

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for July 26, 2022 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JUNE 21, 2022

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve the minutes of June 21, 2022 Regular Board Meeting.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #072622 against the Cemetery Fund, in the amount of \$442.29 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #6/24/22, #6/28/22 and 7/26/22 against the Road Management Fund, in the amount of \$14,642.48 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #6/24/22, #6/28/22, #7/15/22 and #7/26/22 against the Town Fund in the amount of \$214,616.46 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

Rick Rosen and Dolores Palikh donated a check of \$2,000 to Wheeling Township Food Pantry from the Northwest Suburban Interfaith Council. The Board thanked them and was very appreciative of their generous contribution.

OFFICIALS' REPORT

ASSESSOR: Assessor Jochum reported:

- TAX YEAR 2022: As of this writing, five of the Triennial townships have been assessed and are open for appeals. There are eight remaining townships on the list and we are second to last. I estimate that Wheeling Township assessments will be completed and we will open for appeal sometime from September to early November.
- Even though the law requires public posting, Townships and taxpayers are often given very little notice before the appeals period begins.
- Although we have reported this before, it bears noting again that the second installment 2021 tax bills will be quite late this year. Before the second installment tax bills can be issued, all Cook County assessment appeals must be resolved-first by the Cook County Assessor's office and then by the Cook County Board of Review. Unfortunately, this year there have been significant delays in the process.
- Taxpayers may appreciate that the second installment of 2021 tax bills will not be due until sometime toward the end of 2022; however, taxpayers should be aware that they will have far less time to prepare for the first installment of 2022 taxes, which should be due around March 1, 2023. There may be just a few months between the payment deadlines for these two bills.
- In addition, the delays in issuance of the tax bills may create difficulties for public schools, municipalities, and other local taxing districts that depend on property

tax revenue. Taxing districts with large fund balances may be able to handle the delays in tax bills, but some districts with smaller fund balances may have to borrow money to meet payroll and cover other expenses.

- Our office is ready to provide updates to taxpayers as necessary. In order to address the short notification window, our office is initiating a mail chimp email to any taxpayers who provide their email address so they can contact us to initiate the appeal process.
- We will also be initiating a reservation process enabling taxpayers to set an appointment rather than wait in line during appeals season.
- TAX YEAR 2021: The Board of Review has now closed the appeals hearings for Wheeling Township. As you may recall at the last meeting, we did not know when Wheeling was going to have its hearings. The Board still has a number of major townships to complete including the Central Business District.
- With two incumbents having been defeated in the primary election there will likely be considerable personnel turmoil during the conclusion of 2021 and the beginning of 2022.
- EARLY PAYMENT: **The Cook county Treasurer has informed us that taxpayers can early pay ONLY THE FIRST INSTALLMENT OF TAX YEAR 2022, and not the second installment of tax year 2021.** This payment can be made at this time by going to cookcountytreasurer/earlypayment.com.
- OUTREACH: We have heard positive feedback from several new homeowners in the Township after receiving their welcome letters.

	Q1	Q2	July MTD	YTD
Senior Exemptions	1853	669	115	2637
Home Owners	198	127	38	363
Tax Bill	202	105	53	360
Assessed Value	153	515	34	702
Disability	86	63	14	163
Misc.	258	237	52	547
			Total Cases	4772

CLERK’S REPORT: Clerk Gauza reported:

- We received a petition to create a mental health district to be placed on our upcoming General Election Ballot.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- General Assistance Caseworker, Lizbeth Melgoza, resigned. Her last day was July 22. We are still searching for a new caseworker.
- Director Villarreal gave a presentation on General Assistance to about 65 supervisors and caseworkers on July 22. She received positive feedback.
- The General Assistance department has begun LIHEAP training that will start this fall. Casework Aguilera has begun Emergency Assistance Training and will begin General Assistance training in January after the Holiday programs are complete.
- Director Villarreal is seeing more straight GA cases, and she is up to 16 Clients. The increase is due to people exhausting their unemployment benefits.
- The Food Pantry received a grant from the Greater Chicago Food Depository for \$1,550.00. We will be purchasing more shelves with the grant.
- Upon your approval, we will be hiring a new part-time bus driver. We are meeting with another potential driver later this week. Currently, two of our drivers are out on medical leave, and the number of ride requests is increasing. John and Todd are doing their best to accommodate the additional requests. We may need to have seven buses on the road vs. six buses.
- The new copiers are arriving on Monday and will be installed on Tuesday.
- The mileage reimbursement increased on July 1, 2022, from 0.585 to 0.625.
- Statistics for June 2022:

1,817 rides – 796 non-medical, 1021 medical
1,223 meals delivered
386 visits to the Food Pantry – 773 people fed

NEW BUSINESS:**2021-22 Audit Discussion- Judy Walther:**

Independent outside auditor, Judy Wather, summarized the Wheeling Township Audit Report. Wheeling Township received an unmodified opinion which is the gold standard. The Auditor provided to the board with a detailed analysis of the draft report. The Township's net financial position is \$9.6 million government wide which is a 5% increase over last year.

MOTION #5: 2021-22 AUDIT ACCEPTANCE

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the 2021-22 Audit.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Hamilton, Talken
NAYS: None....Motion #5 Carried.

MOTION #6: HIRE OF PART-TIME BUS DRIVER- APPROVAL

Motion by Supervisor Penner, seconded by Trustee Murglin to approve hiring part-time bus driver.

ROLL CALL VOTE: AYES: Penner, Murglin, Kozicki, Hamilton, Talken
NAYS: None....Motion #6 Carried.

MOTION #7: INSURANCE PACKAGE RENEWAL- APPROVAL

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve renewal of insurance package.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Hamilton, Talken
NAYS: None....Motion #7 Carried.

MOTION #8: 2023-24 FUNDING APPLICATION - APPROVAL

Motion by Trustee Murglin, seconded by Trustee Kozicki to approve 2023-24 Social Services Funding Application.

ROLL CALL VOTE: AYES: Murglin, Kozicki, Hamilton, Talken, Penner
NAYS: None....Motion #8 Carried.

OLD BUSINESS:

None

MOTION #9: ADJOURNMENT

Motion by Supervisor Penner seconded by Trustee Murglin to adjourn.

VOICE CALL VOTE: All Ayes....Motion #9 Carried.

The meeting for Tuesday, July 26, 2022, was declared adjourned at 8:50 p.m. The next scheduled regular board meeting is set for Tuesday, August 23, 2022, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk