

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 28, 2024 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present, Supervisor Kathy Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON APRIL 23, 2024**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve the minutes of the April 23, 2024 Regular Board Meeting.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken, Penner  
NAYS: None....Motion #1 Carried.

**AUDIT**

**MOTION #2: AUDIT FOR TOWN FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #3/27/24, #4/26/24, #4/30/24, #5/10/24, #5/17/24, and #5/28/24 against the Town Fund in the amount of \$301,896.55 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner  
NAYS: None....Motion #2 Carried.

**MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #4/30/24, #5/10/24, and #5/28/24 against the Road Management Fund, in the amount of \$35,823.55 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner  
NAYS: None....Motion #3 Carried.

**MOTION #4: AUDIT FOR CEMETERY FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #052824 against the Cemetery Fund, in the amount of \$489.87 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner  
NAYS: None....Motion #4 Carried.

**CITIZENS TO BE HEARD**

Janice Pheres: She wants Wheeling Township Attorney to explain legal reasoning how the referendum was not worded correctly.

Fred Vogt: Wants to know what is the plan of Wheeling Township Board and what will be the public input.

Lorri Grainawi: Vernon Township in Lake County approved a tax levy and wants to know what other Townships have approved a tax levy.

Linda Waycie: Thought that at the Town Hall Meeting people can ask questions, and the board will answer questions. Wants to know when can have meeting to ask questions.

Shannon Silverman: Wants to know the status of streaming Wheeling Township Board Meeting. As President of local League of Women Voters, the League is willing to help with the streaming.

**OFFICIALS' REPORT**

**ASSESSOR:** Assessor Jochum reported:

- TAX YEAR 2023
- Tax bills will be mailed July 1<sup>st</sup> due in August.
- Since the last Report we have concluded the exemption period. During this period we have handled 1534 exemption cases, 934 of which were Senior Freeze.
- Office visit cases totaled 2099.

- TAX YEAR 2024
- We are anticipating the Assessor to be open for appeals in mid-August. Currently we are accepting pre-files for the Assessor appeal, to date we have 200 pre-files for which we are beginning to identify comparables.
- 2024 PERMITS
- We are processing permits from each of our municipalities. The attached chart details sales YTD.
- PTELL/CPI
- The attached chart illustrates that for the first time since PTELL laws limiting levies was signed into law the CPI exceeded 5% allowing levies to reach an historically high level. The August property tax bill will be third tax bill in 8 months and will cause a hardship to taxpayers.

**ADMINISTRATOR’S REPORT:** Administrator Stapleton reported:

- Good news! The Greater Chicago Food Depository just approved us receiving food four weeks a month vs. twice a month, which we are currently getting.
- The Audit is going well; the auditors have completed their fieldwork.
- Needs Assessment Update:
  - Dr. Bailey could not attend the May Mental Health Board Meeting; he submitted an update. I have placed the update at your place. He will be at the June 12, 2024 meeting.
  - Harper Business Solutions is currently conducting the Focus Groups. Dr. Bailey has been happy with the results so far.
- We have been notified by PACE that there are no new buses at this time. We have been placed on a waitlist for a new bus.
- Statistics for April 2024:
  - 2,001 rides – 959 non-medical, 1,042 Medical
  - 998 - meals delivered
  - 531 - visits to the Food Pantry – 1,106 people, 492 seniors, 252 children

**NEW BUSINESS:**

**MOTION #5: APPROVAL OF BRIGGS PAVING- PORTWINE ROAD RESURFACING AND ADDITIVE ALTERNATES**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Briggs Paving-Portwine Road Resurfacing and Additive Alternates.

ROLL CALL VOTE: AYES: Penner, Kozicki, Hamilton, Murglin, Talken  
 NAYS: None....Motion #5 Carried.

**MOTION #6: APPROVAL OF BEAR CONSTRUCTION- REPLACEMENT OF PARKING LOT DOORS, FLOORING, SUPERVISOR AND ASSESSOR’S DOOR TO BE ADA COMPLIANT**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Bear Construction- replacement of Parking Lot Doors, Flooring, Supervisor and Assessor's Door to be ADA Compliant.

ROLL CALL VOTE: AYES: Penner, Kozicki, Hamilton, Murglin, Talken  
NAYS: None....Motion #6 Carried.

**OLD BUSINESS:** None

**MOTION #7: ADJOURNMENT**

Motion by Supervisor Penner seconded by Trustee Murglin to adjourn.

VOICE CALL VOTE: All Ayes....Motion #7 Carried.

The meeting for Tuesday, May 28, 2024, was declared adjourned at 8:15 p.m. The next scheduled regular board meeting is set for Tuesday, June 25, 2024, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk