

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for November 16, 2021 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:20 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON OCTOBER 26, 2021

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve the minutes of October 26, 2021 Special Board Meeting.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken, Hamilton
NAYS: None....Motion #1 Carried.

MOTION #2: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON OCTOBER 26, 2021

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve the minutes of October 26, 2021 Regular Board Meeting.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken, Hamilton
NAYS: None....Motion #2 Carried.

AUDIT

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #111621 against the Road Management Fund, in the amount of \$9,703.16 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #111621 against the Cemetery Fund, in the amount of \$671.23 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #4 Carried.

MOTION #5: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #10/29/21, and #11/16/21 against the Town Fund in the amount of \$96,721.24 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #5 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- Wheeling Township closed for appeals November 5th. The County has permanently transitioned to a new system of electronic filing. We provided comparables and instructions for taxpayers to submit the appeal online or the taxpayers completed a hard copy in our office and we submitted it electronically for them. The Cook County Assessor will mail decision letters in January.
- Appeal Statistics:
628 – Total properties were researched and comparables provided for an appeal.
338 - Appeal forms completed in our office and entered electronically.
323 – Emails were received and comparables provided for an appeal.
- Most exemptions are set to renew automatically for 2021. Any exemptions that were issued after the 2nd installment tax bill last year as a Certificate of Error were not renewed. We assisted many people with that issue, re-submitting it to our contact at the County who could quickly process and issue an adjusted tax bill as opposed to waiting 6-8 weeks for a refund. This was especially

appreciated by people who could not afford to pay the incorrect bill, which was sometimes thousands of dollars higher because of missing exemptions.

- The Cook County Board of Review held an outreach session at Arlington Heights Library on November 17th. This presentation provided information on the tax appeal process and how to pre-file an appeal.
- Phone calls: 276 Office visits: 171 Exemptions: 106

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Emergency Patching on Portwine Rd and Forest View Dr. is complete. Drainage and Safety Improvement on Brookfield is complete.
- The Township has received a response from the Village of Des Plaines that they agreed to take Gregory Street back.
- Thanksgiving Basket distribution is this Saturday from 9 am-3 pm. We have approximately 375 baskets to distribute on Saturday.
- Have a Happy Thanksgiving!
- Statistics for October 2021:
 - 1,449 rides – 570 non-medical, 879 medical
 - 1,170 meals delivered
 - 399 visits to the Food Pantry – 782 people fed

NEW BUSINESS:

MOTION #6: APPROVAL OF FOREST RIVER FIRE PROTECTION DISTRICT RE-APPOINTMENT- SUSAN FAULK

Motion by Supervisor Penner, seconded by Trustee Hamilton to approve the Forest River Fire Protection District Re-Appointment of Susan Faulk.

ROLL CALL VOTE: AYES: Penner, Hamilton, Kozicki, Murglin, Talken
NAYS: None....Motion #6 Carried.

OLD BUSINESS:

MOTION #7: APPROVAL OF 2021 TENTATIVE LEVIES FOR GA, TOWN, AND ROAD

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Tentative Levies for the General Assistance and Town and Road Funds for a total of \$2,448,278.

ROLL CALL VOTE: AYES: Penner, Kozicki, Hamilton, Murglin, Talken
NAYS: None....Motion #7 Carried.

MOTION #8: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING NOVEMBER 16, 2021

The meeting for Tuesday, November 16, 2021, was declared adjourned at 8:30 p.m. The next scheduled regular board meeting is set for Tuesday, December 7, 2021, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk