

WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MINUTES OF
JUNE 12, 2024

CALL TO ORDER

The Mental Health Board Meeting of Wheeling Township, for June 12, 2024 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. President Jack Vrett called the meeting to order at 7:05 p.m.

ROLL CALL

Secretary Bill Dixon called the roll and the following members were present, Bill Dixon, Jeanne Hamilton, Susan Hayes, Jim Ruffatto John Lubbe, Jack Vrett & JoAnne Schultz.

Also, in attendance: Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

PLEDGE OF ALLEGIANCE

President Jack Vrett led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MEETING ON MAY 8, 2024.

Motion by JoAnne Schultz, seconded by Susan Hayes, to approve the minutes of May 8, 2024 Wheeling Township Community Mental Health Board Meeting.

VOICE CALL VOTE: ALL AYES...

NAYS: None....Motion #1 Carried.

PRESENTATION

Dr. Sean Bailey from Harper Business Solutions gave an update on the Needs Assessment. He stated the 3 key areas of the process are Mental Health, Intellectual & Developmental Disabilities and Substance Use Disorder. He stated the 5 outcomes for guiding the Assessment. Some of the updates given were Early Themes and Highlights-Residents, Early Themes and Highlights-Service Providers, Early Themes and Highlights-Community Leaders. He provided key themes for each. He also provided a Research Process overview. He concluded with questions from the Board.

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CITIZENS TO BE HEARD

Susan Hayes reported that two questions were submitted to the Board prior to the meeting.

#1. Lorri Granawi-Will the Wheeling Township Mental Health Board submit a proposed referendum question to the Wheeling Township Board? Susan Hayes answered that if needed the Wheeling Township Mental Health Board will prepare one to be submitted by the end of the year. The Wheeling Township Board is the deciding entity.

#2. Lorri Granawi-What are thoughts on how to get the community more involved. Susan Hayes said that currently the community has been very involved with the assessment process. Susan stated that after reviewing the results of the assessment in the Fall, the Board will look for different opportunities to get the community more involved.

Arlen Gould thanked Jack Vrett for his service as President of the organization. He also stated that District 21 just opened its Health Clinic. It is open to students & teachers and eventually will be open to the Wheeling community. Advocate General is the manager.

BUSINESS

Election of Officers-Jeanne Hamilton nominated a slate for the officers. President-Susan Hayes, Vice-President-Jim Ruffatto and Secretary-Bill Dixon.

MOTION #2 APPROVAL OF THE WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD ELECTION OF OFFICERS-PRESIDENT-SUSAN HAYES, VICE PRESIDENT-JIM RUFFATTO, SECRETARY-BILL DIXON

Motion by Jeanne Hamilton, seconded by JoAnne Schultz to approve the Wheeling Township Election of Officers.

ROLL CALL VOTE: Bill Dixon, Jeanne Hamilton, Jim Ruffatto, Jack Vrett, John Lubbe,
Susan Hayes & JoAnne Schultz
NAYS: None...Motion #2 Carried.

Approval-Funding Application

MOTION #3 APPROVAL OF THE 2025-26 FUNDING AGENCY APPLICATION

Motion by Jack Vrett, seconded by Jeanne Hamilton to approve the 2025-26 Funding Agency Application.

ROLL CALL VOTE: Bill Dixon, Jeanne Hamilton, Jim Ruffatto, Jack Vrett, John Lubbe,
Susan Hayes & JoAnne Schultz
NAYS: None...Motion #3 Carried.

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Secretary's Annual Report-Bill Dixon asked for any comments or questions on the Annual Report. Wheeling Township Attorney Ken Florey suggested removing the word successful in the first paragraph of the report. He suggested this as the funding element was not successful. John Lubbe asked why the Mental Health Board Policies were not included. The Annual Report was written before the Policies were approved. They will be included in next year's Report. Wheeling Township Attorney Ken Florey stated that a notice will be published to the community on the availability of the Annual Report.

Approval of 2024 Annual Report

MOTION #4 APPROVAL OF 2024 ANNUAL REPORT WITH 3 CHANGES

Motion by Jim Ruffatto, seconded by Jack Vrett to approve the 2024 Annual Report.

ROLL CALL VOTE: Bill Dixon, Jeanne Hamilton, Jim Ruffatto, Susan Hayes, JoAnne Schultz, and Jack Vrett voted yes.
John Lubbe voted present.

BOARD COMMENTS

Jim Ruffatto thanked Wheeling Township Administrator Regina Stapleton for posting the Agenda and the packet on the Wheeling Township website. He stated there was a request for the Agenda to be put into multiple languages. He said he understands the needs of the community but from the perspective of staff trying to do this it is not possible at this time. He also stated he liked Regina Stapleton's comment "Boots on the Ground".

MOTION # 5 ADJOURNMENT

Motion by Jack Vrett, seconded by Jim Ruffatto.

VOICE CALL VOTE: All Ayes...
NAYES: None...Motion #5 carried

The meeting for Wednesday, June 12, 2024, was declared adjourned at 7:55 pm. The next scheduled Community Mental Health Board Meeting is set for Wednesday, August 14, 2024, at 7 pm.