

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for December 12, 2017 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present: Supervisor Penner, Trustee Jeffrey Battinus, Trustee Brian Medley, Trustee Ruth O'Connell, Trustee JoAnne Schultz, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: None

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**PUBLIC TRUTH IN TAXATION HEARINGS**

**2017 TOWN AND GENERAL ASSISTANCE LEVY**

Attorney Kenneth Florey called the Town Public Hearing for 2017 to order and stated that the proposed Town Fund Levy is in the amount of \$2,048,560 Levy and the General Assistance Fund levy is \$399,718. The proposed aggregate levy for these two funds for 2017 is \$2,448,278. He asked if there was anyone present who would like to speak on the levies to please step forward and give her/his name and address. Nobody stepped forward to make a comment and the hearing was closed.

**2017 ROAD MANAGEMENT LEVY**

Attorney Kenneth Florey called the Road Management Public Hearing for 2017 to order and stated a proposed Road Management Levy for next year amount of \$719,380. He asked if there was anyone present who would like to speak and if so, to please give her/his name and address. With no comments, the Road Management Hearing was closed.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF MEETING MINUTES – November 28, 2017**

Motion by Trustee Medley, seconded by Trustee Schultz, to approve the minutes of November 28, 2017.

ROLL CALL VOTE: AYES: Medley, Schultz, Battinus, O'Connell, Penner  
NAYS: None....Motion #1 Carried.

**AUDIT**

**MOTION #2: AUDIT FOR TOWN FUND**

Motion by Trustee Medley, seconded by Trustee Battinus, to approve batch #639, #640, and #641 against the Town Fund, in the amount of \$67,400.71 to be paid.

ROLL CALL VOTE: AYES: Medley, Battinus, Schultz, O'Connell, Penner  
NAYS: None....Motion #2 Carried.

**MOTION #3: AUDIT FOR CEMETERY FUND**

Motion by Trustee Medley, seconded by Trustee Battinus, to approve batch #121217 against the Cemetery Fund, in the amount of \$20.50 to be paid.

ROLL CALL VOTE: AYES: Medley, Battinus, Schultz, O'Connell, Penner  
NAYS: None....Motion #3 Carried.

**MOTION #4: AUDIT FOR ROAD MANAGEMENT**

Motion by Trustee Medley, seconded by Trustee Battinus, to approve batch #426, and #427 against the Road Management Fund in the amount of \$8,828.67 to be paid.

ROLL CALL VOTE: AYES: Medley, Battinus, Schultz, O'Connell, Penner  
NAYS: None....Motion #4 Carried.

**CITIZENS TO BE HEARD**

None.

**OFFICIALS' REPORTS**

**ASSESSOR:** Assessor Sadler reported:

- The Cook County Board of Review has closed all of their satellite offices. This will increase our calls and visits from constituents.

- The Cook County Board of Review opened Wheeling Township for 2017 assessment appeals on November 13, 2017. The last date to file an appeal with the Board of Review was today, December 12, 2017. The Board of Review sponsored a couple of outreach appeal seminars with me. The first one was held at the Wheeling Village Hall in Wheeling on Wednesday, December 6, 2017. The second one was held at the Arlington Heights Village Hall on Thursday, December 7<sup>th</sup>.
- The results of successful appeals will appear on the 2017 2<sup>nd</sup> Installment bills in July 2018.
- The Cook County Assessor's office requires that all municipality and unincorporated Cook County permits be sent to the Township office. Township assessors are asked to submit all permits to the Cook County Assessor's office no later than Friday, December 8, 2017.
- The value of these permits will be assessed for the 2017 property tax bills payable in July 2018. Timely submission insures the resulting additional tax revenue for taxing bodies.

**ADMINISTRATIVE REPORT:** Administrator Stellato reported:

- Supervisor Penner, Tom Neitzke, and Administrator Stellato met with Gene Ryan, the representative from Homeland Security, who is coordinating the County's purchase of three flood prone homes in the unincorporated Forest River subdivision. The Township was again asked to write letters expressing its agreement to maintain the land and ensure deed restrictions are met after the property is turned over to the Township. The Township originally asked that six homes be considered for buyout, but this program only deals with three homes. It was suggested that the Township complete a Metropolitan Water Reclamation District Voluntary Flood-Prone Property Acquisition Program Pre-Application for the other homes, which has been accomplished. Now the Township waits for a response.
- Administrator Stellato is proposing a change in the Transportation Coordinator's position. Presently, the Coordinator position is full-time and the Assistant Coordinator is part-time; the proposal is two full-time employees as Co-Coordinators. The new Job Description will include safety training responsibilities, additional vehicle safety checks and detailing, and alternate days of driving. John Messina and Maggie Peshek will accept the positions if approved at salaries of \$39,000 and \$36,000 respectively. Since the retiring Coordinator has higher salary and benefit costs, the budget result will be a wash.
- An email from Gary Neuhardt said that the only change at the abandoned property at 3216 N Salk Rd. is that the trees have dropped their leaves. The good news is that you now cannot tell the dead trees from the live trees. The four cars are still in place on the property---all with flat tires. He believes he saw a County building inspector sitting in her car writing up something a week

ago Wednesday. He plans to be in attendance at the trial scheduled for tomorrow.

- On November 16, 2017, the Governor signed an amendment to the Employee Ethics Act requiring local governmental entities to adopt a sexual harassment policy by ordinance or resolution before January 15, 2018. The Township already has a section on sexual harassment in our Personnel Policy, but attorneys from Robbins Schwartz are reviewing the policy and will make recommendations for all required updates.
- Brookfield Zoo passes, and parking permits, were donated by Cook County Commissioner Greg Goslin and were distributed to 70 needy families.
- November 2017 Statistics:
  - 2,155 bus rides provided; 1,072 Dial-a-Bus and 1,083 Medical Van
  - 1,090 meals delivered
  - 91 office visits to the Nurse
  - 29 home visits by the Nurse
  - 440 visits to the Food Pantry – 897 people fed
  - 270 Thanksgiving Baskets dispensed
  - 161 LIHEAP applications processed
  - 43 of the 65 new coats donated by Living Christ Lutheran Church were distributed
  - 101 walk-ins came seeking assistance
  - Large donations from Buffalo Grove/Hersey/Wheeling Hockey Club, NCH, Fed Ex, Wheeling and Hersey High Schools.

## **NEW BUSINESS**

### **Insurance Proposal---Alliant Mesirow, Michael Alesia:**

Mr. Alesia and Mr. Greer explained the Township Insurance proposal from Alliant Insurance Services. They are 11<sup>th</sup> largest broker in the U.S for providing coverages to municipalities and the largest in the State of Illinois. The representatives provided a comparison and analysis of the Township's current program for property and casualty, general liability, auto, nurse liability, crime, public officials' liability, and workers compensation insurance. The current property insurance may be over insured for the property value. If move to Illinois Counties Risk Management Trust program ("ICRMT") the crime insurance could get a savings of \$1564. The representatives discussed each current insurance policy compared to ICRMT, including deductibles, limits of coverage and exclusions. The representatives argued that ICRMT would provide some \$33 million in total coverage versus \$13 million total policy limits coverage currently for about 20% less. The proposal would exclude workers compensation because the current program is more cost effective. The current insurance program premium costs are \$145,892 and the proposal premium costs would be \$109,082 or a savings of some 25% or \$36,810. The representatives then reviewed the policy limits for each type of insurance compared to current policy limits. The ICRMT has about ten of the larger Townships in the insurance program, including Proviso and Hanover Townships.

Trustee O'Connell noted that November 30, 2016 financials for ICRMT indicates 5 times more liability than assets. The representatives also admitted that ICRMT does not pay into the State Insurance Guaranty fund; therefore, if ICRMT is insolvent, the Township has liability. Mr. Greer stated that after the first \$1 million of liability on an insurance policy which ICRMT self-insures, the remainders of the liability under the policy limits are reinsured. In addition, premiums are growing faster than liabilities at this time. ICRMT is a grouping of 332 public entities in Illinois. Illinois Public Risk Fund is a separate fund. Both are financially strong. The auditors of ICRMT in July 28, 2017 indicated that management needed to verify procedures and accuracy of information. Trustee O'Connell indicated that generally liability to assets for an insurance company is to be about 2 times rather than 5 times. The representatives stated that they not an insurance company but that they are heavily re-insured. In addition, the ICRMT is regulated by the State and has its own safeguards. ICRMT made \$5 million in investment income this year. The reinsurance is with Chubb's and other such large insurance carriers. ICRMT also has attorneys so if Mr. Florey unavailable, an ICRMT attorney can review insurance issues for free.

**MOTION #5: 2018 HOLIDAY SCHEDULE APPROVAL**

Motion by Supervisor Penner seconded by Trustee Medley to approve 2018 Holiday Schedule.

ROLL CALL VOTE: AYES: Penner, Medley, Battinus, Schultz, O'Connell  
NAYS: None....Motion #5 Carried.

**OLD BUSINESS**

**MOTION #6: APPROVAL OF 2017 TOWN AND GENERAL ASSISTANCE LEVY**

Motion by Supervisor Penner, seconded by Trustee Schultz, to approve 2017 Town Fund Levy of \$2,048,560 and General Assistance Levy of \$399,718 for a total levy of \$2,048,560.

ROLL CALL VOTE: AYES: Penner, Schultz, Battinus, Medley, O'Connell  
NAYS: None....Motion #6 Carried.

**MOTION #7: APPROVAL OF 2017 ROAD MANAGEMENT LEVY**

Motion by Supervisor Penner, seconded by Trustee Schultz, to approve 2017 Road Management Levy of \$719,380.

ROLL CALL VOTE: AYES: Penner, Schultz, Battinus, Medley, O'Connell  
NAYS: None....Motion #7 Carried.

**MOTION #8: ADJOURNMENT**

Motion by Trustee Battinus, seconded by Trustee Medley, to adjourn.

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, December 12, 2017, was declared adjourned at 8:45 p.m. The next regular scheduled board meeting is set for Tuesday, January 23, 2017, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk