

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for February 25, 2020 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Ken Jochum, Trustee Ruth O'Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Attorney Howard Metz, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JANUARY 28, 2020

Motion by Trustee Schultz, seconded by Trustee O'Connell, to approve the minutes of January 28, 2020 Regular Board Meeting.

ROLL CALL VOTE: AYES: Schultz, O'Connell, Jochum, Kozicki, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #750, #751, #752, #753 and #754 against the Town Fund in the amount of \$194,941.02 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #493, #494 and #495 against the Road Management Fund, in the amount of \$40,126.59 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Jochum, to approve batch #022520 against the Cemetery Fund, in the amount of \$4,265.00 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Jochum, Schultz, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- The Cook County Assessor mailed Senior Freeze Renewals to those who qualified last year and a renewal card to prior Senior Exemption recipients. This new process is beneficial for seniors as they do not need to complete the form annually as in the past, unless they qualify for the Freeze. The deadline has been extended to February 28th for seniors; early March for new homeowners and disabled persons- however the County said all exemptions will be accepted through March. Although the Senior exemption renewed automatically, there has not been a reduction in number of office visitors in 2020.
- Tax bills were mailed a week early this year and were in homes on January 25, due March 3rd. They were also available online in December.
- Board of Review decisions should be mailed to Appellants early April. This will be very close to the opening of Assessor Appeal open date.
- We are on track to open April 13th through May 22 for appeals. This has been moved up from July, which previously overlapped with tax bills.
- Office visits: 1,056 Phone calls: 501 Exemptions filed: 757

CLERK: Clerk Gauza reported:

- 93 Voter registrations were mailed into Cook County.
- Currently we are receiving many phone calls regarding upcoming Primary Elections.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Twin Supplies has installed the new lighting on the first floor and in the basement. The installation went well.
- We have hired a new part-time bus driver, Alan Cohn, to work 2 days a week.
- GA Director Villarreal and Administrator Stapleton interviewed a couple of candidates for the GA Caseworker position. We extended an offer pending a background check to one of the individuals.
- The Food Pantry will be the Charity of the month at the CoCo and Blu Café in downtown Arlington Heights during the month of March. Stop by and have the March special. It will benefit the Food Pantry.
- Upcoming Events:
 - Senior Celebration March 24th
 - Annual Town Hall Meeting April 14th
 - Volunteer Luncheon is May 15th
- Statistics for the month of January 2020.
 - 1654 rides – 658 dial-a-ride, 996 medical
 - 948 meals delivered
 - 49 office visits to the Nurse
 - 4 home visits by the Nurse
 - 456 visits to the Food Pantry – 872 people feed

MOTION #5: OPEN EXECUTIVE SESSION FOR PURPOSES OF STAFF SALARIES AND EMPLOYMENT MATTERS

Motion by Supervisor Penner, seconded by Trustee Jochum to open Executive Session for Purposes of Staff Salaries and Employment Matters.

ROLL CALL VOTE: AYES: Penner, Jochum, O'Connell, Schultz, Kozicki
NAYS: None....Motion #5 Carried.

MOTION #6: CLOSE EXECUTIVE SESSION FOR PURPOSES OF STAFF SALARIES AND EMPLOYMENT MATTERS

Motion by Supervisor Penner, seconded by Trustee Kozicki to close Executive Session for Purposes of Staff Salaries and Employment Matters.

ROLL CALL VOTE: AYES: Penner, Kozicki, Jochum, O'Connell, Schultz
NAYS: None....Motion #6 Carried.

NEW BUSINESS:

MOTION #7: APPROVAL OF 2019-20 TRANSFER OF APPROPRIATIONS-TOWN, GENERAL ASSISTANCE AND ROAD

Motion by Supervisor Penner, seconded by Trustee Schultz, to approve the 2019-20 Transfer of Appropriations – Town, General Assistance and Road Funds.

ROLL CALL VOTE: AYES: Penner, Schultz, Kozicki, Jochum, O’Connell
NAYS: None....Motion #7 Carried.

MOTION #8: APPROVAL OF 2020-02 SENIOR CELEBRATION DAY RESOLUTION

Motion by Supervisor Penner, seconded by Trustee Jochum, to approve 2020-02 Senior Celebration Day Resolution.

ROLL CALL VOTE: AYES: Penner, Jochum, Kozicki, Schultz, O’Connell
NAYS: None....Motion #8 Carried.

MOTION #9: APPROVAL OF DECLARING BUS 54 2012 FORD ELDORADO SURPLUS PROPERTY

Motion by Trustee Jochum, seconded by Trustee Kozicki, to approve declaring Bus 54 2012 Ford Eldorado Surplus Property.

ROLL CALL VOTE: AYES: Jochum, Kozicki, Schultz, O’Connell, Penner
NAYS: None....Motion #9 Carried.

OLD BUSINESS:

2020-21 AGENCY FUNDING DISCUSSIONS:

In 2020-2021, the Township will reduce funding for Shelter by \$5000 to a total of \$40,000. Access to Care was moved to GA so the move changed some numbers.

2020-21 BUDGET DISCUSSIONS:

The tax levy remains flat. The next year will bring some new costs. Some road work and carpeting will need to be done. Northfield that does the snow plowing has complained that some sections of road are damaging their plows. At some point, to keep the tax levy flat, the Board may need to reduce some funding for agencies and other budget reductions.

The area with the three homes that will be transferred to the Township from Cook County is going to bring some responsibilities. The Township will need to maintain the landscaping after the transfer. The transfer could even occur in the coming weeks. However, a walk through with the Land Bank revealed that soil runoff from the property may go to the Des Plaines River. Before the Township accepts the land, the Township wants certification from the county that the soil is correctly landscaped and will not runoff.

The Board believes the road that goes through the Cook County Forest Preserve should go to the County. However, the County does not want unincorporated areas and may

not want to maintain that mile of road. The Township will ask the County about taking the road.

MOTION #10: ADJOURNMENT

Motion by Trustee Schultz, seconded by Trustee Jochum to adjourn.

VOICE CALL VOTE: All Ayes....Motion #10 Carried.

The meeting for Tuesday, February 25, 2020, was declared adjourned at 8:40 p.m. The next scheduled board meeting is set for Tuesday, March 24, 2020, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

