

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for September 24, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee Ruth O'Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Attorney Howard Metz, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Wheeling Township Attorney Kenneth Florey

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF REGULAR MEETING MINUTES – August 27, 2019

Motion by Trustee Medley, seconded by Trustee Schultz, to approve the minutes of August 27, 2019.

ROLL CALL VOTE: AYES: Medley, Schultz, Kozicki, O'Connell, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR CEMETERY FUND

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #092419 against the Cemetery Fund, in the amount of \$3,251.18 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, Kozicki, O'Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #482 against the Road Management Fund, in the amount of \$26,962.29 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #730, #731, #732, and #733 against the Town Fund in the amount of \$103,935.79 to be paid.

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

Ms. Laura Dassa expressed her concern regarding the increase of her property taxes. Ms. Dassa was under the impression that Wheeling Township assessed the property. Assessor Sadler met with Ms. Dassa and informed her that Cook County assesses the properties not Wheeling Township.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- 2018 TAX BILLS
 - There are some remaining issues from the Senior Freeze error on the tax bill. Assessor's Office is assisting those seniors who are entitled to a refund if they paid the incorrect amount originally. A small number received a miscalculated revised bill; in these cases Assessor's Office notifies the County. Julia Lipka was asked to speak at the Township Assessor's monthly meeting about the Senior Freeze miscalculation on the 2018 tax bills, which had a severe impact on the tax bill and appeal period.
- PERMITS
 - Assessor's Office is entering and processing the permits that accumulated during the tax bill and appeal period. Pertinent information requires research and verification for accuracy. The deadline to export and send to the County for the 2019 tax rolls is mid-December.
- BOARD OF REVIEW
 - Plans are being put in place for the Board of Review appeal period which we expect to be in November and December. Assessor's Office anticipates high volumes of office visitors and emails for the second round of appeals of the 2019 Triennial Assessment. They are advising constituents to contact them at the end of October when the Cook County Assessor results will be available. Assessor's Office can then send updated comparables.
- STATISTICS
 - Office visits: 198
 - Phone calls: 205

- Exemptions filed: 92

CLERK'S REPORT: Clerk Gauza reported:

- Clerk Gauza and Trustee O'Connell registered voters at Luther Village.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Tom Neitzke had to have an emergency knee replacement, September 10th. He is doing well. He has been available via telephone, when Administrator Stapleton needed help.
- Victoria Bran has been hired as temporary employee in General Assistance, to help out with LIHEAP and our holiday programs. She has already passed LIHEAP training.
- Pace has approved Wheeling Township for a larger bus. It should arrive by the beginning of October. Transportation is quite excited.
- Wheeling Township has been notified by Robbins-Schwartz regarding our 2007-2010 Tax Objections that there is a settlement. The total tax objection claim was \$802,941, settlement was \$96,179. We have told Robbin-Schwartz to proceed with the settlement.
- Anyone not attending the TOI Conference needs to notify Administrator Stapleton by October 7th.
- At the October 22 board meeting, agency hearings will occur beginning at 6 pm.
- Statistics for the month of August 2019:
 - 1797 rides – 730 dial-a-ride, 1067 medical van
 - 955 meals delivered
 - 88 office visits to the Nurse
 - 7 home visit by the Nurse
 - 415 visits to the Food Pantry – 811 people feed

MOTION #5: OPEN EXECUTIVE SESSION FOR PURPOSES OF STAFF SALARIES AND EMPLOYMENT MATTERS

Motion by Supervisor Penner, seconded by Trustee Medley, to open the Executive Session for Purposes of Staff Salaries and Employment Matters.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, Schultz, O'Connell
NAYS: None....Motion #5 Carried.

MOTION #6: CLOSE EXECUTIVE SESSION FOR PURPOSES OF STAFF SALARIES AND EMPLOYMENT MATTERS

Motion by Supervisor Penner, seconded by Trustee Medley, to close the Executive Session for Purposes of Staff Salaries and Employment Matters.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, Schultz, O'Connell
NAYS: None....Motion #6 Carried.

NEW BUSINESS

MOTION #7: RESOLUTION #2019-05 DONATION AGREEMENT WITH COOK COUNTY

Motion by Supervisor Penner, seconded by Trustee Medley, to approve Donation Agreement with Cook County for the land of the demolished properties at 101 E. Gregory, 103 E. Gregory and 263 N. Woodland Drive.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, Schultz, O'Connell
NAYS: None....Motion #7 Carried.

MOTION #8: APPROVAL OF EMERGENCY STORM CULVERT REPAIR ON LEE ST.

Motion by Trustee Schultz, seconded by Trustee Medley, to approve the Emergency Storm culvert repair on Lee Street for \$17,347.

ROLL CALL VOTE: AYES: Schultz, Medley, Kozicki, O'Connell, Penner
NAYS: None....Motion #8 Carried.

MOTION #9: APPROVAL OF SURFACE PATCHING ON GREGORY AVE

Motion by Trustee Kozicki, seconded by Trustee Medley, to approve the Surface Patching on Gregory Ave for \$19,870.

ROLL CALL VOTE: AYES: Kozicki, Medley, Schultz, O'Connell, Penner
NAYS: None....Motion #9 Carried.

2019 LEVY DISCUSSIONS:

The Board discussed keeping all levies flat. General Assistance Levy is probably only levy where any increase could be needed. The Board has asked Administrator Stapleton to research the costs of adding 2 full-time bus drivers.

OLD BUSINESS

None.

MOTION #10: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Medley to adjourn.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING SEPTEMBER 24, 2019

VOICE CALL VOTE: All Ayes....Motion #10 Carried.

The meeting for Tuesday, September 24, 2019, was declared adjourned at 8:45 p.m. The next regular scheduled board meeting is set for Tuesday, October 22, 2019, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk