

**WHEELING TOWNSHIP ANNUAL TOWN MEETING**

**PAULA ULREICH MEETING ROOM  
WHEELING TOWNSHIP COMMUNITY CENTER  
1616 N. ARLINGTON HEIGHTS ROAD  
ARLINGTON HEIGHTS, IL 60004**

**TUESDAY, APRIL 8, 2014  
8:00 P.M.**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ANNUAL FINANCIAL STATEMENT
- IV. ELECTION OF A MODERATOR
- V. OFFICIALS' REPORTS
- VI. HONOR DONORS
  - A. Arlington Heights Sunset Rotary
  - B. Cleats Manufacturing
  - C. Arlington Heights School District 25
- VII. ROOM DEDICATION TO PAULA ULREICH
- VIII. RESOLUTIONS
  - A. Time of Annual Town Meeting
  - B. Social Services Funding
  - C. Authorize Township Board to Purchase Liability Insurance
- IX. ADJOURNMENT

**Wheeling Township  
Annual Town Meeting  
Tuesday, April 8, 2014**

**CALL TO ORDER** The 165<sup>h</sup> Annual Town meeting, held on Tuesday, April 8, 2014, at the Wheeling Township Community Center, 1616 N. Arlington Heights Road, Arlington Heights, Illinois, was called to order by Clerk Joanna Gauza at 8:05 p.m.

**PLEDGE OF ALLEGIANCE** The Boy Scouts posted the colors and led the audience in the Pledge of Allegiance.

Clerk Gauza introduced Boy Scout Troop #166 from St. James School in Arlington Heights. The Pack leader is Matt Hahn. The boys, who range from 10-14 years old, were Jimmy Rodriguez, Paul Jacks, Zack Stawicki, Paul Wilhelm, and Jack Schafer. Clerk Gauza thanked them for their service in our community.

**READING OF THE OFFICIAL PUBLIC NOTICE** Clerk Gauza read the Public Notice which stated notice is hereby given to Wheeling Township in the County of Cook and State of Illinois, that the Annual Town meeting of said Township will take place on Tuesday, April 8, 2014 at the hour of 8:00 p.m., at the Wheeling Township Community Center, 1616 North Arlington Heights Road, Arlington Heights, Illinois; with Call to Order; Pledge of Allegiance; Election of a Moderator; Pass Resolutions for the Time of the next Annual Town Meeting, Senior Citizen Services, and to Authorize the Township Board to Purchase Liability Insurance; Official's Reports; and adjournment. The Public Notice was posted in two locations as well as on Wheeling Township Website.

**MEETING PROCEDURES** Clerk Gauza asked the audience if Wheeling Township residents had signed the "Voters Affidavit" and guests had signed in on the official "Guest List". Upon signing in, each Wheeling Township resident received an official blue card to use when voting on any issue brought up at the meeting. It was also pointed out that agendas and Wheeling Township Annual Reports are available in the back of the room.

**INTRODUCTIONS** The Clerk introduced the Wheeling Township elected officials present at the meeting: Supervisor Michael Schroeder, Assessor Jerry Sadler, Highway Commissioner Scott Saewert, Trustees Ruth O'Connell, Kathy Penner, Mike Domrzalski, and Robert Hoban.

**ANNUAL FINANCIAL STATEMENT** As is the duty of the Town Clerk, Mrs. Gauza read aloud, to the electors, the "Annual Financial Statement of the Township Supervisor", which included fund balances beginning March 1, 2013 and ending February 28, 2014; the recap of cash and expenditures by vendor, for the Town Fund, Cemetery Fund, General Assistance Fund, Road District Fund, Emergency Fund and Township Report, Inc. Fund balances as of February 28, 2014 are:

Town Fund	\$ 5,112,919.71
Cemetery Fund	\$ 511.03
General Assistance Fund	\$ 1,022,631.27
Road District Fund	\$ 604,975.37
Emergency Fund	\$ 163,146.40
Township Report, Inc.	\$ 1.35

A hard copy is available for each elector in the Annual Report packet for further study.

**NOMINATION OF A MODERATOR** Clerk Gauza asked for nominations from the floor, to elect a moderator. A motion was made by Jo Stellato, 924 N. Harvard Av., Arlington Heights, seconded by Ruth O'Connell, 3123 N. Windsor Drive, Arlington Heights, to nominate Ken Jochum as moderator. Clerk Gauza asked, "Are there any other nominations for moderator?" Hearing none, motion was voted upon and carried unanimously.

Mr. Jochum was then sworn in as moderator by Clerk Gauza.

The first order of business was Official's Reports:

**OFFICIALS' REPORTS** The Supervisor, Clerk, Assessor and Highway Commissioner presented their annual reports. Each elected official outlined the highlights for the fiscal year ending February 28, 2014. Moderator Jochum introduced Joanna Gauza to give the Clerk's report.

**CLERK** Clerk Gauza highlighted services provided through the Clerk's Office, including: voter registration; the deputy registrar program; early voting and the sale of vehicle stickers for unincorporated Wheeling Township. She further explained how the deputy registrar program works and how the Clerk's Office provides vehicle stickers for unincorporated areas of Cook County.

She thanked staff members Deputy Clerk Jo Stellato, Assistant to the Clerk Lorrie Huber, Linda Hallett and Bonnie Niedert for their assistance throughout the year.

Next, Moderator Jochum introduced Jerry Sadler to give the Assessor's report.

**ASSESSOR** Assessor Sadler highlighted two events that happened in 2013 that affected our property taxes. First was the 2013 triennial assessment for Wheeling Township. The Cook County Assessor divides Cook County into 3 parts. He assesses the City of Chicago one year, the south suburban area the next year, and the north suburban area the final year. The Township got reassessed in 2013. On average, residential property rates were down about 10%. This along with legislation that increased the homeowner and senior exemptions helped most of the Township homeowners. The homeowner's exemption increased from \$6,000 to \$7,000. The senior exemption went up from \$4,000 to \$5,000. Assessor Sadler supported this legislation.

In Fiscal year 2013, the Assessor's office assisted almost 11,000 residents on the phone or in the office.

Assessor Sadler introduced and thanked his staff: Chief Deputy Assessor, Jane Bernard; Deputy Assessor, Mary Sebastian; and the part time staff: Julia Lipka, and Barbara Raisant.

Moderator Jochum then introduced Scott Saewert to give the Highway Department report.

**HIGHWAY DEPARTMENT** Highway Commissioner Saewert first gave recognition to his staff Lorrie Huber, and Tom Neitzke. The Highway Department serves the unincorporated subdivision in Wheeling Township. The Department came in under budget, and didn't raise any taxes this year. It serves four subdivisions:

- Forest River Subdivision
- Portwine Road and Forest View Road
- Dunlo Subdivision (West of Buffalo Grove Road)
- Buffalo Highlands Subdivision (east of Buffalo Grove Road)

### Projects Completed in 2013:

- Helped Forest River Subdivision during the flood by providing sandbags to flooded homes that were about 4 feet under water.
- Did road maintenance repairs because of record snow, and record floods in 2013.
- Throughout all subdivisions needed projects were completed.

As a result of performing well with flood help, the Department was selected by Cook County, as one of ten first responders to be given a proclamation and recognized in one of the County board meetings. The Department was also selected as a Township representative to the Cook County hazardous mitigation planning committee to get ahead of flooding by having emergency planning. The Highway Commissioner Saewert also works with lots of different agencies on reducing flooding, especially next to the river.

Highway Commissioner Saewert thanked Northfield Township and the Village of Northbrook who are partners in snow plowing. He thanked Tom Neitzke, Deputy Highway Commissioner, for doing a great job in assisting the Highway Department and assisting people in unincorporated areas.

Lastly, Moderator Jochum introduced Michael Schroeder to give the Supervisor's report.

**SUPERVISOR** Supervisor Schroeder welcomed everyone in the audience and expressed his appreciation for their attendance this evening. He expressed his joy at dedicating the Paula Ulreich Meeting Room during the Annual Town Meeting. He also introduced invited guests. Paula's daughter Tracy, and her husband Tim and their children Jake, Olivia,

Kate, and Jack. He also introduced Paula's sister Pam Arrigone, and Paula's closest friends, Kris and Larry Nieman, Arlington Heights Village Trustee Carol Blackwood, Redina Schlamp, Diana Ehrenfried, former Mayor Arlene Mulder, and current Mayor of Arlington Heights Tom Hayes. Supervisor Schroeder then introduced the staff: Cemetery Trustee John Glueckert, Director of Finance and Administration Jo Stellato, Administrative Assistant Linda Hallett, receptionist Bonnie Niedert, Accounting Assistant Helga Genders, Maintenance Edwin Tischler, Director of General Assistance Julie Villarreal, Assistant Director of General Assistance Cindy Anderson, Case Manager Maryann Hernandez, Director of Senior and Disability Services Kris Freeman, Assistant Director Senior and Disability Services Chris Guth, Nurse Karen McNeir, Senior Bus and Transportation Coordinator Fred Gablenz, and the drivers. He also thanked the Township Attorney Nancy Rogers.

Supervisor Schroeder first acknowledged all the Directors and Administrator for doing an exceptional job at Wheeling Township. By going to Township officials annual meeting in Springfield, and comparing other Townships, Supervisor stated that Wheeling Township does far better job in providing services to our residents than most Townships in the State. Most other Townships in the State do only general assistance, assessor related services, and highway department services.

This year, a new organization of Townships was formed and Wheeling Township agreed to participate. It is called Metro Townships. It is a group of Townships, with larger populations, that provide more than basic Township services. Wheeling Township is one of those Townships and provides additional services such as: a food pantry, cemetery upkeep, transportation to seniors, a mobile dental clinic, and substantial funding for social service agencies. The Township has a partnership with the Lutheran Home for meals on wheels program and delivers over 18,000 meals to home bound residents. Wheeling Township partners with other

Townships such as: Schaumburg, Elk Grove, Palatine and Hanover to provide transportation outside of Township boundaries for medical appointments.

Wheeling Township also funds 26 different social service agencies. During the last year, the Township provided \$817,000 in funding to these agencies. The Trustees approved increased agency funding for upcoming year from \$817,000 to \$873,000, which is 7% increase. The Township Board believes the need for services is greater than ever.

Transportation: On annual basis, Township provides over 25,000 rides to seniors and the disabled. The budget for this effort is over \$500,000, and that pays for rides, drivers, gas, and vehicle maintenance. The township has a partnership with four other Townships for the trip program. The Township also receives a \$250,000 grant on annual basis from the State of Illinois to provide rides outside of the Township boundaries for residents to attend medical appointments.

Lastly, Supervisor Schroeder thanked everyone for the privilege of serving the last 13 years as Supervisor of Wheeling Township, and is looking forward to the future years continuing to move Wheeling Township forward. He thanked audience for their attendance.

Supervisor Schroeder recognized the Social Service agencies present and thanked them for their diligent service provided to our residents. Each agency introduced themselves and described his/her agency to the audience.

- Lydah Easterwood-Lahey, Escorted Transportation
- Kathy Peck, Catholic Charities
- Mary Jo Zeller, Lutheran Home
- Mari Brzostuski, Alexian Brothers Mental Health

- Pat Beck, Shelter
- Michelle McCullough, Salvation Army Family Services
- Cathy Kerr, Avenue to Independence
- Brian McKenna, Omni Youth Services
- Sheila Lullo, Clearbrook

Honor Donors: Supervisor Schroeder honored several donors with an award for their efforts supporting the Township programs:

- Cleats Manufacturing received an award for donating \$2,000 in gift cards for the Township adopt a family program at Christmas time. This generous donation helped Township provide holiday joy to over 684 children and their grateful families.
- Arlington Heights Sunset Rotary was honored for their efforts expanding the Township's food pantry. They donated food and volunteer on the second Wednesday of every month to sort food and stock shelves. Recently, they gifted the pantry with the new commercial glass front refrigerator and freezer, and regularly fill it with eggs, cheese and lunch meats.
- Arlington Heights School District 25 was recognized for having 36 food drives for Wheeling Township food pantry. Every school participated. More than 300 bags of foods were delivered, and South Middle school collected more than 8,000 items. Thomas Middle School had 12 different food drives for the pantry.

**ROOM DEDICATION TO PAULA ULREICH:** Supervisor Schroeder honored Paula Ulreich, Wheeling Township Clerk for 28 years, for embodying the mission statement at Wheeling Township "Neighbors Helping Neighbors". Paula was a neighbor helping a neighbor. She made home visits to register voters and notarize documents. She provided transportation to polling places for those without transportation. She even delivered meals on wheels when needed. She loved to

organize children activities for the Township annual picnics. She was efficient reducing the Clerk's budget from \$15,000 to \$8,000. In 2013, The Township Officials of Illinois, elected Paula Ulreich, "The Elected Official of The Year". She was a President, secretary, and a treasurer of the Township Officials of Cook County Clerk's Association. Her beautiful smile and great sense of humor brought joy to others with her presence. She retired in 2013 to battle pancreatic cancer. In 2014, The Village of Arlington Heights awarded her the Pam Stocking Heart of Gold award. Supervisor Schroeder described Paula as motivated by Faith, Family and Friends. The Meeting Room was dedicated to Paula Ulreich for exceptional commitment and service to Wheeling Township.

**SET THE TIME OF THE NEXT ANNUAL TOWN MEETING** A resolution was read by Jane Bernard, 1528 Richmond Street, Arlington Heights, to set the time for the next annual town meeting, as follows: "It is hereby resolved and ordered by the electors present at the Annual Town Meeting of Wheeling Township held this 8<sup>th</sup> day of April, 2014, that the time of the next Annual Town Meeting shall be held on the second Tuesday of April, 2015, at 8:00 p.m., at a place to be designated by the Wheeling Township Board of Trustees.

**MOTION TO PASS RESOLUTION 2014-01** A motion was made by Jane Bernard, 1528 Richmond Street, Arlington Heights, seconded by Mike Domrzalski, 1330 Indigo Drive, Mount Prospect, to adopt Resolution 2014-01, as read. Motion carried unanimously (43-0).

The next resolution brought before the electors for approval was for the Township to provide social services.

**SOCIAL SERVICES** A resolution was read by Mike Domrzalski, 1330 Indigo Drive, Mount Prospect, stating: "Whereas, the electors assembled at this Year 2014 Annual Town Meeting of Wheeling Township believe it

is in the best interest of the Township and its residents that the Township contract with for-profit, not-for-profit or non-sectarian organizations to provide services for children, teens, seniors, disabled and low-income families. Now therefore, be it hereby resolved, by the electors present at this Annual Town Meeting of Wheeling Township that the Wheeling Township Board of Trustees is authorized to contract with for-profit, not-for-profit, or non-sectarian organizations to provide funds for services for children, teens, seniors, disabled and low-income families during the 2014-2015 fiscal year.”

**MOTION TO PASS RESOLUTION 2014-02** A motion was made by Mike Domrzalski, seconded by Robert Hoban, 1830 Camp McDonald Road, Mt. Prospect, to adopt Resolution 2014-02 as read. Motion carried unanimously (44-0).

Moderator Jochum then asked for a resolution to be brought before the electors authorizing the board to purchase liability insurance.

**LIABILITY INSURANCE** A resolution was read by Kathy Penner, 1002 W. Marion, Arlington Heights, which stated: “Whereas, the electors are empowered under 60 ILCS 1/30-42, as amended, to provide for the purchase of insurance, any loss or liability of any officer, employee or agent of the Township resulting from any wrongful or negligent act of any such officer, employee or agent while discharging against or engaging in his duties and functions and acting within the scope of his duties and functions as an officer, employee or agent of the Township; and whereas, it is in the best interests of the Township to provide for such insurance; it is, therefore, resolved by the electors assembled at an Annual Meeting as follows:

1. That the Township Board is authorized to purchase insurance against any loss or liability of any officer, employee or agent

of the Township resulting from the wrongful or negligent act of any such officer, employee or agent while discharging or engaging in his duties and functions as an officer, employee or agent of the Township.

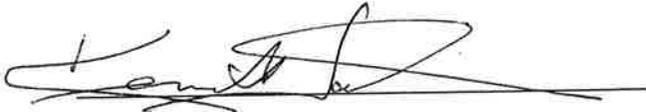
2. That the term "insurance" herein shall include traditional insurance policies and programs as well as any self-administered insurance funds, risk management associations, risk retention groups, which are in the nature of insurance and provide for the protection anticipated herein.
3. That this resolution shall not be construed to limit any of the Township Board's powers under 745 ILS 10/9-101, et seq.
4. That this resolution shall remain in full force and effect unless and until modified amended or repealed at a subsequent Annual or Special Meeting of electors."

**MOTION TO PASS RESOLUTION 2014-03** A motion was made by Kathy Penner, seconded by Ruth O'Connell, 3123 N. Windsor Drive, Arlington Heights, to adopt Resolution 2014-03. Motion carried unanimously (45-0) with a copy attached.

Moderator Jochum asked if there was any other business to present. Being none, he asked for a motion to adjourn.

**MOTION TO ADJOURN** A motion was made by Kathy Penner, 1002 W. Marion, Arlington Heights, and seconded by Mike Domrzalski, to adjourn. Motion carried unanimously. Moderator Jochum thanked everyone for coming and adjourned the meeting at 9:15 p.m.

Upon adjournment, a reception followed, including cake and coffee.

A handwritten signature in black ink, appearing to be 'Kent L.', written over a horizontal line.

Moderator

A handwritten signature in black ink, appearing to be 'Joanna M. Gauza', written over a horizontal line.

Joanna M. Gauza

Wheeling Township Clerk