

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for November 18, 2025 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Zeller Brauer called the meeting to order at 7:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present, Supervisor Maria Zeller Brauer, Trustee John Geier, Trustee Lorri Grainawi, Trustee Austin Mejdrich, Trustee Sheri Williams and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Wheeling Township Attorney Ross Secler, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

PLEDGE OF ALLEGIANCE

Supervisor Zeller Brauer led those assembled in the Pledge of Allegiance.

CITIZENS TO BE HEARD

Cook County Sheriff Police Department representative, Froylan Mena, introduced himself.

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON OCTOBER 28, 2025

Motion by Trustee Mejdrich, seconded by Trustee Geier, to approve the minutes of October 28, 2025 Regular Board Meeting.

VOICE CALL VOTE: All Ayes.... Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Geier, seconded by Trustee Williams, to approve batch #10/30/25, #11/7/25 and # 11/18/25 against the Road Management Fund, in the amount of \$18,503.53 to be paid.

ROLL CALL VOTE: AYES: Williams, Mejdrich, Grainawi, Geier, Zeller Brauer

NAYS: None.... Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Grainawi, seconded by Trustee Geier, to approve batch #111825 against the Cemetery Fund, in the amount of \$3,707.01 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Geier, Williams, Mejdreich, Zeller Brauer
NAYS: None.... Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Grainawi, seconded by Trustee Mejdreich, to approve batch #10/30/25, #11/7/25, #11/17/25 and #11/18/25 against the Town Fund in the amount of \$225,065.37 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Mejdreich, Geier, Williams, Zeller Brauer
NAYS: None.... Motion #4 Carried.

REPORTS

SUPERVISOR: Supervisor Zeller Brauer reported:

- Supervisor Zeller Brauer and Trustee Williams met with School District 21 Board President, Jessica Riddick, to discuss needs of families in their district on October 29.
- Met with School District 21 Board member, Bill Harrison, to discuss the needs of their families on October 31.
- Supervisor Zeller Brauer and Trustee Williams met with School District 21 Superintendent, Dr. Mike Connolly, and Sherri Massa, Director of Student Services to discuss ways the Township and the school district can create awareness of our services to families in need on November 3.
- Met with Bill Harrison and Veronica Roman, Founder of the advocacy group, WheelingStrong, to discuss ways the township can help Wheeling residents on November 4.
- Attended Kenneth Young Center's Founder's Day Luncheon on November 6.
- Attended Shelter Family and Youth Service's ICOY Champion of Youth Award Ceremony, honoring Rep. Mary Beth Canty and Rep. Suzanne Ness, on November 7.
- Supervisor Zeller Brauer and Trustees Geier, Grainawi, Mejdreich, and Williams, attending the annual Townships of Illinois conference in Springfield, IL on November 10 – 12.
- Participated in the Metropolitan Townships Association's virtual training: Strategic Responses to Service Cuts -Tools for Township Leaders on November 18.
- Thank you to all of our residents who have donated money and food to our pantry this past month.

- Thank you to the Township staff who have been amazing in handling the increased donations and visits from our neighbors in need.

ASSESSOR: Assessor Jochum reported:

- Tax Year 2024
- Second installment tax bills have been mailed. We are currently handling issues regarding incorrect tax bills, approximately 70 cases per day.
- Tax Year 2025
- We anticipate opening for the Board of Review this week or next week.
- All 1400 pre-file cases have been analyzed for comparables and will be submitted as soon as the BoR opens

MENTAL HEALTH BOARD: Trustee Grainawi reported:

- Following the receipt of new information since the October 8" approval, the Board approved a 2026-27 Preliminary Budget of \$1.5 million and a 2025 Levy request of \$1.5 million at the November 12 meeting.
- Following the Board Interview Panel's evaluation of candidates for the forthcoming Board Member vacancy, the Board voted to recommend a candidate for appointment, however, the candidate later withdrew from consideration. The Interview Panel therefore recommends Jaime Clark, BCBA, LBA for appointment to the Board.
- Reviewed and revised contents of newly developed Board Member Handbook.
- Discussed potential options for Board Members to receive direct communication from the public.
- Approved updates to the Board Member Policy Manual.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- Submittable update: Karin and Administrator Stapleton met with Cole on Thursday, November 13, 2025, and discussed our concerns. Before the meeting, Administrator Stapleton sent Ross's memo to Cole; he then forwarded it to legal. They were very receptive. They modified the Terms of Service as follows: Adjusted the renewal fee to 5%; removed the auto-renewal language and increased the liability cap to 5 times our contract amount.
- Thanksgiving Distribution is Saturday, November 22, 2025, from 9:00 am to 2pm. Please let Administrator Stapleton know if you are planning to attend.
- We are very appreciative of this community; they continue to donate and are always asking how they can do more.
- We had our initial meeting with Ecolane in October and our on-site visit at the beginning of November. We are progressing very well. Lynndah, John, and Todd are working hard on all the data entry.

- In October, the General Assistance Department processed 236 LIHEAP applications.
- Our next Board Meeting is on December 9 at 7 pm.
- Stats for October 2025:
 - 1,978 rides - 1,059 non-medical, 919 Medical, (Disabled 255 rides)
 - 1,115 - meals delivered
 - 569 - visits to the Food Pantry - 1,186 people, 284 Children, and Senior

NEW BUSINESS:

MOTION #5: APPROVAL OF ORDINANCE 2025-08 WHISTLEBLOWER PROTECTION POLICY

Motion by Supervisor Zeller Brauer, seconded by Trustee Mejdrich to approve the Ordinance 2025-08 Whistleblower Protection Policy with the changes as discussed.

ROLL CALL VOTE: AYES: Zeller Brauer, Mejdrich, Williams, Geier, Grainawi
NAYS: None.... Motion #5 Carried.

MOTION #6: APPROVAL OF COMMUNITY MENTAL HEALTH BOARD MEMBER APPOINTMENT.

Motion by Trustee Grainawi, seconded by Trustee Williams to approve the Community Mental Health Board Member Appointment.

ROLL CALL VOTE: AYES: Grainawi, Williams, Mejdrich, Geier, Zeller Brauer
NAYS: None.... Motion #6 Carried.

MOTION #7: APPROVAL OF MENTAL HEALTH BOARD MEMBER APPOINTMENT - JAIME CLARK TO SERVE 4 YEAR TERM STARTING ON JANUARY 1, 2026.

Motion by Supervisor Zeller Brauer, seconded by Trustee Mejdrich to approve the Mental Health Board Member Appointment - Jaime Clark to Serve 4-year Term Starting on January 1, 2026.

ROLL CALL VOTE: AYES: Zeller Brauer, Mejdrich, Williams, Grainawi, Geier
NAYS: None.... Motion #7 Carried.

MOTION #8: APPROVAL OF MENTAL HEALTH BOARD 2025 TENTATIVE LEVY

Motion by Trustee Grainawi, seconded by Trustee Williams to approve the Mental Health Board 2025 Tentative Levy.

ROLL CALL VOTE: AYES: Grainawi, Williams, Mejdrich, Geier, Zeller Brauer
NAYS: None.... Motion #8 Carried.

MOTION #9: APPROVAL OF 2025 TOWN, GA, ROAD MANAGEMENT TENTATIVE LEVY

Motion by Trustee Mejdrich, seconded by Trustee Williams to approve the 2025 Town, GA, and Road Management Tentative Levy.

ROLL CALL VOTE: AYES: Mejdrich, Williams, Grainawi, Geier, Zeller Brauer
NAYS: None.... Motion #9 Carried.

MOTION #10: APPROVAL OF OPENING THE EXECUTIVE SESSION

Motion by Supervisor Zeller Brauer, seconded by Trustee Mejdrich to approve the Opening the Executive Session.

ROLL CALL VOTE: AYES: Zeller Brauer, Mejdrich, Williams, Grainawi, Geier
NAYS: None.... Motion #10 Carried.

MOTION #11: RE-ENTERING REGULAR BOARD MEETING

ROLL CALL: AYES: Williams, Grainawi, Mejdrich, Geier, Zeller Brauer
NAYS: None.... Motion #11 Carried.

MOTION #12: APPROVAL OF SALARY INCREASES IN JANUARY 2025

Motion by Trustee Mejdrich, seconded by Trustee Geier to approve the Salary Increases in January 2025.

ROLL CALL VOTE: AYES: Mejdrich, Geier, Williams, Grainawi, Zeller Brauer
NAYS: None.... Motion #12 Carried.

ANNOUNCEMENTS

- December 10, 2025 – Holiday Lights Tour, 5 pm for registered riders.

DISCUSSION AND COMMENTS FROM TRUSTEES

Trustee Mejdrich learned a lot at the TOI Conference. Impressed that our Attorney Ross Secler is the President of the TOI attorneys division.

MOTION #13: ADJOURNMENT

Motion by Supervisor Zeller Brauer seconded by Trustee Williams to adjourn.

VOICE CALL VOTE: All Ayes.... Motion #13 Carried.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING NOVEMBER 18, 2025

The meeting for Tuesday, November 18, 2025, was declared adjourned at 7:50 p.m. The next scheduled regular board meeting is set for Tuesday, December 9, 2025, at 7:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk