

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for June 28, 2016 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Robert Hoban, Trustee Ruth O'Connell, Trustee Michael Domrzalski, Trustee JoAnn Schultz, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Attorney Nanci Rogers, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF MEETING MINUTES – May 24, 2016

Motion by Trustee Hoban, seconded by Trustee Schultz, to approve the minutes of May 24, 2016.

ROLL CALL VOTE: AYES: Hoban, Schultz, Domrzalski, Penner
ABSTAIN: O'Connell
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve batch #577, and #578 against the Town Fund, in the amount of \$179,146.88 to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Schultz, Penner
NAYS: None....Motion #2 Carried

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve batch #62816 against the Cemetery Fund, in the amount of \$1,330.00 to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Schultz, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR ROAD AND BRIDGE FUND

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve batch #387 against the Road and Bridge Fund, in the amount of \$10,533.36 to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Schultz, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

Attorney Rogers instructed citizens that each has about three minutes to address their issues to the Board so that everyone wishing to speak has a chance to address the Board. About 16 residents of unincorporated Wheeling Township expressed concerns regarding abolishment of the Road District.

OFFICIALS' REPORTS

ASSESSOR: The report of Assessor Sadler was as follows:

- Assessor's Office expects the 2nd installment bills to be mailed at the end of June or the first of July.
- Shortly after the bills are mailed, the county will send out the proposed triennial reassessments for Wheeling Township. Due to the overlap of these mailings, the Assessor's Office anticipates being extremely busy with constituents visiting and calling our office with questions regarding their bill and/or filing an appeal. Assessors are reviewing their staffing schedule to ensure the most efficient service possible.
- The Assessor's Office has scheduled a seminar with the Cook County Assessor's office regarding the Triennial Reassessment. It will be held on July 27th at the Arlington Heights Library in the Hendrickson Room. It will begin at 7:00 pm.
- Statistics June 2016
Permits are current
Office Visits: 157
Phone Calls: 235

HIGHWAY DEPARTMENT: Highway Commissioner Saewert reported:

- The snow removal costs have been an issue previously discussed by the Board. An analysis of the prior comparisons showing neighboring villages may have lower snow removal costs reveals that the villages' did not account for snow removal costs similarly. The villages used village equipment and village

employees. Some villages included employee benefits, overtime and depreciation in the costs, but others did not. Wheeling Township does not have equipment or employees to do snow removal. The Township has to contract for the snow removal. The cost per mile depends on the weather. 2015-16 were mild snow years. In 2014, a severe snow year showed Wheeling received snow removal at a lower cost. In 2015-16, costs ranged from \$3875 to \$9667 per mile. In 2014, the villages' costs for snow removal ranged from \$9600 to \$19,058 per mile. Wheeling Township only paid \$4000 per mile in 2014 and the cost was raised to \$6874 in 2015. Northfield Township also provides some emergency public services. Each village contacted for snow removal costs estimate told us that the cost per mile to Wheeling would be higher so the village would have a buffer against bad weather. Mount Prospect and Arlington Heights turned down doing a contract. Consequently, the contract with Northfield Township is fair to both parties. However, we are always willing to examine other options.

- 2016 Road Projects: 2016 Projects selected – Morrison Ave. east of Woodland Dr., road drainage improvements, Anita Ave., west of Lee St., road drainage improvements, and Lee St., north of Hill St., road drainage improvements. Project plans for Morrison Ave. and Anita Ave. are completed. Bid documents are being prepared.
- 206 Graylynn Dr. - supervised sanitary sewer repair that required cutting open a portion of the road.
- Ordinance prepared to provide for No Parking along Graylynn Dr. from Gregory St. to Hill St. Signs have been ordered.
- Meetings and Activities:
Worked with Cook County Building and Zoning, Forest River Sanitary District and MWRD to review projects being done and permit violations in the unincorporated areas.
- Referendum to Abolish the Highway Department:
- What is the purpose of eliminating the Road District?
- Who will manage the Road District?
- The Road District was created as a separate body to keep road maintenance and public safety separate from the politics of the Township Board. This would remove that check and balance.
- The Road District has always kept taxes as low as possible, usually with no increase, without the township surpluses. How will cost savings be achieved?
- If the Board runs the Highway Department, will the tax revenues be comingled with other Township revenues and used for other purposes?
- Permits:
New Antenna Installation on Existing Tower 16-004D, Verizon Wireless, 3623 Old Buffalo Grove Rd., Arlington Heights.....Completed
Fence Construction
16-003D, Chesney, 1730 Dunlo Ave., Arlington Heights.....Completed
- Permit and Traffic Ticket Revenue Receipts:
Permits..... \$ 35.00

Traffic Tickets issued by Cook County Sheriff..... \$ 0.00
\$ 35.00

- Although Nancy Rogers represents Township and Road District, because the Road District and Township may be in disagreement on the Resolution, The Road District has hired attorney Eric Anderson to represent its interests.

ADMINISTRATIVE REPORT: Administrator Stellato submitted a written report to the Board and shared the following:

- Statistics for the month of May 2016:

2,116 bus rides; 954 dial-a-ride and 1,162 medical van rides
1,296 Meals Delivered to the homebound
1060 People Fed from Food Pantry
98 in-office visits to the Nurse
61 home visits by the Nurse
481 visits to the Food Pantry (1,060 people fed)

NEW BUSINESS

MOTION #5: APPROVAL OF AMENDED PREVAILING WAGE STANDARDS 2016-03

Motion by Supervisor Penner, seconded by Trustee Schultz, to amend Prevailing Wage Ordinance #2016-03 -- section 1, line 3: change "worker" to "workers; section 1, line 8: change "shall superseded" to "supersede"; in the section starting with "Public Notice of Adoption of Prevailing Wage Standards", on the second page of the Ordinance, change "at which", to "which".

ROLL CALL VOTE: AYES: Penner, Schultz, Domrzalski, Hoban, O'Connell
NAYS: None....Motion #5 Carried.

MOTION #6: APPROVAL OF AMENDED PREVAILING WAGE STANDARDS 2016-04

Motion by Trustee Hoban, seconded by Trustee Schultz, to amend Prevailing Wage Ordinance #2016-04 -- section 1, line 3: change "worker" to "workers; section 1, line 8: change "shall superseded" to "supersede"; in the section starting with "Public Notice of Adoption of Prevailing Wage Standards", on the second page of the Ordinance, change "at which", to "which".

ROLL CALL VOTE: AYES: Hoban, Schultz, Domrzalski, O'Connell, Penner
NAYS: None....Motion #6 Carried.

PROPOSED RESOLUTION TO PLACE QUESTION ON THE BALLOT WHETHER TO ABOLISH WHEELING TOWNSHIP ROAD DISTRICT

Supervisor Penner made a motion to adopt Resolution 2016-06 to place a question on the November 2016 General Election ballot asking the voters of Wheeling Township whether the Wheeling Township Road District should be abolished. Supervisor Penner read the proposed Resolution which if passed by the Board would cause the question to be voted upon in the general election. Motion seconded by Trustee Ruth O'Connell.

Attorney Rogers responded to a question that the resolution must be adopted at least 79 days before the general election. An Illinois statute enacted in 2012 permits townships in Cook County to have this question submitted to the voters in the township, and if approved by the voters, the Board would assume all of the powers, duties, obligations, tax levy authority and responsibilities of the Road District. The levy for the roads would continue in a separate fund. The Board would have the same constraints as Highway Commissioner and Road District had in using the funds levied.

Supervisor Penner stated that the resolution will place accountability on the Board and that services to the unincorporated areas would not be diminished. The question on the ballot would allow the voters to make the decision. Some Trustees were concerned that abolishing the Road District will result in losing a dedicated public servant, that many unincorporated residents have stated does a good job. Some Trustees stated that voters have a right to decide whether to keep the Road District. Trustee O'Connell noted that if Wheeling Township unincorporated roads dropped by a mile, the Board would have to assume the very responsibility that the referendum suggests. Trustee Hoban asked if anyone has asked to abolish the Road District and whether cost savings and savings to taxpayers can be shown. Trustee O'Connell indicated that costs are not only salaries but FICA, IMRF, cell phone, etc.

Trustee Domrzalski requested to see some quantitative analysis showing exactly where we are going to save money and how much before we vote on the resolution. Supervisor Penner responded that she is not making a statement that we are going to save money but believes that this will give us more beneficial oversight.

Trustee Hoban moved to postpone the resolution until July 26, 2016, in order to assess whether there will be any cost savings and any savings to the taxpayer. The motion was seconded by Trustee Domrzalski. Attorney Nanci Rogers stated that there was already a motion on the table so Trustee Hoban's motion would not be honored. Mr. Hoban responded that, under Robert's Rules of Order, so long as he had the floor he could move to postpone the motion and, if the Board did not approve, we could go back to our discussion. Attorney Rogers stated that was not generally what we do because we have established rules and don't follow Robert's Rules of Order. Supervisor Penner stated that she wanted the Board to continue our discussion and proceed with the original motion.

MOTION #7: RESOLUTION 2016-06 TO PLACE QUESTION ON THE NOVEMBER 8, 2016 GENERAL ELECTION BALLOT REGARDING ABOLISHING THE WHEELING TOWNSHIP ROAD DISTRICT

Motion by Supervisor Penner, seconded by Trustee O'Connell, to submit Road District Proposition to Township Electors.

ROLL CALL VOTE: AYES: Penner, O'Connell, Schultz
NAYS: Domrzalski, Hoban....Motion #7 Carried.

2015-16 AUDIT-JUDY WALTHER

Judy Walther of McClure Inserra performed the audit for Wheeling Township and explained the Audit. The audit is longer this year because of the new accounting standard requirement to report on pension liabilities. The audit found the financial statements are stable and Township finances are in great shape. Tax levies are down 4% and that was a planned tax reduction by the Board. The expenditures and levies are within the budget. The net pension obligation is \$334,000 long-term. The fund balances show 15-19 months of expenditures in reserve. There are assumptions built in by the audit for projected inflation and rates of return on investments. Currently, 91% of pension liabilities are covered by assets, a very high and strong position. There is no management letter because internal controls are appropriate and strong.

MOTION #8: ACCEPTANCE OF DRAFT AUDIT REPORT

Motion by Supervisor Penner to accept the draft audit for 2015-16 subject to questions or corrections and motion seconded by Trustee O'Connell.

ROLL CALL VOTE: AYES: Penner, O'Connell, Domrzalski, Hoban, Schultz
NAYS: None....Motion #8 Carried.

MOTION #9: APPOINTMENT OF FOIA OFFICER, MARY SEBASTIAN

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to appoint as a FOIA Officer, Mary Sebastian.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Schultz, Penner
NAYS: None....Motion #9 Carried.

MOTION #10: ADJOURNMENT

Motion by Trustee Domrzalski, seconded by Supervisor Penner, to adjourn.

VOICE CALL VOTE: All Ayes....Motion #10 Carried.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING JUNE 28, 2016

The meeting for Tuesday, June 28, 2016, was declared adjourned at 9:45 p.m. The next regular scheduled board meeting is set for Tuesday, July 26, 2016, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk