

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 22, 2018 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Jeffrey Battinus, Trustee Brian Medley, Trustee Ruth O'Connell, Trustee JoAnne Schultz, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

2018-19 TOWN AND GENERAL ASSISTANCE BUDGET ORDINANCE

No members of the public wished to comment on the Town and General Assistance Budget.

MOTION #1: TO CLOSE TOWN AND GENERAL ASSISTANCE PUBLIC HEARING

Motion by Supervisor Penner, seconded by Trustee Medley, to close the Town and General Assistance public hearing.

ROLL CALL VOTE: AYES: Penner, Medley, O'Connell, Schultz, Battinus
NAYS: None....Motion #1 Carried.

2018-19 ROAD MANAGEMENT BUDGET PUBLIC HEARING

No members of the public wished to comment on the Road Management Budget.

MOTION #2: TO CLOSE ROAD MANAGEMENT PUBLIC HEARING

Motion by Trustee Medley, seconded by Trustee Battinus, to close the Road Management public hearing.

ROLL CALL VOTE: AYES: Medley, Battinus, O'Connell, Schultz, Penner
NAYS: None....Motion #2 Carried.

APPROVAL OF MINUTES

MOTION #3: APPROVAL OF REGULAR MEETING MINUTES – April 24, 2018

Motion by Trustee Schultz, seconded by Trustee Medley, to approve the minutes of April 24, 2018.

ROLL CALL VOTE: AYES: Schultz, Medley, Battinus, O'Connell, Penner
NAYS: None....Motion #3 Carried.

AUDIT

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #662, #663, #664, and #665 against the Town Fund in the amount of \$168,090.76 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Battinus, Penner
NAYS: None....Motion #4 Carried.

MOTION #5: AUDIT FOR CEMETERY FUND

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #052218 against the Cemetery Fund, in the amount of \$1,239.50 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Battinus, Penner
NAYS: None....Motion #5 Carried.

MOTION #6: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Battinus, seconded by Trustee Medley, to approve batch #443 and #444, against the Road Management Fund, in the amount of \$10,526.60 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Battinus, Penner
NAYS: None....Motion #6 Carried.

CITIZENS TO BE HEARD

Delores Wagner stated that she heard that the Trustees were voting themselves a 19% pay raise. Attorney Florey stated that this is not a question and answer session, but Administrator's report would answer this false statement.

OFFICIALS' REPORTS**ASSESSOR:** Assessor Sadler reported:

- 2017 Real Estate Tax Bills, second installment are expected to be mailed out late. Usually the second installment bills go out around July 1, but probably will be mailed out about July 30. The delay is due to an increase of appeals to the Board of Review. At the same time, Wheeling Township will be open for appeals for 2019. The overlap will make the Assessor's office busy.
- For 2017, the deadline for home exemptions was May 21. After May 21, any exemptions filed will be for a certificate of error.
- Linda Calvey has been hired to fill a part-time position and started in April.

CLERK: Clerk Gauza reported:

- Wheeling Township received vehicle stickers for residents of unincorporated areas and the stickers will be on sale until July 2, 2018.

ADMINISTRATOR'S REPORT: Administrator Stellato reported:

- First, in response to the comment by Delores Wagner from the public, nobody has ever received a 19% or 24% salary increase like the rumors state and nobody is receiving such a raise this year. Generally, employees receive a cost of living increase that will be 2.5% this year and that's all. The members of the Board have not had a salary increase since 2001. Any increases, like the cost of living increase of 2.5% this year, are solely for the staff and not the Board members. For FY2018-19, there will be a one month overlap between the retiring Administrator and newly hired Administrator. One staff member in the Road District had to go on medical leave and when the member returned, his salary was again paid. It may have looked like a raise, but it was his regular salary that was not paid during his absence and not a raise. His hourly wage stayed the same and he received the 2.5% cost of living increase.
- The Road District budget in 2016-17 had the Road District secretary leave and the work was absorbed by other staff. Therefore, the 2016-17 budget had a reduction in staff salary because there was an unfilled position. Therefore, any comparison of that Road District budget to the current budget is unfair.
- In FY2016-17, the last year the former Highway Commissioner controlled the budget, the Road Maintenance expenditures were \$515,000 compared to when the Board of Trustees took control, the FY2017-18 expenditures were only \$321,000. In addition, two major road construction projects were completed and a three year snow removal contract was signed. Also, although the Board was assured by the former Highway Commissioner that all work was completed and the Commissioner claimed levies could be reduced 20% reduction, the Board discovered a lot of unfinished work. The Board has moved forward to complete these unfinished projects in stages.

There is still much work to be done on Morrison and Lee Street for drainage. Because of this project, the FY2018-19 Road budget is \$82,000 higher to complete this unfinished work.

- Christopher Labrasca was hired to assist with deliveries to the food pantry. He will work a maximum of 15 hours a week for \$14 per hour. He started May 4.
- Regina Stapleton started on May 1 and is the Administrator in training.
- We had a Cemetery Trustees meeting and discussions took place about the need for a sign at the cemetery gate. The current signs were to be temporary and the Trustees budgeted for permanent signs. The metal fence around the cemetery will also need some repairs. In addition, some tombstones are coming off their foundations and will need to be repaired. Some of the tombstones are from the 1800's.
- The Annual Volunteer Donors luncheon was on May 11 at Asroria Banquets and 191 persons attended.
- Statistics for the month of April 2018:
 - 2,097 bus rides given-1008 Dial-a-ride, 1089 medical van
 - 998 meals delivered
 - 374 visits to the Food Pantry – 780 people fed

NEW BUSINESS

Discussion was held to approve dental and life insurance. Administrator Stellato asked broker to compare rates and request Board approve MetLife for life, vision, and dental. By switching, the Township could save \$5800 per year.

MOTION #7: MOTION TO APPROVE DENTAL, VISION AND LIFE INSURANCE

Motion by Supervisor Penner, seconded by Trustee Battinus, to approve MetLife for Life, Dental and Vision insurance.

ROLL CALL VOTE: AYES: Penner, Battinus, O'Connell, Schultz, Medley
NAYS: None....Motion #7 Carried.

OLD BUSINESS

Food Pantry Expansion

CD Group, the architects for the food pantry expansion, were onsite and we are waiting to cost out the project. We will probably have to go out to bid in a couple of months. The architects will help as the project manager.

The resurfacing of Morrison Avenue went to bid and the lowest bid was \$81,900 from Chicagoland Paving contractor. Next year another phase of the project will be done and

that should complete the project. Originally the board was told by the former Highway Commissioner that the work was complete, but we still have this phase and the next year to go to complete the work. As everyone recalls, the former Highway Commissioner also left a number of unpaid bills and we had to re-open the budget to pay for that work.

MOTION#8: MOTION TO ADOPT 2018-19 TOWNSHIP FUND AND GENERAL ASSISTANCE BUDGET AND APPROPRIATIONS ORDINANCE 2018-01

Motion by Supervisor Penner, seconded by Trustee Battinus, to approve 2018-19 Township Fund and General Assistance Appropriations Ordinance 2018-01

ROLL CALL VOTE: AYES: Penner, Battinus, O'Connell, Schultz, Medley
NAYS: None....Motion #8 Carried.

MOTION#9: MOTION TO ADOPT 2018-19 ROAD MANAGEMENT BUDGET AND APPROPRIATIONS ORDINANCE 2018-02

Motion by Supervisor Penner, seconded by Trustee Battinus, to approve 2018-19 Road Management Budget and Appropriations Ordinance 2018-02.

ROLL CALL VOTE: AYES: Penner, Battinus, O'Connell, Schultz, Medley
NAYS: None....Motion #9 Carried.

MOTION#10: MOTION TO APPROVE MORRISON AVENUE PROJECT BID

Motion by Trustee Schultz , seconded by Trustee Medley, to approve bid award of \$81,900 to Chicago Land Paving for the Morrison Avenue project.

ROLL CALL VOTE: AYES: Schultz, Medley, O'Connell, Battinus, Penner
NAYS: None....Motion #10 Carried.

MOTION #11: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Battinus to adjourn.

VOICE CALL VOTE: All Ayes....Motion #11 Carried.

The meeting for Tuesday, May 22, 2018, was declared adjourned at 8:45 p.m. The next regular scheduled board meeting is set for Tuesday, June 26, 2018, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

