

WHEELING TOWNSHIP ANNUAL TOWN MEETING

**1616 N. ARLINGTON HEIGHTS ROAD
ARLINGTON HEIGHTS, IL 60004**

COMMUNITY CENTER MEETING ROOM

**TUESDAY, APRIL 16, 2013
8:00 P.M.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ANNUAL FINANCIAL STATEMENT**
- IV. ELECTION OF A MODERATOR**
- V. RESOLUTIONS**
 - A. Time of Annual Town Meeting**
 - B. Social Services**
 - C. Authorize Township Board to Purchase Liability Insurance**
- VI. OFFICIALS' REPORTS**
- VII. ADJOURNMENT**

Wheeling Township Annual Town Meeting Tuesday, April 16, 2013

CALL TO ORDER The 164th Annual Town meeting, held on Tuesday, April 16, 2013, at the Wheeling Township Community Center, 1616 N. Arlington Heights Road, Arlington Heights, Illinois, was called to order by Clerk Paula Ulreich at 8:00 p.m.

PLEDGE OF ALLEGIANCE Clerk Ulreich introduced Cub Scout Pack #129 from Dryden School in Arlington Heights. The Pack leader is Brian Ferguson. The boys, who range from 6-10 years old, were Christian, Pranav, Chris and Jack. In the last two fiscal years, Pack #129 has performed 14 food drives to benefit the Wheeling Township Food Pantry. They honor their commitment to community service with their ongoing support to needy families by collecting food. Cub Scout Pack #129 exemplifies the Wheeling Township mission of "Neighbors Helping Neighbors".

The scouts posted the colors and led in the Pledge of Allegiance. Following the pledge, Clerk Ulreich presented Pack Leader Ferguson with a plaque thanking him and the scouts for their generosity to the Township.

READING OF THE OFFICIAL PUBLIC NOTICE Clerk Ulreich read the Public Notice which stated notice is hereby given to Wheeling Township in the County of Cook and State of Illinois, that the Annual Town meeting of said Township will take place on Tuesday, April 16, 2013 at the hour of 8:00 p.m., at the Wheeling Township Community Center, 1616 North Arlington Heights Road, Arlington Heights, Illinois; with Call to Order; Pledge of Allegiance; Election of a Moderator; Pass Resolutions for the Time of the next Annual Town Meeting, Senior Citizen Services, and to Authorize the Township Board to Purchase Liability Insurance; Official's Reports; and adjournment. Published in the Daily Herald, April 7, 2013.

MEETING PROCEDURES Clerk Ulreich asked the audience if Wheeling Township residents had signed the "Voters Affidavit" and guests had signed in on the official "Guest List". Upon signing in, each Wheeling Township resident should have received an official blue card to use when voting on any issue brought up at the meeting. It was also pointed out that agendas and Wheeling Township Annual Reports are available in the back of the room.

INTRODUCTIONS The Clerk introduced the Wheeling Township elected officials present at the meeting: Supervisor Michael Schroeder, Assessor Jerry Sadler, Highway Commissioner Scott Saewert, Trustees Ruth O'Connell, Kathy Penner, and Mike Domrzalski and Collector Ken Jochum.

ANNUAL FINANCIAL STATEMENT As is the duty of the Town Clerk, Mrs. Ulreich read aloud, to the electors, the "Annual Financial Statement of the Township Supervisor", which included fund balances beginning March 1, 2012 and ending February 28, 2013; the recap of cash and expenditures by vendor, for the Town Fund, Cemetery Fund, General Assistance Fund, Road District Fund, Emergency Fund and The Township Report Inc. Fund balances as of February 28, 2013 are:

Town Fund	\$ 4,872,608.90
Cemetery Fund	\$ 6,528.15
General Assistance Fund	\$ 1,079,938.72
Road District Fund	\$ 618,772.33
Emergency Fund	\$ 90,480.82
Township Report, Inc.	\$ 0.89

A hard copy is available for each elector in the Annual Report packet for further study.

NOMINATION OF A MODERATOR Clerk Ulreich asked for nominations from the floor, to elect a moderator. A motion was made by Ruth O'Connell, 3123 N. Windsor, Arlington Heights, seconded by Mike Domrzalski, 1330 Indigo Drive, Mt. Prospect, to nominate Ken Jochum as moderator. Clerk Ulreich asked, "Are there any other nominations for moderator?" three times. Hearing none, motion was voted upon and carried unanimously (35-0).

Mr. Jochum was then sworn in as moderator by Clerk Ulreich.

The first order of business was the approval of a resolution to set the time of the next Annual Town Meeting.

SET THE TIME OF THE NEXT ANNUAL TOWN MEETING A resolution was read by Jane Bernard, 1528 Richmond Street, Arlington Heights, to set the time for the next annual town meeting, as follows: "It is hereby resolved and ordered by the electors present at the Annual Town Meeting of Wheeling Township held this 16th day of April, 2013, that the time of the next Annual Town Meeting shall be held on the second Tuesday of April, 2014, at 8:00 p.m., at a place to be designated by the Wheeling Township Board of Trustees.

MOTION TO PASS RESOLUTION 2011-03 A motion was made by Jane Bernard, 1528 Richmond Street, Arlington Heights, seconded by Chris Guth, 2816 N. Vista, Arlington Heights, to adopt Resolution 2013-01, as read. Motion carried unanimously (36-0).

The next resolution brought before the electors for approval was for the Township to provide social services.

SOCIAL SERVICES A resolution was read by Maureen Seleski, 636 N. Salem, Arlington Heights, stating: "Whereas, the electors assembled at this Year 2013 Annual Town Meeting of Wheeling Township believe it is in the best interest of the Township and its residents that the Township contract with for-profit, not-for-profit or non-sectarian organizations to provide services for children, teens, seniors, disabled and low-income families. Now therefore, be it hereby resolved, by the electors present at this Annual Town Meeting of Wheeling Township that the Wheeling Township Board of Trustees is authorized to contract with for-profit, not-for-profit, or non-sectarian organizations to provide funds for services for children, teens, seniors, disabled and low-income families during the 2013-2014 fiscal year."

MOTION TO PASS RESOLUTION 2013-02 A motion was made by Maureen Seleski, seconded by Camille Calabrese, 218 Wimbolton Dr., Mt. Prospect, to adopt Resolution 2013-02 as read. Motion carried unanimously (34-0).

Moderator Jochum then asked for a resolution to be brought before the electors authorizing the board to purchase liability insurance.

LIABILITY INSURANCE A resolution was read by Robert Hoban, 1830 E. Camp McDonald Road, Mt. Prospect, which stated: "Whereas, the electors are empowered under 60 ILCS 1/30-42, as amended, to provide for the purchase of insurance, any loss or liability of any officer, employee or agent of the Township resulting from any wrongful or negligent act of any such officer, employee or agent while discharging against or engaging in his duties and functions and acting within the scope of his duties and functions as an officer, employee or agent of the Township; and whereas, it is in the best interests of the Township to provide for such insurance; it is, therefore, resolved by the electors assembled at an Annual Meeting as follows:

1. That the Township Board is authorized to purchase insurance against any loss or liability of any officer, employee or agent of the Township resulting from the wrongful or negligent act of any such officer, employee or agent while discharging or engaging in his duties and functions as an officer, employee or agent of the Township.
2. That the term "insurance" herein shall include traditional insurance policies and programs as well as any self-administered insurance funds, risk management associations, risk retention groups, which are in the nature of insurance and provide for the protection anticipated herein.
3. That this resolution shall not be construed to limit any of the Township Board's powers under 745 ILS 10/9-101, et seq.

4. That this resolution shall remain in full force and effect unless and until modified amended or repealed at a subsequent Annual or Special Meeting of electors.”

MOTION TO PASS RESOLUTION 2013-03 A motion was made by Robert Hoban, 1830 E. Camp McDonald Road, Mt. Prospect, seconded by Tom Gauza, 410 Sunset Dr., Arlington Heights, to adopt Resolution 2013-03. Motion carried unanimously (36-0) with a copy attached.

OFFICIALS' REPORTS The Supervisor, Clerk, Assessor and Highway Commissioner presented their annual reports. Each elected official outlined the highlights for the fiscal year ending February 28, 2013. Moderator Jochum introduced Paula Ulreich to give the Clerk's report.

CLERK Clerk Ulreich highlighted services provided through the Clerk's Office, including: voter registration; the deputy registrar program; early voting and the sale of vehicle stickers for unincorporated Wheeling Township. She further explained how the deputy registrar program works and how the Clerk's Office provides vehicle stickers for unincorporated areas of Cook County.

She thanked and introduced staff members Deputy Clerk Jo Stellato, Assistant to the Clerk Lorrie Huber, Linda Hallett and Bonnie Niedert for their assistance throughout the year and ended by explaining that she was retiring and thanked the residents of Wheeling Township for the opportunity of serving them for the last 28 years. It was an honor and pleasure to hold this position.

Next, Moderator Jochum introduced Jerry Sadler to give the Assessor's report.

ASSESSOR Assessor Sadler explained that a list of services alone does not tell the true story of what the Assessor's office does on a daily basis for so many of our constituents who must pay property taxes. As taxpayer advocates, the Wheeling Township Assessor's office provides vital on-going assistance and education for our constituents. We do this throughout the year as property tax questions and require detailed answers throughout the years not only during those times when tax bills, assessment notices and exemption applications are mailed.

The Wheeling Township Assessor's office provides;

- Assisting taxpayers with the filing of appeals through the Cook County Assessor's office and the Cook County Board of Review.
- Assist with the completion of applications for Homeowners, Senior Freeze, Returning Veterans, Disabled Persons and Long Time Occupant exemptions.
- Review and report all building permits to the Cook County Assessor office.

- Recordation and filing of Sales Transfer sheets received from the Cook County Recorder of Deeds.
- Assist with applications for Certificates of Error (property tax refund).
- Researching for taxpayers applying for variances from their local municipality.
- Assisting with name and address changes for the Cook County Treasurer Office.

As taxpayer advocates, we assist our residents with the filing of exemptions and assessment appeals both at the Cook County Assessor and Cook of Review levels. We work to maintain good working relationship with both of these County offices to ensure optimal cooperation and information exchange for the ultimate benefit of our constituents. This year we cooperated in an outreach seminar held at Wheeling Township and presented by the Cook County Board of Review. The attendance was high and demonstrated the need for providing vital information regarding assessments, the property tax process, and appeal process.

Assessor Sadler introduced his staff: Chief Deputy Assessor, Jane Bernard and Deputy Assessor; Mary Sebastian; and the part time staff; Jane Cazel, Cathy Sloan, Judy Lipka, Margaret Wenzel, and Gail Wascho.

Moderator Jochum then introduced Scott Saewert to give the Highway Department report.

HIGHWAY DEPARTMENT Highway Commissioner Saewert reported that given the slow economic growth during 2012, our Highway Department has worked ever diligently to minimize direct taxpayer cost and maximize the use of each tax dollar received. The Road District budget is limited to only the projects that can be completed each year. Therefore, I requested no Highway Department tax levy increases for the upcoming 2013/14 budget and will work to do the same again next years. Beyond this, I actively work to raise the visibility of local storm water drainage challenges and solicit cooperation and assistance from municipal, county and state agencies.

By State law mandate, we provide services for four unincorporated areas:

- Forest River Subdivision
- Portwine Road and Forest View Road
- Dunlo Subdivision (West of Buffalo Grove Road)
- Buffalo Highlands Subdivision (east of Buffalo Grove Road)

Projects Completed in 2012:

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Projects Completed in 2012:

- The road drainage along the remaining portion of Graylynn Drive from Hill Street to Morrison Avenue was completely restored and the road was resurfaced.
- The road drainage along the entire length of Hill Street was restored with major storm sewer installations.
- As the asphalt production season came to an end, we were able to restore the homeowner driveways that had been disturbed during the construction work, but the actual road resurfacing had to be delayed until next spring when the asphalt plants re-opened.

The Highway Department participated in various municipal, county and state government meetings and committees, in order to make the interests of the Highway department known. Some of the on-going activities included:

- Participating with NIPC, Cook County, IDOT, MWRD and the Army Corps of Engineers in the Upper Des Plaines River Advisory committee regarding improvements to the many drainage challenges that exist in our subdivisions.
- Participate in the Des Plaines Watershed Council to represent Township interests on Drainage issues and proposed improvements.
- Re-elected as Vice President of the Cook County Highway Commissioner's Association.
- Furthered our relationship with Cook County Building and Zoning on permit reviews and compliance.
- Active with our local municipal authorities, commissioners and state representatives to help resolve our drainage challenges and to secure grants.

Lastly, Moderator Jochum introduced Michael Schroeder to give the Supervisor's report.

SUPERVISOR Supervisor Schroeder welcomed everyone in the audience and expressed his appreciation for their attendance this evening. He provided his annual report for audience review. He then explained the worth of Wheeling Township, beginning with our mission statement "Neighbors helping neighbors" and adding that the board is all about "public service" and providing quality service to all our residents.

Supervisor Schroeder introduced several dignitaries in attendance: Wheeling Township Attorney Nanci Rogers; Cook County Board of Review Commissioner Dan Patlak; and Village of Arlington Heights Trustee Carol Blackwood. He then explained how Wheeling Township provides many services utilizing twenty two social service agencies, at a cost of \$825,000 this fiscal year. He also explained that Township provides in-house programs such as our bus services to seniors and the disabled population of the Township; nursing care both at the Township and in-home; and programs for seniors and the vision impaired.

Supervisor Schroeder recognized the Social Service agencies present and thanked them for their diligent service provided to our residents. Each agency introduced themselves and described their agency to the audience.

- Maureen Seleski, Escorted Transportation
- Chuck Warner, Faith Community Homes
- Kathy Peck, Catholic Charities
- Latisha Wright, Catholic Charities
- Gloria Barsani and Mary Jo Zeller, Lutheran Home
- Mari Brzostuski, Alexian Brothers Mental Health
- Pat Beck, Shelter
- Michelle McCullough, Salvation Army Family Services
- Cathy Kerr, Avenue to Independence
- Brian McKenna, Omni Youth Services
- Chris Smith, Hands On Suburban Chicago
- Howard Reicheneker, Countryside Association
- Stacey Bellomo, Clearbrook
- Bill Decker, Journeys from Pads to Hope

The Supervisor assured the agencies that, with the board's help, they would not be cut funding by even \$1. In addition, the board shall try to reduce the reserves. Also, the Food Pantry has tripled in size, with over 400 visits per month.

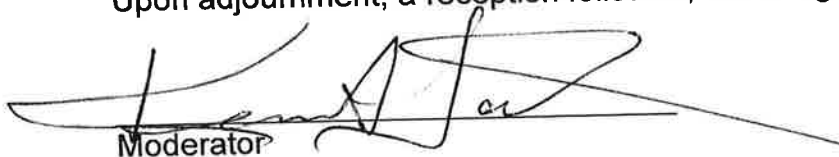
The new board members, who will take office as of May 20, 2013, were introduced: Robert Hoban, Trustee, taking the place of Joanne Schultz, who will be retiring; and Joanna Gauza, Clerk, who will be taking the place of Paula Ulreich, who will also be retiring.

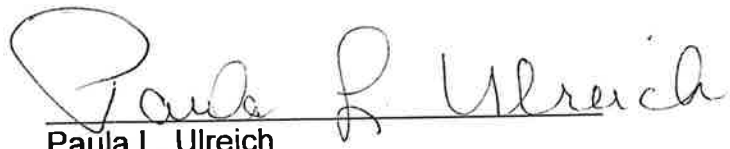
Lastly, Supervisor Schroeder thanked his staff for their dedication to the Township and recognized Paula Ulreich for her 28 years of service to Wheeling Township.

Moderator Jochum asked if there was any other business to present. Being none, he asked for a motion to adjourn.

MOTION TO ADJOURN A motion was made by Kathy Penner, 1002 W. Marion, Arlington Heights, and seconded by Mike Domrzalski, to adjourn. Motion carried unanimously (36-0). Moderator Jochum thanked everyone for coming and adjourned the meeting at 8:45 p.m.

Upon adjournment, a reception followed, including cake and coffee.


Moderator

A handwritten signature in cursive script that reads "Paula L. Ulreich". The signature is written in black ink on a white background.

Paula L. Ulreich
Wheeling Township Clerk