

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for June 27, 2023 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Trustee Kozicki called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Supervisor Kathy Penner

PLEDGE OF ALLEGIANCE

Trustee Kozicki led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON MAY 23, 2023

Motion by Trustee Murglin, seconded by Trustee Talken, to approve the minutes of the May 23, 2023 Regular Board Meeting.

ROLL CALL VOTE: AYES: Murglin, Talken, Hamilton, Kozicki
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR CEMETERY FUND

Motion by Trustee Talken, seconded by Trustee Murglin, to approve batch #062723 against the Cemetery Fund, in the amount of \$3,516.87 to be paid.

ROLL CALL VOTE: AYES: Talken, Murglin, Hamilton, Kozicki
NAYS: None... Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Talken, seconded by Trustee Murglin, to approve batch #5/30/23, #6/9/23, #6/26/23 and #6/27/23 against the Road Management Fund, in the amount of \$26,123.82 to be paid.

ROLL CALL VOTE: AYES: Talken, Murglin, Hamilton, Kozicki
 NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Talken, seconded by Trustee Murglin, to approve batch #5/30/23, #5/31/23, #6/9/23, #6/14/23, #6/26/23 and #6/27/23 against the Town Fund in the amount of \$314,575.41 to be paid.

ROLL CALL VOTE: AYES: Talken, Murglin, Hamilton, Kozicki
 NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD: None

OFFICIALS' REPORT

ASSESSOR: Assessor Jochum reported:

- **TAX YEAR 2022**
- The Cook County Board of Review appeals hearings have not yet been scheduled.
- The most recent informal forecast for the issuance of August, second installment tax bills, is for late October early November.
- **TAX YEAR 2023**
- At this point we do not know when Wheeling Township will be open for appeals.
- Our Township is accepting pre-filed Assessor appeals which we will transmit for the homeowner when the Assessor's office opens for appeals. This process will give us an opportunity to get ahead of the rush and make the entire appeal season more manageable.
- **EXEMPTIONS**
- Currently we are assisting taxpayers with disabilities as well as veterans with disabilities to obtain their appropriate exemptions.
- The State Legislature passed an additional exemption of 100% of real estate taxes for veterans of World War II, beginning tax year 2023. No disability is required.
- **OTHER ACTIVITY**
- In the month of May we instituted a customer service survey in order to track performance and make necessary improvements. To date we have received 81 completed surveys; All surveys had an overall rating of EXCELLENT, as well as perfect "10" ratings for Promptness, Completeness of Work and Courtesy.

CLERK: Clerk Gauza reported:

- We completed the document disposal project. We shredded about 130 boxes of old documents.
- We received 6 FOIA requests, one of which was a commercial FOIA. I would like to thank our Administrator Stapleton for gathering the documents and helping with all the FOIA responses.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- We are in the final stages of the audit. The ATA Group will be presenting its findings at the July Board Meeting.
- Transportation has been very busy; we consistently have six buses on the road every day. We are still in need of drivers. We have hired one Part-time driver, who started on June 9, 2023. We are still looking for 2 Full-time drivers.
- On June 21, 2023, we had an in-service for Transportation. We discussed the strengths and areas that need improvement. The outcome was we did a lot of good, we needed more drivers, and Todd needed to be in the office to help John. All the drivers participated and felt it was a good discussion.
- I hired a Mental Health intern to help with the questionnaire and research.
- On June 17, 2023, we had a TRIP meeting at Palatine Township. Our ridership is back up to pre-pandemic numbers. We have asked PACE for more money for this program because the labor costs are about 43% higher from 2020. If PACE does not give us more money, we may have to turn down riders' requests to use the TRIP program.
- LIHEAP ended on May 31, 2023, and GA completed 1,140 applications with only one denial. Our caseworkers did a great job helping our residents.
- Statistics for May 2023:
 - 1,812 rides – 778 non-medical, 1,034 Medical
 - 1,084 - meals delivered
 - 502 visits to the Food Pantry – 1,081 people fed

NEW BUSINESS:

Mental Health includes almost everything including social services, the food pantry, transportation services etc. The three-year cycle for applications will remain. Any new agencies applying for funding will present to the Township Board. The Township Board remains the decider of funding. The Mental Health Board is preparing a community and stakeholder survey to assess needs. At some point, a professional will also be hired to work on the needs assessment. Attorney Florey stated that the referendum creating the Mental Health Board was valid, but the property tax portion did not comply with the law. A second referendum will be required to levy a new rate for the Mental Health Board; otherwise the Township Board exposes itself to tax rate objections that could overturn years of levies. The first time a referendum for a new tax rate could be held is during the Presidential election meaning that probably no new tax rate could be done in 2023 or 2024. Attorney Florey will explain this to the Mental Health Board at their next meeting.

In addition, the Clerk has no authority to add or delete anything from a referendum so the Clerk could not remedy what was submitted.

MOTION #5: APPROVAL OF DELEGATING AGENCIES HEARINGS

Motion by Trustee Kozicki, seconded by Trustee Hamilton to approve the Delegating of the Agencies Hearings to Mental Health Board.

ROLL CALL VOTE: AYES: Kozicki, Hamilton, Murglin, Talken
NAYS: None....Motion #5 Carried.

MOTION #6: ADJOURNMENT

Motion by Trustee Kozicki seconded by Trustee Hamilton to adjourn.

VOICE CALL VOTE: All Ayes....Motion #7 Carried.

The meeting for Tuesday, June 27, 2023, was declared adjourned at 8:35 p.m. The next scheduled regular board meeting is set for Tuesday, July 25, 2023, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk