

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for October 22, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee Ruth O’Connell, Trustee Patricia Kozicki, Trustee JoAnne Schultz and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF REGULAR MEETING MINUTES – September 24, 2019

Motion by Trustee Medley, seconded by Trustee O’Connell, to approve the minutes of September 24, 2019.

ROLL CALL VOTE: AYES: Medley, O’Connell, Schultz, Kozicki, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Medley, seconded by Trustee Schultz, to approve batch #483 and #484 against the Road Management Fund, in the amount of \$9,842.44 to be paid.

ROLL CALL VOTE: AYES: Medley, Schultz, Kozicki, O’Connell, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR TOWN FUND

Motion by Trustee Medley, seconded by Trustee Kozicki, to approve batch #734, #735 and #736 against the Town Fund in the amount of \$173,138.38 to be paid.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING OCTOBER 22, 2019

ROLL CALL VOTE: AYES: Medley, Kozicki, Schultz, O'Connell, Penner
NAYS: None....Motion #3 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- Board Of Review
 - Plans are in place for the Board of Review appeal period which is expected to be in November or December. Assessor's office is receiving calls asking about the decisions from the Assessor's Appeal which has not been finalized yet.
 - When the Assessor Appeal process is complete the Board of Review will open Wheeling Township. Assessor's Office is advising constituents to contact the office at the end of October; hopefully the Cook County Assessor results will be available. Then updated comparables can be sent
 - Senior freeze will no longer have to be renewed. Cook County will publicize this information.
- Permits
 - Assessor's Office is close to completion of entering and processing the permits that accumulated during the tax bill and appeal period. Pertinent information requires research and verification for accuracy. The deadline to export and send to the County for the 2019 tax rolls is mid-December.
- Statistics
 - Office visits: 172
 - Phone calls: 277 Exemptions filed: 122

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Transportation has switched from Verizon to Sprint for their push-to-talk phones. The switch was made because Wheeling Township was having problems with the clarity over the phones not being able to get through and a terrible battery life.
- Administrator Stapleton called IMRF regarding an employee that may go over the 600 work hours. IMRF told us that as long as this is not reoccurring situation, but only a onetime occurrence and is explainable, the employee can go over the 600 hours with her having to go into IMRF.
- Wheeling Township is winning 2 awards from the TOI (Township of Illinois) Conference in November. The Mighty Message Award is being awarded for the Spring/Summer Newsletter with the 2018-19 Stats sheet. Second award, Lou Barnett will receive the Volunteer of the Year Award.
- At the last Board Meeting, the Board approved that we will accept the property of the demolished homes (101 and 103 E. Gregory and 263 N Woodland Dr.). We

are still working out a number of points with Cook County and the Cook County Land Bank at this time. Administrator Stapleton has been spending a lot of time working with Mark Toberman and Tom Neitzke, and our attorney on these matters. We met with the contractor on October 7th. Tom and Mark will be meeting with the Cook County Land Bank and the contractor on Friday at 2pm. Administrator Stapleton met with the Cook County Commissioner Buehler October 22nd and they are looking into this matter.

- On October 9th, Tim Rueckert, Northfield Township Highway Commissioner, Wally, Northfield Township Highway Foreman, Mark Toberman, Tom Neitzke and Administrator Stapleton toured the unincorporated area roads to discuss what roads need to be patched before winter so that the roads do not ruin the snowplow blades. On this evening’s Agenda, we have 2 contracts for road patching, which is a result of our meeting.
- Administrator Stapleton met with Bill Bradish October 22nd. The Township’s Medical insurance renewal was discussed which increased by 4% from last year. The Auto Insurance Renewal was also discussed because it went up 20%. The auto insurance increase was due to the industry itself suffering substantial number of claims. Nothing we have done as a Township had any impact. Bill did attempt to shop around, but could not find any better rates. We will revisit auto insurance renewal in June of next year. We are fine for the budget this year to cover the insurance increase. However, this will be an issue for next year.
- Statistics for the month of September 2019.
 - 1733 rides – 734 dial-a-ride, 999 medical van
 - 881 meals delivered
 - 62 office visits to the Nurse
 - 8 home visit by the Nurse
 - 394 visits to the Food Pantry – 817 people feed

NEW BUSINESS

MOTION #4: APPROVAL OF CANCELLING NOVEMBER 26TH MEETING

Motion by Supervisor Penner, seconded by Trustee Medley, to approve cancelling November 26th meeting.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, Schultz, O’Connell
NAYS: None....Motion #4 Carried.

MOTION #5: APPROVAL OF SPECIAL BOARD MEETING NOVEMBER 19TH AT 8 PM

Motion by Supervisor Penner, seconded by Trustee Medley, to approve Special Board Meeting on November 19th at 8PM.

ROLL CALL VOTE: AYES: Penner, Medley, Kozicki, O’Connell, Schultz
NAYS: None....Motion #5 Carried.

MOTION #6: APPROVAL OF PATCHING CONTRACT FOR PORTWINE RD.

Motion by Supervisor Penner, seconded by Trustee Medley, to approve \$15,400 patching contract for Portwine Road.

ROLL CALL VOTE: AYES: Penner, Medley, Schultz, O'Connell, Kozicki
NAYS: None....Motion #6 Carried.

MOTION #7: APPROVAL OF PATCHING CONTRACT FOR FORESTVIEW RD.

Motion by Supervisor Penner, seconded by Trustee Medley, to approve \$14,200 patching contract for Forestview Road.

ROLL CALL VOTE: AYES: Penner, Medley, Schultz, O'Connell, Kozicki
NAYS: None....Motion #7 Carried.

MOTION #8: APPROVAL OF AUTO INSURANCE RENEWAL

Motion by Trustee Medley, seconded by Trustee Schultz, to approve \$141,471 Auto Insurance renewal.

ROLL CALL VOTE: AYES: Medley, Schultz, O'Connell, Kozicki, Penner
NAYS: None....Motion #8 Carried.

MOTION #9: ACCEPT RESIGNATION OF WHEELING TOWNSHIP TRUSTEE BRIAN MEDLEY

Motion by Supervisor Penner, seconded by Trustee Kozicki, to accept the resignation of Wheeling Township Trustee Brian Medley.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, Schultz, O'Connell
NAYS: None....Motion #9 Carried.

MOTION #10: APPOINTMENT OF KEN JOCHUM AS WHEELING TOWNSHIP TRUSTEE TO FILL THE TRUSTEE VACANCY

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve appointment of Ken Jochum as Wheeling Township Trustee to fill the vacancy.

ROLL CALL VOTE: AYES: Penner, Kozicki, Medley, Schultz, O'Connell
NAYS: None....Motion #10 Carried.

2019 LEVY DISCUSSIONS:

The Board discussed keeping all levies flat. Administrator Stapleton indicated with 3 part-time drivers and CDL driver's license no longer needed, the need for another full-time driver is no longer critical. The part-time drivers can pick up extra days if needed. Lutheran Social Services has withdrawn its grant request of \$50,000 and the Township is reducing Shelter funding by \$10,000, the Township will have a \$60,000 reduction in Agency Funding. The reduction can be used to absorb Access to Care, \$18,000, from General Assistance to Town Fund and increase Senior Bus Insurance.

OLD BUSINESS

None.

MOTION #11: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Schultz to adjourn.

VOICE CALL VOTE: All Ayes....Motion #11 Carried.

The meeting for Tuesday, October 22, 2019, was declared adjourned at 8:25 p.m. The next scheduled special board meeting is set for Tuesday, November 19, 2019, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

WHEELING TOWNSHIP SPECIAL MEETING

MENTAL HEALTH SERVICES AGENCY PRESENTATIONS

CALL TO ORDER

The special meeting of the Supervisor and Board of Trustees of Wheeling Township, for October 22, 2019 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 6:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Brian Medley, Trustee JoAnne Schultz, Trustee Ruth O'Connell, Trustee Patricia Kozicki and Clerk Joanna Gauza.

Also in attendance: Director of Finance and Administration Regina Stapleton.

Supervisor Penner introduced the Human Service Committee members and thanked them for their participation. The Committee included: Jeanne Hamilton, Ken Jochum, and Leon Gopon.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

Mental Health Service agency presentations are on a three year funding cycle. This year, Mental Health Service agencies were asked to appear before the Supervisor, Board of Trustees and the Advisory Committee at a specified time. Agencies were each allotted ten minutes for a presentation, with questions and answers following. All agencies submitted an application prior to the presentations, which was used as a guideline during the question and answer period. Each application for funding provided detailed program and budgetary information.

Presentations were made as follows:

Rick Germann, the Associate Vice-President of **AMITA Health Alexian Brothers Center For Mental Health**, spoke on behalf of the agency, and requested \$125,000 in funding. The agency provides mental health services to residents of Wheeling Township who cannot afford private care. The center offers individual, group, and family therapy, psychiatric evaluations, medication management, day treatments, residential treatments, supported education, supported employment and in-home and in-community services. Services are provided to individuals across the age spectrum

and regardless of income or insurance for all the Wheeling Township Residents. It is a challenge to obtain Medicaid funding for these services. On March 2019, the Agency started a tele-psychiatry program because Medicaid permits reimbursement. Also, prescribing psychology program will allow psychologist with training to prescribe to patients. The Agency currently has eight psychologists in the training program.

News/Questions and Answers –

AMITA also serves Hanover, Elk Grove, and Palatine Townships. AMITA does not get funding from Schaumburg Township. AMITA serves some 700 Wheeling Township residents. AMITA gets funding for other programs from the State. The Center for Mental Health is separate from other programs.

Cathy Kerr, Director of Programs for **Avenues to Independence (“Avenues”)** requested \$35,000 in funding. Avenues supports people with developmental and other disabilities. Avenues has been serving the community for 66 years. Avenues provides homes, jobs, activities, and supports in communities. Avenues to Independence’s mission is to enable their clients to live the life they choose. Daily, over 135 individuals come to their Center for Independence facility in Wheeling for job training, social skills development, art, cooking, music, exercise, entrepreneurial encouragement, computer class, and fitness. In the last year, Avenues launched a \$1.4 million capital program to renovate its work center. For example, the art program used to be in the kitchen, but now is in a art room. Thankfully, private donors funded the renovation.

News/Questions and Answers –

The majority of customers come from Wheeling Township.

Karen Fay, Grants Manager for the **Center for Enriched Living (“CEL”)**, spoke for CEL and requested \$5,000. CEL serves individuals with disabilities. CEL stresses healthy living, employment work, creativity and self-expression for persons with disabilities. CEL runs programs 7 days a week, 48 weeks per year, and serves about 500 constituents with some 40 from Wheeling Township. Youth 12-21 years of age can participate in after school programs. For adults 22 years of age and older, CEL offers a day program, weeknight, and weekend programs, including excursions, dancing and bowling. CEL also offers individualized employment programs to address the some 85% unemployment rate of the customers CEL serves. CEL receives no State or federal funding.

News/Questions and Answers –

About 40 customers are in the vocational training program and another 20 are employed. Some customers come daily and others once a week depending on their wishes. Palatine, Vernon, and Wheeling Townships have the most residents in CEL programs or about 40 customers from each Township.

Dave Bugs, Director of Community Services of **Clearbrook**, spoke on behalf of the agency and requested \$110,000. Clearbrook is dedicated in creating innovative opportunities, services and support for people with disabilities. Founded in 1955,

Clearbrook now serves over 8,000 youth, adults, their families and the public at large. Clearbrook offers vocational training and employment placement, home-based family support, respite care, health and wellness, recreation and therapeutic activities, disability awareness and community education. Clearbrook operates 10 homes in Wheeling Township alone. Between 2-8 customers are at each home. The State provides about 73% of the funding and Clearbrook fundraises for the remainder.

News/Questions and Answers –

In most homes, a staff member is always present except for 2 homes with high functioning customers where staff visit. There are always people waiting to join. Clearbrook can provide the number waiting from Wheeling Township. Some 25% of the 53 group homes are in Wheeling Township so the Township has the largest concentration of homes. Probably about 60-70% of group home residents originally resided in Wheeling Township before moving to the group home. Clearbrook does not get funding from Cook County. When Clearbrook purchases a home, neighbors have questions, but usually the neighborhood ends up adopting the group home residents.

Tianna Briazzale, Director of Foundation and Government Grants and Jason Clark spoke for **Little City Foundation** and requested \$27,000 in funding. Little City is dedicated to serving children and adults with intellectual and developmental disabilities by providing the best options and opportunities to live safely, learn continuously, explore creatively and work productively throughout their lifetime. By inspiring, advocating and pursuing success with passion and purpose, lives are changed through hope, happiness and optimism. Little City is committed to advancing the understanding, acceptance and independence of people with disabilities. Founded in 1959, the organization now serves approximately 1,100 people and their families and provides programs and services in Cook, DuPage and Lake Counties. This grant is requested from Wheeling Township to support township residents who participate in Little City's Community Day Services Program, where they engage in a variety of programs including the Center for the Arts, the Horticulture, Golden Opportunities, Fitness and Recreation and ongoing opportunities for social interactions and community integration. These services are provided through the Schaumburg center that serves about 260 individuals. The workshop has helped place about 15 individuals in jobs in the community.

News/Questions and Answers –

Non-government funding is mostly not re-occurring. Little City uses last year's funding to frame its request for future funding requests. Professional services are for therapists and numerous other items. Little City has about 550 employees.

Lutheran Social Services has closed its Arlington Heights location and withdrawn its funding request.

Joanna Flichter spoke for **Dist. 214 Education Foundation, for Read to Learn Program (RTL)**, and requested \$1,500 in funding. RTL began in 1985 and the agency

partners with the Arlington Heights Memorial Library, the Schaumburg Township District Library, and added partners through the years. The RTL model is free, volunteer-based, and "site-centered". The program's mission is to improve the quality of life in the Northwest suburbs of Chicago by raising the literacy level among adults. The majority of the customers are adults learning English as a second language. Volunteers are trained to work one-to-one, tutoring adult learners with the goal of improving English reading and basic skills. The tutoring is based on individual needs and students meet with tutors once a week for 2.5 hours with individual lesson plans. 13 instructional sites are offered at 11 locations, which meet at pre-set times mornings and evenings, five days per week. 258 volunteers provided nearly 12,000 hours of instruction to 459 adult learners in FY19. Funding is from donors and grants. A success story is a native English speaker that is learning to read at age 80.

News/Questions and Answers –

RTL is not part of a taxing body. RTL is not technically part of District 214.

Susan Shulman, the Executive Director at **North Suburban Legal Aid Clinic**, spoke on behalf of the agency and requested \$15,000 in funding. The Clinic has 3 primary practice areas: Domestic Violence, Immigration, and Housing. The Clinic's Immigration practice is accredited through the Board of Immigration appeals and provides immigration legal services to eligible immigrants seeking help with U-Visas, citizenship applications, certain waivers of inadmissibility, family-based permanent resident status, asylum and removal proceedings. The Clinic's Domestic Violence practice focuses on cases that involve the personal safety of victims of domestic violence and their children including, Emergency and Plenary Orders of Protection, child support, custody, visitation, and other family law matters. The Clinic's Housing practice assists with problems arising from landlord and tenant relations. The Clinic also holds Power of Attorney clinics at the Clinic and at partner organizations. The Clinic has no income level for providing legal services in cases of domestic violence. Currently has 726 cases having grown from just 60 cases in 2015. The Clinic had 63 cases from Wheeling Township last year and has 85 cases year to date. Staff speak Spanish, Polish, Korean, and Russian.

News/Questions and Answers –

Clinic staff does not do home visits. Clinic would love to do more in Indian/Pakistani community, but need translators. In contrast to the Clinic, Life Span only does domestic violence. The Clinic does refer individuals closer to Life Span to go there. Asylum seekers are not many of the clients.

Turning Point Behavioral Health Care Center, requested \$5,000 in funding. Turning Point Behavioral Health Care Center is an outpatient mental health facility located in Skokie. It serves children, adults and families throughout the Chicago metropolitan area with a mission to provide solid support. Turning Point offers a wide array of services and is committed to providing expert, affordable, and compassionate care. At Turning Point, they consider respect a basic human right. The services that are provided

include individual, family and group therapy, crisis services, case management, a transitional living room, the Living Room program, and extensive psychosocial rehabilitation program featuring a wide variety of over 50 therapeutic groups meeting weekly and providing essential support and skill building for individuals with severe and/or chronic symptoms of mental illness. Turning point served about 1300 individuals last year, most who are low income. During 2019, some 26 Wheeling Township residents received services. Insurance and fees only cover 64% of costs, so Turning Point relies on grants for the rest. Turning Point has a crisis program the "Living Room" that offers an alternative to ER and an average 2.5 hour visit usually develops a plan for safety.

News/Questions and Answers –

Turning Point provides similar services to AMITA.

The Human Services presentations adjourned at 7:30 p.m.

Joanna M. Gauza
Township Clerk