

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for April 25, 2023 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present, Supervisor Kathy Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**OPEN MEETING TOWN AND GENERAL ASSISTANCE BUDGET**

Budget made available for inspection for 30 days at Township office. No comments.

**MOTION #1: APPROVAL TO CLOSE MEETING ON TOWN AND GENERAL ASSISTANCE BUDGET**

Motion by Supervisor Penner, seconded by Trustee Murglin, to approve closing the meeting on Town and General Assistance Budget.

ROLL CALL VOTE: AYES: Penner, Murglin, Kozicki, Hamilton, Talken

NAYS: None....Motion #1 Carried

**OPEN MEETING ROAD MAINTENANCE AND APPROPRIATIONS ORDINANCE**

Budget made available for inspection for 30 days at Township office. No comments.

**MOTION #2: APPROVAL TO CLOSE MEETING ON ROAD MAINTENANCE BUDGET AND APPROPRIATIONS ORDINANCE**

Motion by Supervisor Penner, seconded by Trustee Murglin, to approve closing the meeting on Road Maintenance Budget.

ROLL CALL VOTE: AYES: Penner, Murglin, Kozicki, Hamilton, Talken

NAYS: None....Motion #2 Carried

**APPROVAL OF MINUTES**

**MOTION #3: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON MARCH 21, 2023**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve the minutes of the March 21, 2023 Regular Board Meeting.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken, Penner

NAYS: None....Motion #3 Carried.

**AUDIT**

**MOTION #4: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #3/31/23, #4/6/23 and #4/25/23 against the Road Management Fund, in the amount of \$26,943.18 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner

NAYS: None....Motion #4 Carried.

**MOTION #5: AUDIT FOR CEMETERY FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #042523 against the Cemetery Fund, in the amount of \$6,341.03 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner

NAYS: None....Motion #5 Carried.

**MOTION #6: AUDIT FOR TOWN FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #3/31/23, #4/6/23, #4/21/23 and 4/25/23 against the Town Fund in the amount of \$150,516.24 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner

NAYS: None....Motion #6 Carried.

**CITIZENS TO BE HEARD**

None

**OFFICIALS' REPORT****ASSESSOR:** Assessor Jochum reported:

- TAX YEAR 2022
- Board of Review hearings should be announced within the next few weeks.
- The most recent forecast for August, second installment bills, is for late October early November.
- We are currently in the submission period for Low Income Senior Freeze Exemptions, the filing period ends May 10, 2023. Seniors who previously had this exemption received a letter and application with which they can reapply.
- We have processed approximately 700 applications thus far with a savings to taxpayers of between \$700,000 and \$1.3 million. A complete report will be included in the May monthly report.
  
- TAX YEAR 2023
- This year the south suburbs are being reassessed and Wheeling Township is in the second year of its assessment. The Cook County Assessor has opened seven townships for appeal, at this point it is too early to determine when Wheeling will be opened for appeals; however, it appears the township has been moved up on the list.
  
- OFFICE ACTIVITY
- During March we had 1,024 walk-in cases. During the first three weeks of April we have had 654 walk-in cases.

**ADMINISTRATOR'S REPORT:** Administrator Stapleton reported:

- On March 28, 2023, Supervisor Penner and Administrator Stapleton met with Cook County Commissioner Scott Britton. They discussed how he could help the Township. They asked him to help us with Portwine Road.
- The Audit will begin on May 9, 2023. We are having the planning session on May 2, 2023. The auditors will be presenting the Audit at the July Meeting.
- The Transportation Department will be short of another two drivers, one full-time and one part-time. Our full-time driver gave his notice because he relocated to another state, and our part-time driver is out on medical leave because of a pickle ball accident.
- We will be going down to five buses in the middle of May.
- GA and EA remain high.
- Statistics for March 2023:
  - 1,902 rides - 875 non-medical, 1027 Medical
  - 1,132 meals delivered
  - 489 visits to the Food Pantry - 1,051 people fed

**NEW BUSINESS:**

**MOTION #7: PROSPECT HEIGHTS FIRE PROTECTION DISTRICT TRUSTEE REAPPOINTMENT FOR A 3 YEAR TERM - SHAWN CLISHMAN**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Reappointment Prospect Heights Fire Protection District Trustee for a 3 Year Term-Shawn Clishman.

ROLL CALL VOTE: AYES: Penner, Kozicki, Hamilton, Murglin, Talken  
NAYS: None....Motion #7 Carried.

**OLD BUSINESS:**

**MOTION #8: ADOPT TOWN AND GENERAL ASSISTANCE BUDGET ORDINANCE 2023-01**

Motion by Trustee Kozicki, seconded by Trustee Murglin to adopt the Town and General Assistance Budge Ordinance 2023-01 in the amount of \$3,538,958.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Hamilton, Talken, Penner  
NAYS: None....Motion #8 Carried

**MOTION #9: ADOPT ROAD MAINTENANCE BUDGET ORDINANCE 2023-02**

Motion by Supervisor Penner, seconded by Trustee Kozicki to adopt the Road Maintenance Budget Ordinance 2023-02 in the amount of \$640,138.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Hamilton, Talken  
NAYS: None....Motion #9 Carried

**MOTION #10: ADJOURNMENT**

Motion by Supervisor Penner seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #10 Carried.

The meeting for Tuesday, April 25, 2023, was declared adjourned at 8:20 p.m. The next scheduled regular board meeting is set for Tuesday, May 23, 2023, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk