

WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD

MINUTES OF AUGUST 12, 2026

1. Call to Order

The Community Mental Health Board Meeting of Wheeling Township, for August 12, 2026, was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois.

President Grainawi called the meeting to order at 7:00 PM.

2. Roll Call

Board Members Present: Jaime Clark, Bill Dixon, John Lubbe, Teri Pacion, Jen Underwood and President Lorri Grainawi.

Board Members Absent: Jack Vrett.

Also Present: Executive Director, Karin Frisk.

3. Pledge of Allegiance

President Grainawi led those assembled in the Pledge of Allegiance.

4. Citizens to Be Heard

None.

5. Approval of Minutes

a. Regular Meeting of July 8, 2026

Member Underwood moved to approve the minutes, seconded by Member Clark.

Voice Call Vote: All Ayes

Nays: None

Motion carried.

6. Reports

a. President's Report

President Grainawi reported on attendance at the recent ACMHAI Member Meeting with Executive Director Frisk, which included a presentation that addressed Board governance, ethics, conflicts of interest, voting procedures, and FOIA, followed by legislative updates affecting some clients of Mental Health Boards the following day. President Grainawi also reported on a site visit to Search360, the cancelation of a community event that the CMH Board was planning to participate in, upcoming community mental health related activities, and proposed beginning levy discussions at the September meeting.

b. Executive Director's Report

Executive Director Frisk reported on community outreach activities, agency site visits, and upcoming educational opportunities, including the promotion of community mental health workshops and Parent GPS programs through social media. She also provided program updates regarding Hopeful Beginnings, the Jocelyn Center, Clearbrook, and Northwest Compass.

c. Site Visit Reports

Member Clark reported on a site visit to Youth Services. Information was shared regarding the agency's counseling, family support, after-school programming, play therapy, community partnerships, internship program, and donated resources.

Member Lubbe and President Grainawi reported on a site visit to Search360. Information was shared regarding the agency's residential services, day programming, transportation services, waiting lists, funding for direct support professionals, and generator improvements supported through Board funding.

7. Business – for Discussion / For Action

a. List of Bills – Approval

Member Lubbe reported that he had audited the claims and expenditures for Batch #7/24/26 #7/30/26 and #8/12/26 against the Community Mental Health Board Fund and recommended approval of payment in the amount of \$91,970.64

Member Dixon moved to approve the payment of claims, seconded by Member Pacion.

Roll Call Vote: Ayes: Clark, Dixon, Lubbe, Pacion, and Grainawi

Nays: None

Motion carried.

Member Underwood was temporarily out of the room when the vote was taken and did not participate in the vote.

b. FY2027-28 Funding Application Review Process – Discussion

Executive Director Frisk reviewed the FY2027-28 funding application process, timelines, scoring procedures, and review deadlines. Following discussion, the Board reached consensus not to conduct agency presentations and to submit applicant questions through staff.

c. FY2025-26 Draft Annual Report – Discussion/Approval

Executive Director Frisk presented the FY2025-26 Draft Annual Report and reviewed the statutory requirements for its approval, distribution, and publication.

Member Dixon moved to approve the FY2025-26 Annual Report, seconded by Member Underwood.

Roll Call Vote: Ayes: Clark, Dixon, Lubbe, Pacion, Underwood and Grainawi
Nays: None
Motion carried.

8. Board Member Comments

Board members discussed the monthly financial report, budget monitoring, and whether additional information regarding expenditures compared to budgeted amounts could be provided in future reports.

9. Adjournment

Member Underwood moved to adjourn the meeting at 8:17 PM, seconded by Member Lubbe.

Voice Call Vote: All Ayes
Nays: None
Motion carried.

The next Regular Meeting of the Community Mental Health Board is scheduled for Wednesday, September 9, 2026 at 7:00 PM.