

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for April 22, 2025 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present, Supervisor Kathy Penner, Trustee Jeanne Hamilton, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Attorney M. Neal Smith, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Patricia Kozicki

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**MOTION #1: APPROVAL TO OPEN MEETING ON TOWN AND GENERAL ASSISTANCE BUDGET**

Motion by Supervisor Penner, seconded by Trustee Murglin, to approve opening the meeting on Town and General Assistance Budget.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken

NAYS: None....Motion #1 Carried

**OPEN MEETING TOWN AND GENERAL ASSISTANCE BUDGET NO COMMENTS**

**MOTION #2: APPROVAL TO CLOSE MEETING ON TOWN AND GENERAL ASSISTANCE BUDGET**

Motion by Supervisor Penner, seconded by Trustee Murglin, to approve closing the meeting on Town and General Assistance Budget.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken

NAYS: None....Motion #2 Carried

**MOTION #3: APPROVAL TO OPEN MEETING ON ROAD MAINTENANCE BUDGET AND APPROPRIATIONS ORDINANCE**

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING APRIL 22, 2025

Motion by Supervisor Penner, seconded by Trustee Talken, to approve opening the meeting on Road Maintenance Budget.

ROLL CALL VOTE: AYES: Penner, Talken, Murglin, Hamilton  
NAYS: None....Motion #3 Carried

**OPEN MEETING ROAD MAINTENANCE AND APPROPRIATIONS ORDINANCE NO COMMENTS**

**MOTION #4: APPROVAL TO CLOSE MEETING ON ROAD MAINTENANCE BUDGET AND APPROPRIATIONS ORDINANCE**

Motion by Supervisor Penner, seconded by Trustee Talken, to approve closing the meeting on Road Maintenance Budget.

ROLL CALL VOTE: AYES: Penner, Talken, Murglin, Hamilton  
NAYS: None....Motion #4 Carried

**APPROVAL OF MINUTES:**

**MOTION #5: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON MARCH 18, 2025**

Motion by Supervisor Penner, seconded by Trustee Murglin, to approve the minutes of March 18, 2025 Regular Board Meeting.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None.... Motion #5 Carried.

**AUDIT**

**MOTION #6: AUDIT FOR CEMETERY FUND**

Motion by Trustee Hamilton, seconded by Trustee Murglin, to approve batch #04/22/25 against the Cemetery Fund, in the amount of \$807.01 to be paid.

ROLL CALL VOTE: AYES: Hamilton, Murglin, Talken, Penner  
NAYS: None.... Motion #6 Carried.

**MOTION #7: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Hamilton, seconded by Trustee Murglin, to approve batch #3/27/25, #3/28/25, #4/4/25 and #4/22/25 against the Road Management Fund, in the amount of \$23,634.51 to be paid.

ROLL CALL VOTE: AYES: Hamilton, Murglin, Talken, Penner

NAYS: None.... Motion #7 Carried.

**MOTION #8: AUDIT FOR TOWN FUND**

Motion by Trustee Hamilton, seconded by Trustee Murglin, to approve batch #3/21/25, #3/27/25, #3/28/25, #4/4/25, #4/21/25 and #4/22/25 against the Town Fund in the amount of \$180,881.60 to be paid.

ROLL CALL VOTE: AYES: Hamilton, Murglin, Talken, Penner

NAYS: None.... Motion #8 Carried.

**CITIZENS TO BE HEARD**

Citizen: Complained about a rehab home because at least once a week there is an ambulance, fire truck, or a police car.

Kathy Talken: Thanked the Board for their dedicated service.

**OFFICIALS' REPORT**

**ASSESSOR:** Assessor Jochum reported:

- TAX YEAR 2023
- During the exemption application period ending April 21, 2025 we have handled over 1600 exemption cases. We will have a detailed breakdown and final numbers on the May report as some additional cases will be handled since the writing of this report. Since the last monthly report, we have had in excess of 1476 office visits involving cases.
- TAX YEAR 2024
- We are scheduling outreaches in preparation for reassessment. The Cook County Assessor has completed two townships in the Northern Tri thus far.
- THE GREATEST GENERATION
- Thru the efforts of Julia Lipka, 6 wives of WW2 veterans have been identified and will be receiving 100% exemption from their property taxes. In addition, one 99 year-old, WW2 veteran has been identified and we are working to get him an exemption.

**CLERK'S REPORT:** Clerk Gauza reported:

- Reminded the Board that the Statement of Economic Interest has to be filed by May 1<sup>st</sup>.

**ADMINISTRATOR'S REPORT:** Administrator Stapleton reported:

- I would like to thank the Board for their support over the last four years. It has been a pleasure working with you.
- Last month, I said the Township would be 150 years old in April; I was wrong; it is 175 Years old.
- Sue Hayes and I have been interviewing candidates for the Mental Health Board Manager. We are hoping to start 2<sup>nd</sup> interviews in May.
- Sue and I met with a vendor who is working with the Schaumburg Mental Health Board. They provide the intake and referral for mental illness services. They will be presenting to the MHB at their June meeting. They have over 400 providers within a 5 miles radius of the Township.
- I am working with Vian Construction to fix two catch basins in the parking lot.
- We want to thank Search Inc. for their donation of incontinence products. Julie, David, and I toured their facility in Mt Prospect; it was very welcoming.
- We hired a new PT Bus Driver and are still looking for one more.
- AARP Tax Preparation filed 435 returns.
- Statistics for March 2025:

1,770 rides – 918 non-medical, 852 Medical (Disabled 276 rides)

903 - meals delivered

536 - visits to the Food Pantry – 1,139 people, 254 Children and 513 Seniors

7 – Alzheimer's Caregiver Support Group

22 –(VIP) Visually Impaired Support Meeting

**NEW BUSINESS:**

**MOTION #9: APPROVAL OF PROSPECT HEIGHTS FIRE PROTECTION DISTRICT TRUSTEE REAPPOINTMENT FOR A 3 YEAR TERM - CHARLES FERGUSON**

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the Prospect Heights Fire Protection District Trustee Reappointment for a 3 Year Term – Charles Ferguson.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None.... Motion #9 Carried.

**MOTION #10: APPROVAL OF REAPPOINTMENT OF JOHN LUBBE TO THE COMMUNITY MENTAL HEALTH BOARD FOR A 4 YEAR TERM**

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the Reappointment of John Lubbe to the Community Mental Health Board for a 4 Year Term.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING APRIL 22, 2025

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None.... Motion #10 Carried.

**MOTION #11: APPROVAL OF BUS 54 AND 56 2012 AND 2014 FORD ELDORADO AS SURPLUS PROPERTY ORDINANCE #2025 - 03**

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the Bus 54 and 56 2012 and 2014 Ford Eldorado as Surplus Property Ordinance # 2025-03.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None.... Motion #11 Carried.

**MOTION #12: APPROVAL OF ROAD MANAGEMENT NEW FEE SCHEDULE**

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the Road Management New Fee Schedule.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None.... Motion #12 Carried.

**MOTION #13: APPROVAL OF UPDATED SICK LEAVE, TEMPORARY DISABILITY POLICY**

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the Updated Sick Leave, Temporary Disability Policy.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None.... Motion #13 Carried.

**MOTION #14: USE OF PERSONAL VEHICLES POLICY APPROVAL**

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the Use of Personal Vehicles Policy.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None.... Motion #14 Carried.

PROCLAMATION OF KATHY PENNER was read by Jean Hamilton.

**OLD BUSINESS:**

**MOTION #15: ADOPT TOWN AND GENERAL ASSISTANCE BUDGET ORDINANCE 2025-01**

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING APRIL 22, 2025

Motion by Supervisor Penner, seconded by Trustee Murglin to adopt the General Town and General Assistance Budget Ordinance 2025-01 in the amount of \$4,461,964.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None....Motion #15 Carried

**MOTION #16: ADOPT ROAD MAINTENANCE BUDGET ORDINANCE 2025-02**

Motion by Supervisor Penner, seconded by Trustee Murglin to adopt the Road Maintenance Budget Ordinance 2025-02 in the amount of \$683,518.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Talken  
NAYS: None....Motion #16 Carried

**MOTION #17: ADJOURNMENT**

Motion by Supervisor Penner seconded by Trustee Murglin to adjourn.

VOICE CALL VOTE: All Ayes.... Motion #17 Carried.

The meeting for Tuesday, April 22, 2025, was declared adjourned at 8:25 p.m. The next scheduled regular board meeting is set for Tuesday, May 27, 2025, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk

***RECOGNIZING  
SUPERVISOR KATHY PENNER  
FOR DEDICATED SERVICE TO WHEELING TOWNSHIP***

- WHEREAS,** Kathy Penner was appointed as the Wheeling Township Supervisor to fill a vacated term in March of 2016 was elected in April 2017 and re-elected in April 2021; and
- WHEREAS,** Kathy Penner was elected in April 2005 and re-elected in April 2009 and April 2013 as a Wheeling Township Trustee; and
- WHEREAS,** Kathy Penner was elected in March 2018 and re-elected in June 2022 as the Republicans for Wheeling Township Committeeman; and
- WHEREAS,** Her and her husband have lived in Arlington Heights since 2002; and
- WHEREAS,** Kathy Penner has a pragmatic and common sense approach in dealing with issues, programs, and development while being focused on the needs of the community; and
- WHEREAS,** Her loyalty and support of the Wheeling Township, along with her dedication to serving the Community, truly exemplifies the Wheeling Township of “Neighbors helping Neighbors”.

**NOW, THEREFORE, I, Trustee, Jeanne Hamilton, and the elected officials and Staff of the WHEELING TOWNSHIP** do hereby acknowledge the following:

Supervisor Kathy Penner is recognized for her service to the Community, her commitment to advancing Wheeling Township, her many professional skills, and her contribution of time and talent far exceeding the requirements of her role as Township Supervisor.

We, the members of the Township Board, along with all of the Township Staff, on behalf of Wheeling Township, sincerely thank Kathy Penner for her years of dedicated service and wish her health, happiness, and success in all her future endeavors.

**READ AND PROCLAIMED THIS 22<sup>nd</sup> DAY OF APRIL, 2025**

**Trustee, Jeanne Hamilton**

**Clerk, Joanna Gauza**