comparables were emailed for those who are able to file online. There are two weeks left in the assessment appeal period, so Assessor's Office anticipates a good number more.
- **Statistics: July 2017**
- Office Visits: 826
- Phone Calls: 849

ADMINISTRATIVE REPORT: Administrator Stellato reported:

- Supervisor Penner, Trustees O’Connell and Schultz, and Administrator Stellato attended the MTA meeting held at Hanover Township on July 5, 2017. Committee Chairs were appointed: Palatine Township Administrator Ken Lopez, Education and Training; Hanover Township Supervisor Brian McGuire, Legislative; and Schaumburg Township Administrator Eric Johnson, Membership. The status of the State budget was discussed and plans were made for another Legislator’s educational dinner. Elgin Township has joined the group and Addison, Wayne, Bloomingdale and Ela are considering. Administrator Stellato was put in charge of getting the Wintrust Bank fees refunded.
- Supervisor Penner and Administrator Stellato were invited to a meeting with Cook County Commissioner Gregg Goslin at Palatine Township. The purpose was to discuss issues with Cook County Vehicle Stickers that Townships sell to residents living in unincorporated areas. Supervisor Penner and Administrator Stellato took the opportunity to discuss the abandoned property on Sauk and present the Commissioner with photos of the property. Commissioner Goslin was previously made aware of the issue by Trustee O’Connell and agreed to follow-up and get back to us. The Assistant State’s Attorney is acting to remedy the situation.
- Administrator Stellato received an email from a resident at 150 E. Anita Avenue in unincorporated Mt. Prospect. They recently built a new home and are having issues with a neighbor parking numerous cars and trucks near their home. After much discussion with the neighbor, they feel the problem still exists, and since there is ample parking space on the neighbor’s property, they want Wheeling Township to step in. The former Highway Commissioner posted “no parking after snowfall” signs, but the residents want us to post “no parking anytime” signs. Since regulating parking on unincorporated streets would impact many residents, and is a complicated issue involving a number of agencies, we have turned it over to our attorney to determine the best way to address this situation.
- Effective August 1, 2017 the Lutheran Home has increased the Meals on Wheels prices to our clients by \$0.05 per meal - \$6.35 hot meal and \$4.30 cold meal.
- The Wheeling Township SHIP program has been awarded a grant in the amount of \$4,183 for us to spend enhancing the awareness of the program.
- Statistics for the month of June 2017:
 - 2,237 bus rides; 1,042 Dial a Ride; 1,195 medical van
 - 1,067 meals delivered
 - 96 office visits to the Township Nurse
 - 49 home visits/outreach by the Township Nurse
 - 428 Food Pantry visits – 974 people fed
- Large Donations:

Arlington Heights Noon Rotary - \$6,000 plus \$717 worth of food. We could use an additional refrigerator and will use some of the funds to purchase one.

NEW BUSINESS

Insurance Package Renewal – Bill Bradish:

Mr. Bradish suggested renewing with Selective Insurance Company because it is A+ rated and is an excellent service company. All the coverage remains the same, except property coverage increased by 1%. This coverage doesn't include the bus insurance, which renews on October 1, 2017.

MOTION #5: APPROVAL OF INSURANCE PACKAGE

Motion by Supervisor Penner, seconded by Trustee Medley to approve insurance package.

ROLL CALL VOTE: AYES: Penner, Medley, O'Connell, Schultz, Battinus
NAYS: None....Motion #5 Carried.

Funding Application Review:

Administrator Stellato explained to the Board the process of funding applications for social service agencies.

MOTION #6: TO OPEN EXECUTIVE SESSION TO DISCUSS LEGAL ISSUES

Motion by Trustee Medley, seconded by Trustee Battinus, to open Executive Session for purposes of discussing legal issues.

ROLL CALL VOTE: AYES: Medley, Battinus, O'Connell, Schultz, Penner
NAYS: None....Motion #6 Carried.

MOTION #7: CLOSING EXECUTIVE SESSION

Motion by Trustee Schultz, seconded by Trustee Medley, to exit executive session.

ROLL CALL VOTE: AYES: Schultz, Medley, O'Connell, Battinus, Penner
NAYS: None....Motion # 7 Carried.

OLD BUSINESS

None.

MOTION #8: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Medley, to adjourn.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING JULY 25, 2017

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, July 25, 2017, was declared adjourned at 8:45 p.m. The next regular scheduled board meeting is set for Tuesday, August 22, 2017, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk